

GOVERNMENT OF TRIPURA  
OFFICE OF THE SUB-DIVISIONAL MAGISTRATE  
DHARMANAGAR, NORTH TRIPURA

No.F.(1)/SDM/DMN/Acctts./ 428

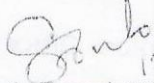
Dtd. 12/12/2019

**NOTICE INVITING QUOTATION**

Sealed Quotations is invited from interested bonafied dealers/suppliers for supply of following items. Detail of specification and terms & condition which will be available in the office of the undersigned on any working days between 10 A.M. to 5:30 P.M. The quotation should reach this office of the undersigned by 3.30 P.M. on 17/12/2019.

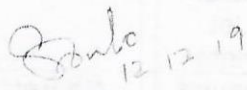
Specification of the item to be supplied

Sl. no.	Name of the item	Brand/ Model	Specification	Quantity
1	Xerox Paper	JK Copier red	Size;- A 4, Grammage:-75 GSM, No. of sheet in a pack:-500.	80 ream
		Bindal /PP lite / Spectra	Size;- A 4, Grammage:-75 GSM, No. of sheet in a pack:-500.	100 ream
		Bindal /PP lite/ Spectra	Size;- A 4, Grammage:-70 GSM, No. of sheet in a pack:-500.	60 ream
2	Steel Rack	TATA / Godrej	No. of Shelve: 5, Height x Length x Width :- (4 x 3 x 1) ft minimum, minimum space between the shelves: 1 ft.	6 nos.
3	Multi function Laser Jet Printer	Canon / HP	Scanner type - Flatbed; Printer Output - Black & White, Pages per minute - 18 pages, Page size - A4, Duplex Print - Manual ; Print resolution - Up to 600 x 600 DPI, Cost-per-page: Rs 2/- .Without WI-FI.	1 no.
4.	Computer Table	Godrej/ TATA	Top made-up of 1.5 cm Medium Density Fiber. All the other panels are made of Particle board. Vacuum lamination of pvc has been done on the table to surface. 0.4mm lapping is used for all the other panels.	1 no.

  
12.12.19  
Sub-Divisional Magistrate  
Dharmanagar, North Tripura

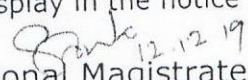
## TREMS AND CONDITIONS

1. Quotation should be submitted in sealed cover addressed to the Sub-Divisional Magistrate, Dharmanagar, North Tripura indicating **"Quotation for supply of Xerox Paper / Steel Rack / Laser Jet Multy Function Printer, Computer Table)"** Separate envelop should be submitted for each item.
2. Quotations should be accompanied with earnest money of Rs.1,000/- (Rupees One Thousand) only as cheque in favour of the Sub-Divisional Magistrate, Dharmanagar, North Tripura.
3. Warranty should be given as per company and rate shall be inclusive of all taxes, door delivery & installation in office premises. Payment will be made after completion of supply of the materials with full satisfaction. Bill shall be submitted in triplicate after successful delivery of the material.
4. The intending tenderer should be a Trade License Holder and Tax Clearance Certificate with current validity should be submitted.
5. The last date of receiving the Tender is 17/12/2019 upto 03:30 p.m and the tender will be opened at 04.00 p.m in the Chamber of the Sub-Divisional Magistrate, Dharmanagar, North Tripura on the sameday, in presence of the tenderer/(s)(if any).
6. The supplier will have to complete the supply within 10 days from the date of receipt of supply order. Failure to complete the job within the stipulated time the contract will to be cancelled.
7. The sealed tender quotation dropped/deposited after due date and time will not be accepted. Defective and incomplete quotations will be rejected.
8. The undersigned reserves the right to reject any quotation including the lowest one without assigning any reason.

  
12.12.19  
Sub-Divisional Magistrate  
Dharmanagar, North Tripura

Copy to:-

1. District Magistrate & Collector, North Tripura, Dharmanagar for kind information.
2. Executive Engineer, P.W.D (R & B) for information and with request to arrange to display in the notice board.
3. Senior Information Officer, ICA, Dharmanagar, North Tripura for information and necessary action.
4. DIO, NIC, North Tripura for information and with request to publish the same in the website.
- ✓ 5. Assistant Nazir of this office for information and with request to display in the notice board.

  
12.12.19  
Sub-Divisional Magistrate  
Dharmanagar, North Tripura