

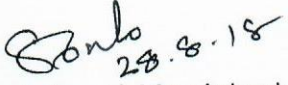
**GOVERNMENT OF TRIPURA  
OFFICE OF THE SUB-DIVISIONAL MAGISTRATE  
DHARMANAGAR, NORTH TRIPURA.**

NoF.1(6)/SDM/DMN/Acctts/ 2018/ 316-20

Dated. 28/08/2018

**NOTICE INVITING QUOTATION**

Sealed Quotations are invited from bonafied authorized distributor/ dealers/manufacturing companies for supply of Xerox machine for Sub-Registrar section of Dharmanagar. Details of the specification and Terms & Conditions of the Xerox machine will be available in the O/o the undersigned (Nazarat Section) on any working days between 10 A.M. to 5:30 P.M. The quotation should reach to this office of the undersigned by 3.30 P.M. on 06/09/2018.

  
28.8.18  
Sub-Divisional Magistrate  
Dharmanagar, North Tripura

### Specification detail of the item to be supplied:-

Sl. no.	Name of the item	Name of the brand	Specification	Quantity
1.	Xerox machine	Brand with high goodwill preference will be given to H.P/ Canon,/ Epson.	1.Print, Scan. 2.Paper size:-A3(Legal) and (203 x 432)mm or higher. 3. Operating System compatibility:- Windows 7 or Windows server 2008 standard.	1 no.

### Terms & Condition:-

1. Quotation should be submitted in sealed cover addressed to the Sub-Divisional Magistrate, Dharmanagar, North Tripura. Indicating **"QUOTATION FOR SUPPLY OF XEROX MACHINE OF SUB REGISTRY, DHARMANAGAR** by post or may be dropped physically in the tender box.

2. Tender/Quotations should be accompanied with **earnest money** of Rs.5, 000/- (Rupees Five Thousand) only as D- Call issued from any Nationalized Bank in favour of the Sub-Divisional Magistrate, Dharmanagar, North Tripura and **a booklet** of the product should be submitted along with tender copy.

3. All supplied electronics devices will be covered on **SITE Warranty** as provided by the manufacturing company. During whole warranty period any kinds of maintenance cost will be borne by the supplier within 5 days of complaint lodged to the supplier.

4.It will be responsibility of the supplier for **safe arrival** of the material in full and good condition at O/o the Sub-Divisional Magistrate, Dharmanagar and the purchaser will not be liable to pay any damage of the materials during transportation.

5. The materials should be **delivered within 5 days** to the user site after receipt of the supply order.

6.Necessary certificate of PTC & GST registration, PAN should be attached with the bill, income tax as per rule will be deducted from bill.

7. Tax Clearance Certificate with current validity should be submitted.





**8. Quality Inspection Report** from E-TDS, Indranagar, Agartala or proper agency of Govt. should be submitted along with the invoices to this office otherwise payment would not be made.

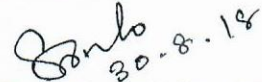
**9.** 90 % of procurement cost would be paid after submission of acceptance certificate of the items from Nazarat section O/o the Sub-Divisional Magistrate, Dharmanagar and 10 % of procurement cost will be paid completion of the warranty period.

**10.** Authorized Distributor/**Dealer certificate** of the concerned company for the year 2018-19 should be submitted before payment.

**11.Price** includes all taxes, transportation, assembling and installing at site.

**12.**The **last date of receiving the Tender** is 6<sup>th</sup> Sep.2018 up-to 15.30 hours and the tender will be opened at 16.00 hours in the Chamber of the Sub-Divisional Magistrate & Collector, Dharmanagar, North Tripura on the same day, in presence of the tenderer/(s)(if any).

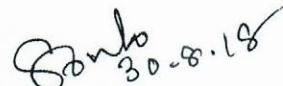
**13.** The undersigned reserves the right to accept or reject the tender fully or partly including the lowest one without assigning any reason

  
30-8-18

Sub-Divisional Magistrate  
Dharmanagar, North Tripura

Copy to the:-

1. District Magistrate & Collector, North Tripura, Dharmanagar for kind information.
2. Executive Engineer, P.W.D (R&B) for information and with request to display in the notice board.
3. Senior Information Officer, ICA, Dharmanagr, North Tripura for information and necessary action.
- ✓ 4. DIO, NIC, North Tripura for information and with request to publish the same in the district website.

  
30-8-18

Sub-Divisional Magistrate  
Dharmanagar, North Tripura