### Annexure-I - Tender Specifications

**Day wise food menu:**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Day</th>
<th>BREAKFAST</th>
<th>LUNCH</th>
<th>DINNER</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Monday</td>
<td>Idly – 2 &amp; Vada - 2 Nos with Roasted Chana Dal Chutney / Pickle / Ground nut (or) legumes + Chilli powder</td>
<td>Rice (Sambamasuri) – 400 gms, Pickle, Two Vegetable curries 200 gms each, Tamata Dal 200 gms, Rasam 100 gms, Curd 100 gms, and Papad</td>
<td>Rice (Sambamasuri) – 250 gms, Chapathi – 2, Two Vegetable curries 200 gms each, Rasam-100 gms, Chutney and Curd-100 gms</td>
</tr>
<tr>
<td>2</td>
<td>Tuesday</td>
<td>Dosa- 3 No. with Roasted Chana Dal Chutney and Batani curry</td>
<td>Rice (Sambamasuri) – 400 gms, Pickle, one Vegetable curries 200 gms each, Fish curry <strong>200 gms (min 2 pieces)</strong>, Sambar with vegetables:- 300 gms, Rasam Papd and Curd gms</td>
<td>Rice (Sambamasuri) – 250 gms, Chapathi – 2, Two Vegetable curries 200 gms each, Rasam -100 gms Chutney and curd-100 gms Papd</td>
</tr>
<tr>
<td>3</td>
<td>Wednesday</td>
<td>Pongal - 400 gms with Chutney and Aaloo Curry</td>
<td>Rice (Sambamasuri) – 400 gms, Pickle, Two Vegetable curries 200 gms each, Sambar with vegetables/Pappucharu - 300gms, Rasam-100 gms, Papd and Curd-100 gms</td>
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<td>4</td>
<td>Thursday</td>
<td>Vada - 2 &amp; Idly - 2 with chutney and Batani Curry</td>
<td>Rice (Sambamasuri) – 400 gms, Vegetable curry, Sambar with vegetables/Pappucharu- 300 gms, Rasam-150, Papd and Curd</td>
<td>Rice (Sambamasuri) – 250 gms, Chapathi – 2, Sambar with vegetables/ Pappucharu, Chutney and curd-100 gms, Papd</td>
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<td>5</td>
<td>Friday</td>
<td>Kichidi - 400 Gms with Chutney and curry</td>
<td>Rice (Sambamasuri) – 400 gms, Pickle, Two Vegetable curries 200 gms each, Tamata Dal 200 gms, Rasam 150 gms, Curd 100 gms, and Papad</td>
<td>Vegetable Biryani with Tomotoa gravy and curd raiitha and one veg curry-200 gms</td>
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<td>6</td>
<td>Saturday</td>
<td>Poori - 2 (big size)/ 4 (Small Size) Nos with Green Peas and Aaloo Curry</td>
<td>Rice (Sambamasuri) – 400 gms, Pickle, Two Vegetable curries 200 gms each, Sambar-300 gms, Rasam, Papd and Curd 100 gms</td>
<td>Rice (Sambamasuri) – 250 gms, Chapathi – 2, Sambar with vegetables/ Pappucharu, one Veg Curry-250 gms, curd-150 gms Papad.</td>
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<td>7</td>
<td>Sunday</td>
<td>Masala Upma 300 gms with Chutney/ Pickle/ Ground nut (or) legumes</td>
<td>Rice (Sambamasuri) – 400 gms, Chiken Curry of min. <strong>200 Gms</strong>, Rasam-150 gms and Curd -100 gms</td>
<td>Rice (Sambamasuri) – 250 gms, Chapathi – 2, Sambar with Vegetables/ pappucharu, Chutney and curd</td>
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All the above vegetables and leafy vegetables must be stored in a hygienic condition and along with the above menu the following items are also to be provided to the persons kept in Quarantine Centers by way of packed food:

- **Tea/ Coffee/Milk**: Two times a day with 50 ml (Bru instant)/ 100ml hot milk (morning with breakfast and evening)
- **Raagi Malt**: one time a day in the morning – 250 ml (No.1 quality Raagi).
- **Boiled Egg**: Weekly four times (Sunday, Wednesday, Thursday and Friday)
- **Sweet**: Twice in a week during dinner (Monday and Saturday), Samosa-2/poha-200 gms/Puff-2/aaloo bonda -2
- **Fruit Bowls**: Twice a Day with 200 gms (Lunch & Dinner)
- **Water bottle**: One Liter bottles 3 per day (morning, lunch, Dinner)
- **Oil**: Aadhar Sunflower must be used
- **Snacks**: Daily Evening Bajji-2/Pakoda-100 gms/ sandwich-2/
  Samosa-2/poha-200 gms/Puff-2/aaloo bonda -2
- **Packed food**: All the above food material shall be supplied in packed food by using highly hygienic **Biodegradable disposable 8CP meal tray with lid**

_Sd/- Dr. K.Sreenivasulu, I.A.S.,
Joint Collector, Srikakulam_
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<td></td>
</tr>
</tbody>
</table>

Reference No: Rc.No. 733/2020/H10, Collector’s Office, Srikakulam

Annexure-II

Price Bid:
All the above vegetables and leafy vegetables shall be stored in a hygienic condition. The following items shall be provided to the persons in the quarantine centers by way of packed food.

- **Tea/ Coffee/Milk**: Two times a day with 50 ml (Bru instant)/ 100 ml hot milk (morning with breakfast and evening)
- **Raagi Malt**: One time a day in the morning – 250 ml (No.1 quality Raagi).
- **Boiled Egg**: Weekly four times (Sunday, Wednesday, Thursday and Friday)
- **Sweet**: Twice in a week during dinner (Monday and Saturday).
- **Snacks**: Daily Evening Bajji-2/Pakoda-100 gms/ sandwich-2/
  Samosa-2/poha-200 gms/Puff-2/aloo bonda -2
- **Fruit Bowls**: Twice a Day with 200 gms (Lunch & Dinner)
- **Water bottle**: One Liter bottles 3 per day (morning, lunch, Dinner)
- **Oil**: Aadhar Sunflower must be used
- **Packed food**: All the above food material shall be supplied in packed food by using highly hygienic **Biodegradable disposable 8CP meal tray with lid**

I will abide to the terms and conditions stipulated by the District Purchases Committee, Srikakulam.

Quotation for the above menu per day per person is Rupees______.

Date:
Place: Signature & Seal of the agency

****
Reference No: Rc.No. 733/2020/H10, Collector’s Office, Srikakulam

Annexure-III

PREREQUISITE ELIGIBILITY CRITERIA:

1. The firm should have registered with commercial or sales tax Authority on or before 31/12/2020 under the specified activity of food supply / hotel industry.
2. Each page of the tender document along with all other submitted documents must be duly signed by Authorized signatory with Bidder’s company seal and initial, otherwise the document will be invalid.
3. A declaration undertaking on the letter head of the Bidder/Agency that all the terms and conditions as given in the tender document are acceptable and the Agency has not been blacklisted by any of the organization at any point of time and no criminal case is pending against the said firm/agency (as per Annexure 7) should be given.
4. The Bidder should have the following registrations (enclose self-attested copies of all certificates): to participate in the tender process.
   a) PAN
   b) GST Registration Number.
   c) Valid Labour license certificate.
   d) The Agency shall have complete 3 years of experience in Hotel Industry / Food supply activity before 31.03.2020 and have undertaken 2 similar contracts.
5. The following documents must be submitted along with tenders in support of the above.
   a) Should submit relevant work order(s), satisfactory certificates, work completion certificate(s), Audited financial statements of preceding Three years with Profit and Loss Account, Balance sheet along with schedules.
   b) Should submit income tax returns of the assessment years2017-18, 18-19, 19-20 along with computerized statements and Form26A.

Date: 
Place: Signature & Seal of the agency

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Annexure-IV

Time Schedule for various tender related activities

<table>
<thead>
<tr>
<th>Activity</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tender Start Time</td>
<td>20-04-2020</td>
</tr>
<tr>
<td>Tender End Time</td>
<td>22-04-2020</td>
</tr>
<tr>
<td>Bid Submission Closing Time</td>
<td>22-04-2020 04:00 PM</td>
</tr>
<tr>
<td>Bid Submission Place</td>
<td>O/o Revenue Divisional Officer, Srikakulam</td>
</tr>
<tr>
<td>Tender Opening Place &amp; Venue</td>
<td>In the Chamber of Joint Collector, Srikakulam</td>
</tr>
<tr>
<td>Tender Schedule Fee</td>
<td>Rs. 1000/- Demand Draft in favour of Joint Collector, Srikakulam (agencies participated earlier are exempted for payment of tender schedule fee)</td>
</tr>
<tr>
<td>Description of work</td>
<td>Providing packed food to persons in 4 new Quarantine Centers in Srikakulam (approx. 2000 Persons daily)</td>
</tr>
<tr>
<td>Contact Person</td>
<td>Divisional Administrative Officer, O/o Revenue Divisional Officer, Srikakulam Phone No: 8333989270</td>
</tr>
<tr>
<td>Reference No:</td>
<td>Rc.No. 733/2020/H10, Collector's Office, Srikakulam</td>
</tr>
</tbody>
</table>

Sd/- Dr. K.Sreenivasulu, I.A.S.,
Joint Collector, Srikakulam
Annexure-V

GENERAL TERMS AND CONDITIONS:

1. Bidder must fulfill all the requirements given in the Tender Schedule.
2. Photocopies & supporting documents submitted should be legible and self-attested. Only the documents as asked in the Tender must be submitted. Further, no irrelevant (or) superfluous documents are to be submitted with the Tender.
3. The Successful Bidder shall be required to execute the agreement.
4. The decision of the Joint Collector & Chairman, District Purchases Committee, Srikakulam, with regard to the determining of quality of work/services done by the Agency or its employees shall be final.
5. The Joint Collector & Chairman, District Purchases Committee, Srikakulam, reserves the right to get the work/services so rejected done/replaced at his own level at the risk and cost of the Agency after giving a notice in writing to it and the expenditure incurred on this count shall be recovered from the Agency from its outstanding dues or by revocation of Bank Guarantee, as he may think proper.
6. During the contract, the Agency shall deploy required number of personnel to provide the said services and immediately communicate their names, father’s name, residential address, date of birth, Telephone number(s), recent passport size photograph(s) etc. in the form of data base in both hard and soft copy within 02 days from the date of their deployment or communicate any change about it from time to time.
7. The Joint Collector & Chairman, District Purchases Committee, Srikakulam, or any other officer(s) so authorized by him shall be at liberty to carry out any surprise check on the working of the persons so deployed by the Agency in order to ensure that the required numbers of persons are deployed and that they are doing their duties satisfactorily.
8. The persons so deployed shall be under the overall control and supervision of the Agency and the Agency shall be liable for payment of their wages etc. and all other dues within the stipulated time which the Agency is liable to pay under the various Labour Regulations and other statutory provisions.
9. The persons so deployed by the agency should be healthy condition and should not have cold, cough or fever.
10. The agency should not deploy any person residing outside the District due to COVID-19 outbreak.
11. The Agency shall be responsible for all injuries and accidents to persons employed by it. For the staff not covered under ESIC Scheme, suitable Medical policy along with Workmen Compensation policy shall be taken by the Agency.
12. The contractor shall obtain the insurance at his own cost to cover the risk on the works to labour engaged by him during period of execution against fire and other usual risks and produce the same to the administration concerned before commencement of work.
13. The Agency shall be responsible for the good conduct and behavior of its employees. If any employee of the Agency is found misbehaving with the supervisory staff or any other person kept in Quarantine Center, it shall terminate the services of such employees on the recommendation of the Officer designated by the Joint Collector, Srikakulam. The Agency shall issue necessary instructions to its employees to act upon the instructions given by the Supervisory staff of the Joint Collector, Srikakulam.
14. The Agency and its staff shall take proper and reasonable precautions to preserve from loss, destruction, waste or misuse the areas of responsibility given to it by Joint Collector, Srikakulam.
15. In the event of any loss being caused to the Joint Collector, Srikakulam, on account of negligence/dereliction of duties by the Agency or by its employee
that shall be established after a joint inquiry comprising of the Officers under supervision of Joint Collector, Srikakulam and Joint Collector, Srikakulam should get the same compensated from the Agency.

16. The persons appointed by the Agency should not make contact with Quarantine Persons

17. The Agency shall not appoint any Sub-Company/Agency to carry out any obligation under the contract.

18. The Agency shall take day to day instructions from the Officer(s) or his Staff deputed by Joint Collector, Srikakulam.

19. The Agency shall maintain an Occurrence Book which will be made available staff of Quarantine Center.

20. The Agency shall ensure that the persons wear uniform while they are on duty in the Quarantine Centers.

21. The Agency shall take all reasonable precautions to prevent any unlawful act or disorderly conduct of its staff so deployed for the preservation of peace and protection of persons and property of Quarantine Centers, Srikakulam.

22. In case of any complaint/defect pointed out by Officer(s) appointed by the Joint Collector, Srikakulam against any Agency’s staff, the Agency shall immediately replace the person so deployed.

23. The Joint Collector, Srikakulam alone will have jurisdiction to try any matter/dispute or reference between the parties arising out of this agreement/contract.

24. Resolution of Disputes: In the event of any dispute arising out of or in connection with this contract, whether during the subsistence of the contract or thereafter, the matter shall be referred to the Joint Collector, Srikakulam, or any other officer nominated by the Joint Collector, Srikakulam, for arbitration and the decision of the arbitrator shall be final and binding on both the parties and the Agency shall not have any objections in this regard.

25. The Contract may be terminated/ cancelled without any notice by the District Administration at any time in case of unpleasant situations raised in due course or any illegal activities carried out by the participated agencies found by District Administration.

26. The Successful Bidder/Agency should submit the EMD with an amount as specified by the District Purchases Committee before commencement of agreement.

Sd/- Dr. K. Sreenivasulu, I.A.S.,
Joint Collector, Srikakulam

Date: 
Place: 
Signature & Seal of the agency

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