



# DEHRADUN SMART CITY LIMITED

## e-PASS SYSTEM FOR ESSENTIAL SERVICES

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### USER MANUAL / HELP FILE

#### STEPS-

1. Type - <https://dehradun.nic.in/>
2. Scroll down – *Ticker Information*
3. Click on – *Essential Service Lock down Pass*
4. User Interaction Screen



#### UTTARAKHAND GOVERNMENT E-PASS PORTAL

Apply e-Pass

Check Status

##### Important Guidelines

1. Stay Home to Stay Safe, Fit & Healthy.
2. Maintain Social Distance.
3. You and all household members should remain at home. Do not go to work, school or public areas and do not use public transport or taxis.
4. If possible, you should not go out even to buy food or other essentials, other than exercise, and in that case at a safe distance from others.

5. Select *Apply e-Pass*



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### 6. Fill details - *Pass Required For*

#### 1 Pass Required For

<b>1. Pass Required For *</b> -- Select --	
<b>2. Emergency / Essential Service *</b> -- Select --	
<b>3. Pass Required From(Date) *</b> Select Start Date 6:00 AM	<b>4. Pass Required Till(Date) *</b> Select Last Date 6:00 AM
<b>5. Vehicle Type *</b> Car	<b>6. Vehicle No (if any)</b> Vehicle No (if any)
<b>7. Travel Start Location Name *</b> Travel Start Location Name	<b>8. Travel End Location Name *</b> Travel End Location Name
<b>9. Travel Route Plan *</b> eg: Dharampur, Nehru Colony, Rispana Bridge etc	<b>10. Total Time *</b> eg: 4hrs

### 7. Fill - *Personal Information*

#### 2 Personal Information

<b>11. Full Name *</b> Enter Full Name	<b>12. Father/Husband Name *</b> Enter Father / Husband Name
<b>13. Mobile No. *</b> Mobile No.	<b>14. Email *</b> eg: example@example.com
<b>15. Aadhar Card No. *</b> Aadhar Card No. <input type="checkbox"/> I hereby give my consent to use my Aadhar Card Number for verification purpose	<b>16. Employee ID / Code *</b> Enter Employee ID / Code
<b>17. Department/Trade Name</b> Department/Trade Name	<b>18. Address *</b> Enter Address



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### 8. Upload Documents

3 Upload Document (Size should be less than 2MB)

19. Upload Photo (Only JPG, PNG, BMP) \*

Browse... No file selected.

20. Upload Employee ID Proof (Only JPG, PNG, BMP) \*

Browse... No file selected.

Submit

### 9. Click -*Submit*

### 10. *How to download e-Pass*



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### 11. Click – Check Status



#### UTTARAKHAND GOVERNMENT E-PASS PORTAL

Apply e-Pass

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### 12. Enter Your Pass No



#### Search Pass

Dehradun Smart City Limited - E-Pass System for Essential Service

##### Instructions:

1. Enter Pass No. to verify Pass.

##### 1 Pass No.

###### 1. Enter Pass No.

Pass No.

Submit



# DEHRADUN SMART CITY LIMITED e-PASS SYSTEM FOR ESSENTIAL SERVICES

## 13. Download e-Pass



**DEHRADUN SMART CITY LIMITED  
E-PASS SYSTEM FOR ESSENTIAL SERVICE**

**Lockdown Pass**

PHOTO

1. Pass No.: 09000156  
2. Name: Rakesh  
3. Father Name: Om Parkash  
4. Aadhar Card No.:  
5. Department Name: Administration  
6. Service Name: Test Entry  
7. Date From - Date To: 26-03-2020 - 26-03-2020  
8. Place: With-In District

**Journey Details**

1. Vehicle Type & No.: Car, UK-07B-7667  
2. Travel Start Date & Time: 26-03-2020 - 12:00 PM  
3. Travel Start Location: Araghar Chowk  
4. Travel End Date & Time: 26-03-2020 - 5:00 PM  
5. Travel End Location: DilaRam Chowk  
6. Route Plan: Via Suney Chowk, Nany Bakery, Bhel Chowk  
7. Total Time: 5 Hrs.



Authorized Signatory,  
District Magistrate, Dehradun

## 14. Pass Status

### Pass Status

E-Pass Status for Emergency/Essential Service

Applied on: 25-03-2020

Dear Sanjay Mohan Srivastava,

Status of Pass Application No. **09000066** is **Pending for Approval**

Remarks .

You'll be intimated through SMS/Email once any action is taken in your pass application.