

ADVERTISEMENT NO. 01/2021

Applications on the prescribed proforma as per ANNEXURE-I are invited for filling up of 23 vacant posts of Peon (Class-IV) on Daily wages under the establishment of Deputy Commissioner, Hamirpur, District Hamirpur from amongst the eligible candidates. The application form alongwith all relevant/supporting documents/certificates should reach in the office of the Deputy Commissioner, Hamirpur (HP) on or before 13-10-2021 and for the candidate residing in tribal areas of Himachal Pradesh, the last date of receipt of application is 19-10-2021. The applications received after the last date or found incomplete will be rejected and no correspondence in this regard will be entertained. Candidates can download the detailed Employment notice along with application format from the official website of District Hamirpur i.e. <https://hphamirpur.nic.in>

Name of the Post	Peon (Class-IV)
Total Posts	23 (Twenty Three) on Daily Wages basis
Break up for the post of Peon (Class-IV)	Unreserved - 09, Unreserved (Ex-SM) - 02, Scheduled Caste - 04, Scheduled Caste(Ex-SM)- 01, Other Backward Classes - 04, Economically Weaker Sections (EWS) - 02, Scheduled Tribe - 01
Class of Post of Peon	Class-IV (Non-Gztd.)
Essential/Minimum Education and other qualifications for the post of Peon	(a) <b>ESSENTIAL QUALIFICATION</b> Should have passed Matriculation Examination or its equivalent from recognized Board of School Education/Institution. (b) <b>DESIRABLE QUALIFICATION</b> Knowledge of customs, manner and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.
Age	(i) Age of candidate shall be reckoned as on 01-01-2021 (ii) Minimum Between 18 years and maximum 45 years. But the upper age is relaxable for SC/ST & Others categories of persons to the extent permissible under the H.P. Govt.


Emoluments	Rs. 300/- per day or as revised by Government from time to time.
Application fee	Application fee of Rs. 200/- (Rupees Two Hundred only) for the candidates belonging to General Category and application fees of Rs. 100/- (Rupees One Hundred only) for the candidates belonging to the category /sub categories of Scheduled Caste, Scheduled Tribe, Other Backward Classes & EWS/IRDP/BPL etc. The Female candidates shall be exempted from the application fee.
Mode of payment	The fee will be accepted only in the shape of Demand Draft /Bank Draft /IPO issued in favour of the Deputy Commissioner, Hamirpur, District Hamirpur (HP)
Place of posting	Anywhere in District Hamirpur (HP)
Mode of selection	Selection shall be made on the basis of merit of prescribed educational i.e. Matric followed by evaluation. Percentage of marks obtained in Matric will be calculated out of 85. For example, a candidate getting 50% marks in Matric will be given 42.5 marks. Evaluation of the remaining 15 marks will be done strictly on the basis of parameters devised by the Govt. of HP vide Department of Personnel Notification No. Per(AP.B)B(15)-5/2014 dated 17-04-2017. There will be no written examination and interview. The merit list will be prepared on the basis of particulars provided by the candidate in his application form/supporting documents.
<b>Other Terms &amp; Conditions</b>	
(i)	The candidates must read the instruction/other terms and conditions carefully, which are mentioned in this advertisement before submit/filling up application form.
(ii)	No TA/DA will be paid for appearing in for evaluation.
(iii)	Application form submitted incomplete, without relevant documents, certificates, photograph, signature etc. will be rejected straightway.
(iv)	Applicant(s) must ensure to enclose xerox copies of valid certificate(s) alongwith their applications. No certificate(s) are accepted during the scrutiny of their applications as well as last date of submission of application.
(v)	Date of determining eligibility of all candidate in respect of essential qualification(s) and experience, if any etc. shall be prescribed closing date for submission of application form.
(vi)	Original certificates will have to be produced at the time of evaluation. If any claims of the candidates is found to be incorrect; besides rejection they may render themselves liable to disciplinary action.
(vii)	No. of posts are tentative and may increase or decrease from time to time for different categories, if any, vacancies arise for the posts having

  
**Deputy Commissioner**  
**Hamirpur (H.P.)**

- common/similar R&P Rules shall be included in the present number of posts of posts up to the stage of evaluation of 15 marks.
- (viii) The Deputy Commissioner, Hamirpur, District Hamirpur reserves the right whether to fill up the post or withdraw the advertisement at any point of time.
- (ix) The Recruiting Authority reserves the right to change any other terms & conditions of the advertisement or to rectify the inadvertent/technical errors at any stage.
- (x) Attached self address envelop dully stamped Rs. 5/-
- (xi) Application should reach in the office of the Deputy Commissioner, Hamirpur (HP) on or before ~~13-10-2021~~ & ~~19-10-2021~~

ABBREVIATIONS


UR	:	Unreserved
SC	:	Scheduled Caste
ST	:	Scheduled Tribe
OBC	:	Other Backward Classes
EX-SM	:	Ex-Servicemen
EWS	:	Economically Weaker Sections

  
Deputy Commissioner  
District Hamirpur (HP)  
Hamirpur (H.P.)

Endst. No. DCH/Estt./Recruitment(Class-IV)/-2344-80 Dated : 14 Sep. 2021

Copy forwarded to the following for information and necessary action to :-

1. The Principal Secretary-cum-F.C. (Revenue) to the Government of Himachal Pradesh, Shimla.
2. The Divisional Commissioner, Mandi Division, Mandi (HP).
3. All the Deputy Commissioner in Himachal Pradesh.
4. The Director, Information and Public Relation, HP Shimla.
5. The Director, All India Radio, Shimla/Dharamshala with request to announce the advertisement on the News Bulletins.
6. All the Sub Divisional Officer (Civil) in District Hamirpur (HP).
7. All the Tehsildars/Naib Tehsildars in District Hamirpur (HP).
8. The DIO, NIC Hamirpur with the request to upload advertisement alongwith proforma/application form on the official website of this office.
9. The District Public Relation Officer, Hamirpur for wide publicity.

  
Deputy Commissioner  
District Hamirpur (HP)  
Hamirpur (H.P.)

APPLICATION FORM TO THE POST OF PEON (CLASS-IV) IN THE OFFICE OF THE  
DEPUTY COMMISSIONER, HAMIRPUR, DISTRICT HAMIRPUR (HP)

1. Name of the post applied for \_\_\_\_\_
2. Name of the Applicant  
(in Capital Letters) \_\_\_\_\_
3. Father's/Husband Name  
(in Capital Letters) \_\_\_\_\_
4. Date of Birth
- |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|
|   |   |   |   |   |   |   |   |
| D | D | M | M | Y | Y | Y | Y |
5. Gender (Male/Female) \_\_\_\_\_
6. Category (Gen./SC/ST/OBC/EWS) \_\_\_\_\_
7. Sub-Category (UR/BPL/WFF) \_\_\_\_\_
8. Aadhar No. (Copy attached) \_\_\_\_\_
9. Mobile No. \_\_\_\_\_
10. Marital Status (Married/Unmarried) \_\_\_\_\_
11. Employment Exchange Registration No. \_\_\_\_\_ Date of Registration \_\_\_\_\_
12. Name of Employment Exchange \_\_\_\_\_
13. Application Fee Rs. \_\_\_\_\_ DD/Postal Order No. \_\_\_\_\_ Date of Issue \_\_\_\_\_
14. Permanent Home Address
- Village \_\_\_\_\_
- Post Office \_\_\_\_\_
- Tehsil \_\_\_\_\_
- District \_\_\_\_\_
15. Correspondence Address \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
16. Bonafide Himachalis Yes/No If yes, attached self attested copy of certificate duly issued by the concerned SDO (C), Tehsildar/Naib Tehsildar.
17. Educational Qualification(s): Attached attested copies of certificates.
- | Sr. No. | Name of Examination | Name of the Board/University | Year of passing exam | Marks obtained | Total marks | Percentage |
|---------|---------------------|------------------------------|----------------------|----------------|-------------|------------|
| 1       | Matriculation       |                              |                      |                |             |            |
| 2       | 10+2                |                              |                      |                |             |            |
| 3       | BA/B.Com./B.Sc.     |                              |                      |                |             |            |
| 4       |                     |                              |                      |                |             |            |
18. Whether belongs to notified Backward area or Panchyat (Yes/No)

- If yes, attached self attested copy of certificate duly issued by the concerned SDO (C), Tehsildar/Naib Tehsildar.
19. Whether belongs to land less family / family having land less than 01 Hectare **(Yes/No)**
- If yes, attached self attested copy of certificate duly issued by the concerned Revenue Authority.
20. Whether any family member of candidate is in Govt. service/Semi. Govt. Job **(Yes/No)**
- If No, attached self attested copy of certificate non employment to the effect that none of the family member is in Govt. to the issued by the concerned SDO (C), Tehsildar/Naib Tehsildar.
21. Differently abled person with more than 40% impairment/disability /infirmity **(Yes/No)**
- If yes, attached self attested copy of disability certificate duly issued by the Competent Medical Board i.e. District Medical Board or above.
22. Whether a hold NSS (atleast one year) certificate holders in NCC/The Bharat Scout and Guide. Medal winner in National level sports competitions. **(Yes/No)**
- If yes, attached self attested copy of certificate duly issued by the Head of Concerned Institution.
23. Whether belongs to BPL family having family annual income (from all sources) below Rs. 40,000/- or as prescribed by the Govt. from time to time. **(Yes/No)**
- If yes, attached self attested copy of certificate duly issued by the concerned BDO (by taking the authenticate entries in the Parivar Register as the basis of such certificate) and self attested copy of income certificate issued by the concerned SDO (C), Tehsildar/Naib Tehsildar.
24. Widow/Divorced/Destitute/Single Woman. **(Yes/No)**
- If yes, attached self attested copy of certificate duly issued by the concerned BDO (by taking the authenticate entries in the Parivar Register as the basis of such certificate).
25. Single Daughter/Orphan. **(Yes/No)**
- If yes, attached self attested copy of certificate duly issued by the concerned BDO (by taking the authenticate entries in the Parivar Register as the basis of such certificate).
26. Experience upto a maximum of 05 years in Govt./Semi Govt. organization relating to the post applied for. **(Yes/No)**
- If yes, attached with self attested copy of experience certificate issued by the head of the office clearly indicating period of experience with date of joining and nature of work performed during the intervening period.

#### DECLARATION

I \_\_\_\_\_ Son/Daughter/Wife of Shri \_\_\_\_\_ hereby declare that the information, particulars, documents and certificates mentioned herein above are correct and true to the best of my Knowledge and nothing has been concealed therein. If any of the information particulars, documents & certificates mentioned herein above and enclosed by me with the application form are found false/fake or fraud at any later stage, I shall be liable to be terminated from the Govt. Service without any notice besides legal action/criminal proceeding in the matter against me under prevailing laws.

That I have never been arrested/prosecuted or involved in any criminal case or convicted by a Court of Law (if otherwise, please details separately).

Dated \_\_\_\_\_

Place \_\_\_\_\_

Signature of the Candidate