

GOVERNMENT OF PUDUCHERRY
OFFICE OF THE DISTRICT COLLECTOR CUM DISTRICT MAGISTRATE
DISTRICT DISASTER MANAGEMENT AUTHORITY, KARAIKAL

No. DCK/A1/COVID-19/2019-20/

Karaikal, Dt. 20.04.2020

ORDER

WHEREAS, Novel Corona Virus Disease (COVID19) is a fast spreading respiratory disease all over the world and the Community is at increasing risk of infection of the disease as increasing number of cases have been reported in various states / UTs. The situation has been declared as a notified disaster under the provision of Disaster Management Act, 2005, and various restrictions are imposed under the Epidemic Diseases Act, 1897 to prevent its spread. The District Administration is taking various measures to prevent its spread, while ensuring maintenance of essential services and supplies, including health infrastructure.

WHEREAS, the Ministry of Home Affairs, Government of India vide order No. 40-3/2020-DM-I(A), dt. 15.04.2020 has communicated that the lockdown measures stipulated in the consolidated guidelines of Ministry of Home Affairs (MHA) for containemnt of COVID19 epidemic in the country will continue to remain in force upto 03.05.2020 to contain the spread of COVID-19 in the country.

AND WHEREAS, in order to respond to the COVID-19 situation in the district, the following guidelines are issued for adherence in all Government Offices / / institutions / authonmous bodies / corporations / undertaking firms etc:

- (i) Information pamphlets and provision for hand wash facility preferably with touch free mechanism & sanitizer preferably alcohol-based handrub containing 70% alcohol be made at all entry and exit points and common areas. Sufficient quantities of all the items should be available.
- (ii) All areas in the premises shall be disinfected completely using user friendly disinfectant mediums.
- (iii) All the employees / visitors shall be advised to wear masks compulsorily.
- (iv) Work places shall have a gap of one hour between shifts and will stagger the lunch breaks of staff, to ensure social distancing.
- (v) Large gatherings or meetings of 10 or more people to be discouraged. Seating at least 6 feet away from others on job sites and in gatherings, meetings and training sessions.
- (vi) Not more than 2/4 persons (depending on size) will be allowed to travel in lifts or hoists.
- (vii) Use of staircase for climbing should be encouraged.
- (viii) There should be strict ban of gutka, tobacco etc. and spitting should be strictly prohibited.
- (ix) There should be total ban on non-essential visitors.
- (x) Guidelines for workplace of COVID19 case provided in the website ncdc.gov.in shall be strictly followed.

NOW THEREFORE, in exercise of the powers conferred under section 30 (2)(v) of the Disaster Management Act, 2005 the undersigned hereby directs all the departments / offices / institutions / autonomous bodies / corporations / undertaking firms etc concerned to adhere to the instructions issued in this order and enforce it wherever required and also to take such measures for the prevention / mitigation of disease nCOVID-19. This order shall come into force with immediate effect and continue till it is rescinded.



(ARJUN SHARMA, I.A.S.)
COLLECTOR-CUM-DISTRICT MAGISTRATE

To

All Heads of Offices / institutions / autonomous bodies / corporations / undertaking firms,
Karaikal District.

Copy to

1. The Senior Superintendent of Police, Karaikal.
2. The Sub Divisional Magistrate, Karaikal
3. The Deputy Collector (DM), Karaikal.
4. The Director of Industries & Commerce, Puducherry.
5. The Labour Commissioner, Puducherry
6. All Heads of Offices, Karaikal.
7. The Enforcement Team Heads, Karaikal
8. The Assistant Director, Information & Publicity, karaikal – *for wider publicity*
9. The District Informatics Officer, Karaikal – *for hosting in the District Website*

Copy to

1. The Secretary to Hon'ble Chief Minister, Puducherry.
2. The P.S. to Hon'ble Lt., Governor, Puducherry
3. The P.S. to All Ministers, Puducherry.
4. The PS to Chief Secretary to Govt, Puducherry.