


**TOUR PROGRAMME OF SRI SAROJ KUMAR MISHRA, OAS (SAG), COLLECTOR AND DISTRICT MAGISTRATE, JAGATSINGHPUR FOR THE FIRST FORTNIGHT OF JANUARY, 2021.**

<b>DATE</b>	<b>TIME</b>	<b>PLACE</b>	<b>PURPOSE</b>	<b>NODAL OFFICER</b>
01.01.2021 (Friday)	10.00 a.m.	Office Chamber of Collector	Attend office work	
02.01.2021 (Saturday)	12 Noon	DHH, Jagatsinghpur	District Task Force Meeting on COVID-19 Vaccination	CDMO, Jagatsinghpur
04.01.2021 (Monday)	11.00 a.m.	OSWAN VC Room	Attend training programme on Mo-Sarkar Application	
	3.30 p.m.	Sadbhabana Sabhagruha	Attend meeting on assessment of progress of SHG-Bank Linkage	DSWO, Jagatsinghpur
	5.00 p.m.	Office Chamber Of Collector	Attend meeting of District Quality Assurance Committee & District Indemnity Sub-Committee	CDM & PHO, Jagatsinghpur
	5.30 p.m.	OSWAN VC Room	Attend VC to be taken by Chief Secretary, Odisha	
05.01.2021 (Tuesday)	10.00 a.m.	EVM warehouse located at DRDA Premises	Quarterly Inspection of EVM-VVPAT warehouse	Asst. Collector, Election
	10.30 a.m.	DRDA Conference Hall	Attend review meeting on Poverty Alleviation Programme & developmental activities	PD, DRDA, Jagatsinghpur
	3.30 p.m.	Office Chamber of Collector	Attend DLSC meeting	District Fishery Officer, Jagatsinghpur
06.01.2021 (Wednesday)	11.00 a.m.	Sadbhabana Sabhagruha	Attend meeting of District Child Protection Committee (DCPC) & District Level Task Force for prohibition of child marriage	DCPO, Jagatsinghpur
	3.30 p.m.	Jagatsinghpur Municipality Office	Attend Lottery of Tender	Executive Officer, Jagatsinghpur Municipality
07.01.2021 (Thursday)	10.00 a.m.	Municipality Market Complex near Sanskruti Bhawan	Attend Inauguration of ORMAS Sales Outlet	Dy. CEO, ORMAS
	10.30 a.m.	Court Chamber of Collector	Take up Court and hear cases.	Bench Clerk
	4.30 p.m.	Sadbhabana Sabhagruha	Attend 18 <sup>th</sup> DLC Meeting	District Fishery Officer, Jagatsinghpur

08.01.2021 (Friday)	10.30 a.m	Mandasahi R.I. Office	Conduct Inspection of R.I. Office, Mandasahi	Tahasildar, Jagatsinghpur/ Deputy Collector, Audit & Inspection
	5.00 p.m	Office Chamber of Collector	Take up meeting to review drinking water supply	E.E.RWS & S/ Asst.E.E, PHD
11.01.2021 (Monday)	Forenoon	Random visit to any Block/Tahasil/ CHC/PHC/ Quarantine Centres	To review COVID works & see maintenance of social distancing to contain spread of Corona Virus.	Concerned B.D.O/Tahasildar/ Medical Officer
	Afternoon	Office Chamber of Collector	Attend office works	
12.01.2021 (Tuesday)	10.30 a.m.	Sadbhabana Sabhagraha	Attend Monthly Revenue Meeting	Deputy Collector, Revenue
	4.00 p.m	Office Chamber of Collector	Take up meeting to review Dist.Child Protection Unit activities	D.C.P.O. Jagatsinghpur
13.01.2021 (Wednesday)	Forenoon	Random visit to any Block/Tahasil/ CHC/PHC/ Quarantine Centres	To review COVID works & see maintenance of social distancing to contain spread of Corona Virus.	Concerned B.D.O/Tahasildar/ Medical Officer
	4.00 p.m.	Office Chamber of Collector	Take up meeting with DSWO/ DSSO/ DCPO/A.D.M., Jagatsinghpur/ A.D.M. Paradip/Sub-Collector, Jagatsinghpur to review ICDS, Social Welfare, Women & Child Development activities.	DSWO/DSSO/DCPO/ A.D.M., Jagatsinghpur/ A.D.M. Paradip/ Sub-Collector, Jagatsinghpur
15.01.2021 (Friday)	Forenoon	Office Chamber of Collector	Attend office works	
	4.30 p.m.	Office Chamber of Collector	Take up meeting with A.D.M, Jagatsinghpur/Sub-Collector, Jagatsinghpur/ Superintendent of Excise to review Excise activities.	Superintendent of Excise, Jagatsinghpur
	5.00 p.m.	Office Chamber of Collector	Take up meeting with Executive Engineer, Irrigation, Jspur/ Executive Engineer, Drainage, Jspur/ Executive Engineer, Mohanadi South Divisin, Cuttack to review Irrigation activities.	Executive Engineer, Irrigation, Jspur/ Executive Engineer, Drainage, Jspur/ Executive Engineer, Mohanadi South Divisin, Cuttack

  
**Collector and District Magistrate,  
Jagatsinghpur**

Memo No. 05 /Dt 01-01-2021 /

Copy submitted to Revenue Divisional Commissioner, Central Division, Cuttack for favour of kind approval.

*01/11/2021*

**Collector and District Magistrate,  
Jagatsinghpur**

Memo No. 06 /Dt 01-01-2021 /

Copy forwarded to Superintendent of Police, Jagatsinghpur / President, Zilla Parishad, Jagatsinghpur / Project Director, DRDA, Jagatsinghpur / Additional District Magistrate, Jagatsinghpur / Additional District Magistrate, Paradip / Sub-Collector, Jagatsinghpur / Chief District Medical Officer, Jagatsinghpur / All Block Development Officers / All Tahasildars / All C.D.P.Os / All Deputy Collectors of Collectorate / All Officers-In-Charge of Collectorate / Executive Officer, Paradip Municipality / Executive Engineer, RWS&S Division, Jagatsinghpur / District Education Officer, Jagatsinghpur / District Project Coordinator, SSA, Jagatsinghpur / Deputy Director, Planning and Statistics, Jagatsinghpur / Chief District Agriculture Officer, Jagatsinghpur / Executive Engineer, CESU, PED, Paradip / Executive Engineer, Drainage Division, Jagatsinghpur / Executive Engineer, Mohanadi South Division, Cuttack / C.D.V.O., Jagatsinghpur / General Manager, DIC, Jagatsinghpur / Executive Engineer, Irrigation Division, Jagatsinghpur / Executive Engineer, R.D., Jagatsinghpur / Executive Engineer, CESU, JED, Jagatsinghpur / Executive Officer, Jagatsinghpur Municipality / District Fisheries Officer, Jagatsinghpur / District Tourist Officer, Jagatsinghpur / Assistant Director, ORMAS, Jagatsinghpur / D.P.M., OLM, Jagatsinghpur / Asst. Engineer, PHD, Jagatsinghpur / District Fisheries Officer, Jagatsinghpur / R.T.O., Jagatsinghpur / District Labour Officer, Jagatsinghpur / A.R.C.S., Jagatsinghpur / All District Level Officers / L.D.M., Jagatsinghpur / Audit Officer, District Local Fund Audit, Jagatsinghpur / Dr. Sasanka Sekhar Lenka, OSD to Collector, Jagatsinghpur/ DeGM, Jagatsinghpur / Bench Clerk to Collector, Jagatsinghpur for information and necessary action.

*01/11/2021*

**Collector and District Magistrate,  
Jagatsinghpur**