

I/6735/2020

**ANNEXURE - A****PRE-QUALIFICATION-CUM-TECHNICAL BID****[TO BE FILLED IN BY BIDDER AND ENCLOSE SUPPORTING DOCUMENTS AS INDICATED]**

Sl. No.	Particulars	Firm's Strength and Capacity	
1.	Chartered Accountant Firm	Name & Address of the Firm	
		Name and address of the Authorized Partner (s)	
		Telephone STD Code	
		Mobile No (s):	
		e-Mail ID:	
		<b>(Submit copy of supporting document regarding address)</b>	
2.	<b>Prequalification criterion</b>	Mention Registration Number and Date of Registration <b>(Submit copies of the registration)</b>	
a)	The CA Firm should be registered with the Institute of Chartered Accountants of India (ICAI) and must possess permanent account number (PAN) under Income Tax and GST Registration	PAN NO of the CA Firm <b>(Submit copy)</b>	
		GST No. <b>(Submit copy)</b>	
b)	The CA Firm should be empanelled with Comptroller and Auditor General of India (C&AG)	Empanelment Number <b>(Submit copy of evidence)</b>	

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c)	Average Gross Professional Fees received / earned by the CA Firm for the last 3 (three) years i.e. (2016-17, 2017-18 & 2018-19) ending on 31st March, 2019.	<p><b>Average Gross Professional Fees received / earned</b></p> <p>Rs (in figure)</p> <p>Rs. (in words)</p> <p><b>Provide copies of the Audited Financial Statements for all the 3 (Three) years along with evidence as per <u>SUB-ANNEXTURE-A1</u></b></p>
d )	The Firm should have at least 3 years experience	<p>Name of institutes where similar services were provided in the last 3 years</p> <p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p> <p>5.</p> <p>6.</p> <p>Details to be provided as per <b><u>SUB-ANNEXURE A-2.</u></b> <b>(Attach copy of Works Orders as evidence)</b></p>

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e)	CA Firm should have minimum 2 (Two) Partners	<p><b>Partners :-</b> Name</p> <p>.....</p> <p>.....</p> <p><b>Submit the details of the Chief Functionaries of the CA firm as provided in SUB-ANNEXURE – A3</b></p>
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Certified that the above particulars are correct. In the event of any information found to be incorrect at any time, DRDA, Jagatsinghpur is at liberty to reject the proposal/work awarded to the CA Firm.

Date:

Signature:  
Name and Designation  
with Office Seal

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**SUB-ANNEXURE: A1**

Details of CA Firm's Professional Income  
**[Gross Professional Fees received/ earned]**

				<b>Rs in Lakh</b>
Particular	Financial Year 2016- 17	Financial Year 2017- 18	Financial Year 2018- 19	<b>Average Annual Income</b>
<b>Gross Professional Fees received/ earned *</b>				

**\* Furnish the Audited Accounts of the Firm and copy of the Acknowledgement of Annual Income**

**Tax Return for all the 3 (three) years**

Date:

Seal

Signature:

Name and Designation with Office

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**SUB-ANNEXURE A-3**  
**Details of CA Firm's Partners**

Sl. No.	Name of the Member	Designation	Membership No.	Status(FCA/ACA)
1 .				
2 .				
3 .				
4 .				
5 .				

Furnish the copy of the documentary evidence in support of the information provided above.

Date:

Seal

Signature:

Name and Designation with Office

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**DETAILS OF EXPERIENCE**  
**(SUB- ANNEXURE-A2)**

**Details of experiences**

Sl No	Name of the company / body audited (a) Co-operative Society/P SU/ autonomous body (b) Companies in private sector (c) Banks (d) Social Sector Programmes / Projects (e) Externally aided social sector projects (f) Education Projects / Programmes	Years of audit e.g. (a) 2007-08 (b) 2006-07 (c) 2005-06 (d) 2004-05 (e) 2003-04	Fees charged for each of the assignments in each year	Nature of Audit assignment viz. Statutory audit / or Branch audit	Nature of special assignment	Name of the full time partner who supervised the audit or signed the financial statements and who is still working in the firm

Date:

Seal

Signature:

Name and Designation with Office

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**ANNEXURE-B****FINANCIAL BID\*****(To be filled in by bidder)**

PRICE QUOTATION FORMAT

NAME OF THE FIRM \_\_\_\_\_

SI No	Name of the Work	Total
01	Statutory Audit fees (Inclusive of all taxes)	

(Rupees

Only)

\* [ The above quoted fee is inclusive of Professional Fee,  
Manpower, Travelling and /lodging, Food etc]

**We agree to all the tender conditions and payment terms and the rates quoted above by the  
Firm will never change during the contract period.**

Signature of the Firm

Date

Place