

# **GOVERNMENT OF ODISHA**

**HOUSING & URBAN DEVELOPMENT DEPARTMENT**



**ANNUAL MAINTENANCE CONTRACT (AMC) FOR ASSETS OF AAHAAR  
INFRASTRUCTURE i.e. DISH WASHER MACHINE, WATER PURIFIER, CCTV, RODENT  
CATCHER, INVERTER INSTALLED IN OUR  
AAHAAR OUTLET AT DIST. HQ. HOSPITAL CAMPUS, JAGATSINGHPUR  
OF  
JAGATSINGHPUR MUNICIPALITY**

**COST OF QUOTATION PAPER: - Rs. 500.00 (Rupees Five Hundred) only**

**EMD: - Rs. 1000.00 (Rupees One Thousand) only**

**OFFICE OF THE JAGATSINGHPUR MUNICIPALITY  
JAGATSINGHPUR**

**OFFICE OF THE MUNICIPAL COUNCIL, JAGATSINGHPUR**

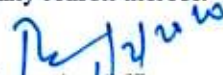
No. 3506 / Dt. 01.02.2020 /

**QUOTATION CALL NOTICE**

The Executive Officer, Jagatsinghpur Municipality on behalf of the Municipal Council, Jagatsinghpur invites sealed quotations from intending registered firms / registered contractors / authorized dealers / suppliers for Annual Maintenance Contract (AMC) of Aahaar infrastructure i.e. Dish Washer Machine, Water Purifier, CCTV, Rodent Catcher and Inverter installed at our AAHAAR outlet at Dist. Hq. Hospital, Jagatsinghpur. The prescribed quotation schedule can be obtained from Jagatsinghpur Municipality Office and District Portal i.e. [www.jagatsinghpur.nic.in](http://www.jagatsinghpur.nic.in) on payment of Rs.500.00 ( Rupees Five Hundred) only which is non refundable in shape of Cash / Demand Draft / Bankers' Cheque drawn in favour of the Executive Officer, Jagatsinghpur Municipality payable at Jagatsinghpur from any Nationalized Bank from 10 A.M on dt.03.02.2020 up to 1 PM on 15.02.2020 during office hour except holidays.

The Quotation paper along with all documents should reach the undersigned by Registered Post / Speed Post / Courier Service or by person on or before dt.15.02.2020 up to 1.30 PM to the Executive Officer, Jagatsinghpur Municipality. Municipality will in no way be responsible for any delay in receipt of the quotation documents. The quotation will be opened on dt.15.02.2020 at 3.30 PM in presence of the quotationer or their authorized representatives if any. The quotation received beyond the scheduled date and time will not be considered at all.

All terms and conditions may be seen in the quotation schedule. The undersigned has the rights to accept, cancel or reject any or all the quotations without assigning any reason thereof.

  
Executive Officer  
Jagatsinghpur Municipality

Memo No. 3507 / Dt. 01.02.2020 /

Copy submitted to the Collector and District Magistrate, Jagatsinghpur, Project Director, DUDA, Jagatsinghpur, Nodal Officer, State Aahaar Society, Bhubaneswar (SUDA) for kind information with a request to display the notice in their office notice board for wide publicity.

  
Executive Officer  
Jagatsinghpur Municipality

Memo No. 3508 / Dt. 01.02.2020 /

Copy to the Office Notice Board of Jagatsinghpur Municipality for wide publicity.

  
Executive Officer  
Jagatsinghpur Municipality

Memo No. 3509 / Dt. 01.02.2020 /

Copy to the Director, Information & Publication Relation Department, Government of Odisha, Bhubaneswar with a request to publish the Advertisement in one local Odia daily News paper in your approved rate on or before 03.02.2020.

  
Executive Officer  
Jagatsinghpur Municipality



1	RFP Identification	Quotation Call Notice
2	Name of the Work	Annual Maintenance of Aahaar infrastructure i.e Dish Washer Machine, Water Purifier, CCTV, Rodent Catcher, Inverter installed at our outlet of Jagatsinghpur Municipality.
3	Method of selection	Item Rate
4	Joint Venture /Construction	No
5	Contacting Authority	Executive Officer, Jagatsinghpur Municipality
6	Availability & Downloading of tender documents from the Website	10.00 AM on dt 03.02.2020 to dt 15.02.2020 up to 1 PM @ www.jagatsinghpur.nic.in
7	Last date of bid Document submission	Dt 15.02.2020 up to 1.30 PM
8	Cost of Bid document	Rs.500/- to be submitted in shape of Cash/DD in favour of the Executive Officer, Jagatsinghpur Municipality to be drawn at Jagatsinghpur.
9	EMD	Rs.1000/- to be submitted in shape of Cash/DD in favour of the Executive Officer, Jagatsinghpur Municipality to be drawn at Jagatsinghpur.
10	Opening of Quotation	dt 15.02.2020 at 3.30 PM
11	Validity of proposal	90 days from the date of submission.
12	Project Completion Period	30 days (From date of Work Order issued)
13	Mode of submission	Through Speed Post/Registered Post (Indian Post) and no other means.
14	Address	Executive Officer, Jagatsinghpur Municipality, Jagatsinghpur (Odisha) -754103

  
**Executive Officer**  
**Jagatsinghpur Municipality**

## **Terms and Conditions**

1. Name of the Work: - Annual Maintenance (AMC) of Aahaar Infrastructure i.e. Dish Washer Machine, Water Purifier, CCTV, Rodent Catcher and Inverter at our Aahaar outlet of Jagatsinghpur Municipality.
2. The Executive Officer, Jagatsinghpur Municipality on behalf of the Municipal Council Jagatsinghpur invites sealed quotations from the intending registered firms/ registered contractor/authorized dealers, supplier for annual maintenance of Aahaar infrastructure i.e. Dish Washer Machine, Water Purifier, CCTV, Rodent Catcher and Inverter at our Aahaar outlet of Jagatsinghpur Municipality.
3. The details of bid documents specification, schedule and set of terms and conditions can be obtained from official website of Jagatsinghpur Municipality i.e. www. Jagatsinghpur.nic.in as well as Jagatsinghpur Municipality in person on payment of cost tender /quotation documents Rs.500.00 (Rupees Five Hundred only) in shape of Cash/DD/Bank cheque drawn in any Nationalized Bank in favour of Executive Officer, Jagatsinghpur Municipality payable at Jagatsinghpur. The cost of tender paper is not refundable. The terms and conditions as given in the quotation all notice form an integral part of this detail tender call notice.
4. The bidders must be accompanied by EMD/tender Security amount Rs.1000.00 (Rupees One Thousand only) in shape of DD/Banker cheque drawn on any Nationalized Bank in favour of Executive Officer, Jagatsinghpur Municipality payable at Jagatsinghpur. Quotation received without EMD shall be rejected. The EMD amount of successful quotationer will be refunded after completion of valid period.
5. The sale of tender documents will be from 10.00 AM on dt 03.02.2020 to 15.02.2020 up to 1PM. Request for tender / quotation documents through post will not be entertained.
6. Duly filled bid along with bid document cost and EMD should reach the undersigned's office on or before dt 15.02.2020 up to 1.30 P.M. Bid documents received after the said date and time will be rejected outright.
7. The tender /quotation / bid documents will be opened on dt 15.02.2020 at 3.30 PM in the chamber of Executive Officer, Jagatsinghpur Municipality in the presence of the bidders or their authorized representatives who wish to attend. If office happens to be closed for any reason on the date the receiving or opening of the tender as specified the tenders will be received / opened in the next working day at the same time and venue.
8. The completed & sealed tender paper documents should be sent to the Executive Officer, Jagatsinghpur Municipality through registered /speed post or in person only. The envelope containing the tender documents should be superscripted with "Dish washer machine, water purifier, CC TV, Rodent Catcher, Inverter, "with tender /quotation no & date else tender will not be opened.
9. The Municipality will not be responsible for the postal delay.
10. Bidders should submit self attested copies of the following alongwith the bid. Quotation without one or more of these documents is bound to be rejected.
  - i. Photo copy of (a) PAN (b) GSTIN (c) Dealer certificate (d) if any.
  - ii. ISO certificate of the manufacturing company should be submitted along with the tender paper.

  
**Executive Officer**  
**Jagatsinghpur Municipality**



11. The quotationer should quote single rate for each item accordingly to required specification wherever mentioned. More than one rate for a particular item will be summarily rejected. The schedule appended to the quotation call notice should be filled up and signed. The rate should be mentioned in the quotation both in figure and in word wherever there is a difference between the rate quoted in words and figure. The rate quoted in words will be taken as correct. The schedule appended to the quotation call notice should be filled up and signed.
12. The bidder shall quote an all inclusive rate including cost of labour, materials, tools & plants, transporting, loading, unloading, installation and commissioning etc.
13. The rate shall be quoted inclusive of all taxes and duties if any GST will be mentioned separately.
14. Any correction or overwriting in the offer should be attested by the quotationer or else offer is liable for rejection.
15. The rate will be valid for one year.
16. The quotationer shall submit the quotation call notice & quotation schedule duly signed by him with seal failing which the offer will be rejected and will not be considered in comparative statement.
17. The materials will be inspected by the Executive Officer, Jagatsinghpur Municipality / or any competent authority.
18. The quotationer shall not sublet, transfer or assign any part of the full work of this award without prior written permission from the Executive Officer, Jagatsinghpur Municipality.
19. The materials should be guaranteed for a minimum period of one year from the date of supply/ fitting.
20. The successful quotationer has to produce sample of each item before the Executive Officer, Jagatsinghpur Municipality for necessary verification after which it is to be fitted.
21. Any other information can be had from the office of the Executive Officer, Jagatsinghpur Municipality during office hours except holiday.
22. Any legal dispute arising shall be settled under the jurisdiction of local court and no power of attorney or affidavit shall be allowed.
23. The approved quotationer shall make an agreement on above mentioned terms & conditions with the Executive Officer, Jagatsinghpur Municipality.
24. The EMD shall be forfeited on the following grounds.  
I) If the successful bidder fails to deliver the product within the period mentioned in the supply order.
25. Quotation shall not be considered through power of Attorney.
26. The authority reserves the right to reject any or all the tenders without assigning any reason thereof.

  
**Executive Officer**  
**Jagatsinghpur Municipality**

**BoQ****Tender Inviting Authority : Executive Officer, Jagatsinghpur Municipality****Name of the Work : Annual Maintenance Contract (AMC) for assets of AAHAAR Outlet at District Headquarter Hospital, Jagatsinghpur****Bidder Name :**

SI No	Item Description	Quantity	Units	Rate	Total Amount
1	Supply providing all labour, materials and T&P for annual repair, replacement and maintenance of following items installed at our Aahaar Kendra at District Headquarter Hospital of Jagatsinghpur Municipality. The bidder shall quote their rate including all material cost like candles of Water Purifier, Distilled water for Inverter, tube light for Rodent Catcher other than those the cost of materials will be paid by the Municipality subject to submission of bill after due justification of competent authority. (i) Dishwasher machine - 1 No. (ii) Water Purifier - 1 No. (iii) CC TV with Monitor - 1 No. and camera - 6 Nos (iv) Rodent Catcher - 2 Nos. (v) Inverter (Machine & Battery) - 1 No	1	Yearly		

Quoted Rates in figure :

*Ad*  
01/02/2020

*Rup*  
1.2.2020

*B*  
1st Feb 2020

*dh*  
1/2/2020

*S. Leake*  
1/2/2020

*Ranj*  
01.02.2020

*Ranj*  
Executive Officer  
Jagatsinghpur Municipality