



OFFICE OF THE CHIEF DISTRICT MEDICAL AND PUBLIC HEALTH OFFICER  
JAGATSINGHPUR, ODISHA



Tender No. 303

Date: 30/01/2019

Notice for Invitation of Tender for BMW Management In District Head Quarters Hospital/ CHCs

Date for Availability of Tender : 01/02/19 to 22/02/19

In the website of the District : www.Jagatsinghpur.nic.in

Last Date for Submission of Tender : Date 22/02/19 & Time 5.00 p.m.

Place, time & venue of Opening Tender : Date 25/02/19 & Time 11.00 p.m. at Eye ward Meeting Hall

Address for Submission : Office of the CDM&PHO, Jagatsinghpur  
At/Po/Dist- Jagatsinghpur  
Pin-754103

Cost of Tender Document : Rs 2,100/- (Non Refundable)

Earnest Money Deposit (EMD) : Rs. 20,000/- (Twenty Thousand only)

The Hospital also reserves the right to accept or reject summarily any or all the tenders without assigning any reason whatsoever.

The Bidders may download the Tender Documents directly from the Website available www.jagatsinghpur.nic.in from 01/02/19 to 22/02/19. The tender Paper will be received through Regd. Post/Speed Post/Courier Services only. The Tender cost fee of Rs.2100 (Two thousand one hundred only) (Non-refundable) by way of separate Demand Draft drawn in favour of CDM & PHO, Jagatsinghpur should be enclosed along with the Technical Bid.

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**FOR OUTSOURCING AGENTS FOR BMW MANAGEMENT IN DISTRICT HEAD  
QUARTERS HOSPITAL/CHCS WITH SANCTIONED BED STRENGTH.**

**Eligibility**

Following points should be fulfilled by the tenderer to be eligible for participation in the bidding process:

1. The firm/agency/company should have a valid registration certificate.
2. It shall have valid EPF, ESI & GST Registration Certificate.
3. It must have PAN Card in the name of the Firm/ Agency/ Company.
4. It must have valid labour license.
5. It must not have any previous record of contract termination or left out of the job etc.
6. The Tenderer should have to submit the valid license from the OSPCB or has to submit an undertaking to produce the same within two months after signing of the MOU with the undersigned.
- 7. The Tenderer should have Incineration Facilities if not it must to submit a Authorisation letter from the agency which have incineration facilities for disposal of waste.**

**General Terms & Conditions**

1. The Tender should be properly sealed & super scribed on the envelope "Tender for Engagement of Outsourcing Agency under BMW Activities for CDM&PHO, Jagatsinghpur".
2. The Proposal shall be in two parts i.e. Cover-A and Cover-B. "Cover-A" shall contain the Technical Bid and "Cover-B" shall contain the Financial Bid.
3. Technical and Financial Proposal shall be submitted separately in sealed covers with clear inscription as "TECHNICAL/ FINANCIAL Bid on top of respective covers and both the sealed envelopes shall be sealed in a third envelope.
4. Cover & Documents- The following documents should be furnished in a sealed cover with Index & Page No-
  - a. The tender document should be accompanied with Bank Draft of Rs 2100/- (Cost of Tender Document) (Non- Refundable) from any Nationalised Bank in Favour of CDM&PHO, Jagatsinghpur.
  - b. Detail Name & Address along with the contact number & email address of the Director, Managing Partner/ Proprietor of the Firm are to be clearly mentioned in capital letter.
  - c. Attested Copy of the IT Return for last three Financial Years. i.e 15-16;16-17,17-18
  - d. Attested Copy of the PAN Card
  - e. Copy of GST return filing (monthly/quarterly) for the period of December 2018.
  - f. Quoted Price List signed by the Tenderer with seal.
  - g. Experience Certificate in the respective field if any..
  - h. EMD Rs.20000/- (Twenty Thousand only) in Shape of Demand Draft / Bankers Cheque drawn in any Nationalised Bank in Favour of the CDM&PHO,jagatsinghpur (Refundable).
  - i. Original Documents are to be brought during opening of the documents.
5. The EMD of the unsuccessful bidder will be returned after finalisation of the tender process.
6. The EMD of successful bidder will be returned after the completion of the supply of OS agency & agreement.
7. The EMD will be forfeited if the bidder fails/ refuse to execute the work order.
8. Tender should be type write/ computerised without any correction & overwriting.
9. All the workers engaged by the outsourcing agency shall have uniform with the logo of the Agency.

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10. All staffs of the OS agency shall bear photo identity cards during the period of work, which shall be duly signed by the Head of the concerned Hospital (District Medical Officer (MS)-Cum-Superintendent) for DHH, MO I/C for CHC.
11. The Outsourcing Agency shall furnish the List of Staff (above 18 years of age only) with Proof of Identity and address to the concerned Authority after finalization of the contract for Outsourcing of services.
12. All the personnel to be engaged by the Organization/Agency should be covered under the statutory Government regulations (Labour laws & regulations) framed from time to time.
13. The concerned authority of the Hospital may request the Tenderer/Agency to withdraw any of their workers from the Hospital without assigning any reasons, within 24 hours prior intimation.
14. The Tenderer/Agency will abide by all the rules and regulation relating to labour laws, accident, workmen compensation act, Workmen Insurance, ESI, and EPF, fire safety etc. This will be the sole responsibility of the Tenderer/Agency. The authority will not be a party at any stage to any kind of dispute arises relating to the above.
15. Any damage/pilferage to the Hospital property due to mishandling, carelessness of the contractor/agency or his workmen will be recoverable form the Agency's bill and all materials issued to the contractor/Agency shall be his/her sole responsibility for its safety during the entire period of the contract.
16. The selected Agency/Organisation should depute qualified and dedicated staff (trained in the field of Bio Medical Waste management or having experience in handling the biomedical wastes) to manage the Bio-Medical Waste Management activity such as collection, transportation, storage, treatment & disposal in the Hospital premises (offsite/onsite). It will also coordinate with the Bio-Medical Waste management committee of the Hospital and be responsible for supervision of the said work. The work man should be provided with mobile number (24 X7 functional) for emergency need at any time by the Agency.
17. All the employees of Agency/Organisation will have to be covered under insurance against any personal accidents/health hazards and the Hospital authority will not liable for payment of any compensation on that account.
18. During execution of work, the Agency/Organization should follow all standard norms of safety measures/precautions to avoid accidents/damages to men, machine and infrastructure etc. On non performance to this clause suitable fine/penalty as decided by the Authority will be imposed.
19. All the generation points of BMW at Health care Units (DHH/CHC) must have colour coded container/bins with cover. The designated bio-degradable colour coded poly bags with bio hazard symbol will be put in respective coloured coded container/ bins and lifted by the OS agency/organization when they become two third full. Bags are to be closed by tying a string, weighed and recorded and then transported to the temporary storage area (onsite/offsite) for treatment and disposal utilizing the BMW equipment (Onsite/Offsite). Each bag shall be labelled as per the BMW Management Rules 2016. The coloured coded bags or containers/ Bins shall be strong enough to withstand any possible damage that may occur during loading, transportation or unloading of such bags/containers. These containers shall also be labelled as per the Schedule - III of the rules. Sharps must be collected in Puncture Proof Container containing disinfectant after their mutilation with needle syringe terminator/Hub cutter. Mutilated infected plastics must be collected and properly disinfected/autoclaved by the OS agency. The person identified for collection of Bio-Medical Waste must carry a register with him to maintain the record such as name of the generation point, type and quantity of waste received, signature of the authorized person (I/C sister of the ward), day and time of collection, etc. A similar register is to be maintained by Matron for BMWM.

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20. Agency has to give attention that no Untreated Biomedical Waste should be kept in the hospital premises beyond 48 hours. In case it is beyond 48 hrs, it must obtain the permission of OSPCB for the purpose.
21. The collection and transportation of Bio-Medical Waste shall be carried out in a manner so as to avoid any possible hazard to human health and environment. The timing of collection of the waste will be preferably before 8.00 AM daily.
  - a. The Bio-Medical Waste collected in biodegradable Polybags/ containers shall be collected from generation points of HCEs (DHH/CHC) and transported to the nearest BMW Management unit located at DHH or offsite BMW treatment plant in a fully covered vehicle. Such vehicle must be labelled with bio hazard Symbol and dedicated for transportation of Bio Medical Waste only and to be provided by the OS Agency Organization.
  - b. The Agency/Organization must collect the Bio-Medical Waste from the DHH/CHC & other peripheral Govt. Hospitals in a specified container. For this purpose the respective Hospitals In Charge to sign a MOU with OS Agency and CDM&PHO of the respective district regarding the requisite fee as finalised in the above tender process.(for the transportation charges per KM and service charges per **functional bed or Bed Occupancy** per day).
  - c. The requisite out sourcing charges as per finalisation of rate contract to be paid by the concerned CDM&PHO or CHC MO I/C as per district BMW Committee decision.
  - d. For collection of Bio- Medical Wastes from DHH/CHC, it should be kept in mind to minimise the k.m i.e the route map should be justified in such a way that it covers maximum to maximum health institutions in one route during travel of the collecting vehicle for BMW.
22. Agency will be responsible for collection, transportation, temporary storage, treatment & disposal of general waste by coordination with Municipality/NAC/local authorities of the district.
23. As per the provision of Biomedical Waste Management Rule 2016. It is mandatory to segregate, collect, transport, store, treat & dispose BMWs. generated from the HCEs.
24. It is the responsibility of agency to provide the bio degradable poly bags & other consumables. However the Health Institutions has to ensure placing of colour coded container/bins with bio hazard symbol at the generation points in the hospitals.
25. Agency/Organisation will have to provide all personnel protective gears & immunise its workman for handling of BMW such as -Apron, Gum Boot, Mask, Cap, goggles, Rubber Utility Gloves and Hepatitis B, TT Injection as per requirement.
26. The BMW equipment such as Autoclave & Shredder located at DHH will be utilised by the OS agency. Minor repairs & regular maintenance will be made in consultation with the supply firm while the electric charges will be borne by the agency. A separate register for registering the complains regarding the BMW Equipment may maintained by the OS agency.
27. The Contractor/Outsourcing Agent shall maintain all the records related to Bio-Medical Waste Management of all the units. Daily records shall be maintained for the waste accepted and treated waste removed from the site. This record shall include the following minimum details.
  - a. Waste Accepted: waste collection date, name of the generation point, waste category as per the rules, quantity of the waste, vehicle number and receiving date (at site).
  - b. Treated waste removed: Date, treated waste type, quantity, vehicle number and location of disposal.

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