

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, NUAPADA

(Establishment Section)

No. 10487 /Estt-II, Date 03.11.2021

To

The Superintendent of Police, Nuapada/ PD, DRDA, Nuapada/ EO, ZP, Nuapada/ Sub-Collector, Nuapada/CDMO & PHO, Nuapada/ CDVO, Nuapada/ DSWO, Nuapada/ DWO, Nuapada/ Dist. Panchayat Officer, Nuapada/ DD, DPMU, Nuapada/ All BDO/ All Tahasildar/ All CDPO/ DDA, Nuapada/ District Treasury Officer, Nuapada/ Dist. Social Securities' Officer, Nuapada/ CSO, Nuapada/DI&PRO, Nuapada/ Dist. Sports Officer, Nuapada/ DLO, Khariar Road/ GM, DIC, Khariar Road/ Spl. Officer, CBDA, Sunabeda at Nuapada/ Sub-Treasury Officer, Khariar/ Dist. Sub-Registrar, Nuapada/ Dist. Education Officer, Nuapada/ All BEO / Spl. LAO, LIIP, Khariar/ PD, R&R, LIIP, Khariar/ Asst. Commissioner of Commercial Taxes, Nuapada Circle, Khariar Road/ All Head Master/ Head Mistress of S.S.D/ Govt./Govt. Aided High Schools of Nuapada District.

Sub: Holding of Annual Departmental Examination on Accounts and Office Procedure for the year 2021.

Madam/ Sir,

Secretary, Board of Revenue, Odisha, Cuttack, vide his Letter No.1001/Exam, Dated 1.11.2021 has communicated the programme of the Annual Departmental Examination, 2021 on "Accounts and Office Procedure etc." for Ministerial Officers, Law and Statutory Rules (For Sr. Clerks of Registration Offices) and Special Examination in Odia for Revenue Inspectors as details given below.

Date of Examination	1 st Sitting (10 A.M. to 1 P.M.) (03 Hours)	2 nd Sitting (2 P.M. to 5 P.M.) (03 Hours)
28.12.2021	Group - A Accounts Paper - I	Group - A Accounts Paper - II
29.12.2021	Group - B Accounts Paper - III	Group - B Accounts Paper - IV
30.12.2021	i) Law & Statutory Rules (for Sr. Clerks of Registration Offices)	Special Examination in Odia for Revenue Inspectors

Therefore you are requested to instruction of your employees to apply online from 5.11.2021 to 5.12.2021 for appearing in the Annual Departmental Examination by visiting the Board's website (boardodisha.nic.in). No offline application or partially filled online application without any forwarding letter from higher authority shall be accepted. The online verification of the applications will be done at respective District Collectorate. Only eligible applications which are in order shall be considered for further process. Further, the details instruction on online application is enclosed herewith.

Memo No. 10488 /Estt. III Date 03.11.2021

Copy to all Deputy Collector/ All Asst. Collector of Collectorate, Nuapada for information and necessary action.

Addl. District Magistrate,
Nuapada

Memo No. 10489 / Estt. III Date 03.11.2021

Copy to DIO, NIC, Nuapada for information and necessary action. He is requested to please upload the programme in District website.

Copy to Notice Board of Collectorate, Nuapada for wide publication.

Addl. District Magistrate,
Nuapada.

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Nuapada.