

Government of Odisha

General Administration & Public Grievance Department

GAD-COOD-MISC-0001-2018-17290 / Gen., Dated the 23rd July, 2020.


ORDER

Subject: Actions to be taken by the Departments and Heads of Offices, in case of detection of COVID infection.

It has come to notice that in the past few days, some Government employees working in the Lokaseva Bhawan have been identified to be COVID infected.

The likelihood of more number of positive cases being reported from Government offices cannot be ruled out. Hence, immediate follow up action needs to be taken once a positive case is reported in any Government office.

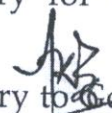
In consultation with the Health & Family Welfare Department, an advisory has been drawn up, as attached, for managing the work place once a COVID-19 positive case is reported. Head of Office / COVID Compliance Officer will be responsible for implementation of the attached protocol, once a COVID positive case is identified in that office


Principal Secretary to Government.

Memo. No. 17291 / Gen Dt. 23.07.2020.

Copy forwarded to all Departments of the Government/ All Heads of Offices/ All Revenue Divisional Commissioners/ All Collectors for information and necessary action.

Copy forwarded to the OSD to Chief Secretary for favour of kind information of the Chief Secretary.


Addl. Secretary to Government.

OFFICE OF THE COLLECTOR & DIST. MAGISTRATE, NUAPADA
(Emergency Section) MEMO NO: 7736 Dt. 14.8.20

Copy forwarded to S.P., Nuapada / Commandant 216 Bn., ERPF, Seida / Sub-Collector Nuapada / CDM & PHO, Nuapada / P.D., DRDA, Nuapada / All Tahasildars / All B.D.O.s / All CDPOs / All Exe. Officers, NACs / All Dist. Level offices / LDM, Nuapada for information & necessary action.


COLLECTOR
NUAPADA

Advisory on Work place management upon occurrence of
Covid-19 positive case(s)

1. Immediate isolation of person to Home isolation/ Covid treatment facility as per protocol (Contact BMC control room/ ADUPHO Cell Number 9937549932/1929)
2. Contact tracing (By Rapid Response Team team of BMC)
3. Quarantine of contacts as per category (High risk/ low risk) (as per Annexure I)
4. Management of contacts as per guideline.

With respect to actions at serial 2 to 4, the responsibility will lie with BMC Control Room/ADUPHO- can be contacted at 9937549932/1929.

5. Workplace disinfection as per guideline of disinfection of common public places including offices.
<https://www.mohfw.gov.in/pdf/Guidelinesondisinfectionofcommonpublicplacesincludingoffices.pdf> (Annexure II)
6. Closure of workplace: if there are one or two cases reported, places/ areas visited by the patient in past 48 hours will be closed/sealed for entry. There is no need to close the entire office building / halt work in other areas of the office. The work can be resumed after following the laid down disinfection protocol as attached (closing down for minimum 24 hours after disinfection).
7. However, if there is a large outbreak, the entire building has to be closed for 48 hours after thorough disinfection.
8. All the staff will work from home, till the building is adequately disinfected and is declared fit for reoccupation.

