

**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, BOLANGIR.**  
**(ESTABLISHMENT SECTION)**

No. 1855/Estt. Dated: 03.10.19

To,

All the District Level Officers/All Tahasildars/Dist. Sub-Registrar, Balangir.

Sub: Holding of Annual Departmental Examination on Accounts and Office procedure etc. for the year-2019.

Sir,

The Annual Departmental Examination on Accounts and Office procedure etc. for the year 2019 for ministerial Officers, Law and statutory rules for senior Clerk (Assistant) of Registration Office/ARIs (Collection Moharirs) and special examination in Odia for the RIs will be held as per the programme given below.

Date of Examination	1 <sup>st</sup> Sitting 10.00 A.M. to 1.00 P.M. (03 Hours)	2 <sup>nd</sup> Sitting 2.00 P.M. to 5.00 P.M.(03 hours)
26.12.2019	Group-A Accounts Paper-I	Group-A Accounts Paper-II
27.12.2019	Group-B Accounts Paper-III	Group-B Accounts Paper-IV
30.12.2019	i. Law & Statutory Rules (for Sr. Clerks/Assts. of Registration Offices) ii. Asst. Revenue Inspector (CM)	Special Examination in Odia for Revenue Inspectors.

You are therefore requested to circulate it among the employees for participation in the examination & submit the application of the interested employees in the prescribed format enclosed herewith with due recommendation latest by 31<sup>st</sup> OCT.2019 for its scrutiny, preparation of admit-cum-identity card of the employees & to make necessary indent before the Board of Revenue, Odisha, Cuttack for supply of question papers.

No further request for receipt of application form will be entertained beyond the date line fixed.

Yours faithfully,

Encl: Application form.

Additional District Magistrate,  
Balangir.

Memo No. 1856 /Estt., Dt. 03.10.19

Copy forwarded to all Sub-Collectors/Block Development Officers,/CDPOs for information & necessary action.

Copy to D.I.O., N.I.C., Balangir with a request to hoist this letter in the District Website for wide circulation.

Additional District Magistrate,  
Balangir.

**Application-cum-Admission for Departmental Examination of Clerks(Assts.)/ARIs/RIs'2019.**

**The Secretary,  
Board of Revenue,  
Odisha, Cuttack.  
(Through Head of Office/A.D.M., Balangir)**

**Affix an attested  
passport size  
Photograph.**

Sub: Application for appearing at the Departmental Examination of Clerks (Assts.)/ARIs/RIs-2019 to be held from 26<sup>th</sup> to 30<sup>th</sup> December'2019.

**Sir/Madam,**

I may kindly be allowed to appear the Departmental Examination of Clerks (Assts.)/ARIs/RIs-2018 to be held in the last week of December'2019.

(Fill in Capital letters)

1. Name of the Applicant :-
2. Designation :-
3. Official Address :-
4. Subjects intending to appear:-
  - i)
  - ii)
  - iii)
  - iv)

Yours faithfully,

Counter Signature of Head Of Office

Signature of the Applicant

Fill up both the Form & Admit Card where necessary

**OFFICE OF THE COLLECTOR, BALANGIR  
(ESTABLISHMENT SECTION)**

**ADMIT CARD**

Centre:-

1. Name of the Employee:-
2. Designation:-
3. Official Address:-
4. Subject allowed to appear:-
  - i)
  - ii)
  - iii)
  - iv)

**Affix an attested  
Passport size photograph**