

**DISTRICT ADMINISTRATION, RUDRAPRAYAG**  
**TENDER DOCUMENT**

**FOR**

**“Disposal (Collection, Segregation and  
Composting) of Mule Excrete”**

**ON**

**SHRI KEDARNATH CHARDHAM YATRA ROUTE**

**NIT NO.:326**

**DATED: 05/06/2020**

**Due on: 15 June 2020**

**DISTRICT ADMINISTRATION, RUDRAPRAYAG**

**SHORT TERM TENDER NOTICE**

For and on behalf of the District Administration, Rudraprayag, Utrakhand sealed tenders on the prescribed format affixed with Revenue Stamps worth Rs. 10/- are invited from reputed professional firms/companies dealing in **Disposal of Mule Excrete** for:-

**‘Collection, Segregation and Composting of Mule Excrete**

**ALONG SHRI KEDARNATH CHARDHAM YATRA ROUTE’**

Further details can be downloaded from our website <https://rudraprayag.gov.in/> . The duly sealed offer/tender addressed to the, CDO office, Yatra Cell, Vikas Bhavan, Rudraprayag must reach this office at Rudraprayag on or before **15 June 2020** up to 12 noon.

**No.:**  
**Dated:-**

**District Magistrate**  
**Rudraprayag**

## District Administration, Rudraprayag

### NOTICE INVITING TENDER

For and on behalf of the District Magistrate, Rudraprayag, Uttarakhand, sealed tenders are invited in two-bid format affixed with revenue stamp worth Rs. 10.00 (Rupees Ten only) invited from reputed professional firms/companies dealing in Disposal of Mule Excrete for 'Collection, Segregation and Composting of Mule Excrete along SHRI KEDARNATH CHARDHAM YATRA ROUTE'.

As per the terms and conditions mentioned in the Annexures appended herewith which must accompanied with Earnest Money in the form of CDR/FDR of the amount mentioned below pledged to District Magistrate Rudraprayag from the concerned suppliers F.O.R. at site as under:-

S. No	Description of work	EMD
1.	Disposal [Collection, Segregation and Composting of Mule Excrete(Dung)]	500,000

The tenders complete in all respects must reach the office of the **CDO office, Yatra Cell, Vikas Bhavan, Rudraprayag, Uttarakhand on or before 15 June 2020** up to **12 NOON**. The **Technical Bids shall be opened on the same day at 3:00 P.M.** which will be followed by the presentation and opening of financial bid consequently.

The tender documents containing detailed terms and conditions can be purchased from the Office of the District Administration, Rudraprayag against a cash payment of **Rs. 1000/- + 18% GST** (Non-transferable and non-refundable) on any working day and the same can also be downloaded from our website <https://rudraprayag.gov.in/>. Cost of Tender documents of Rs. 1000/- + 18% GST in the form of Demand Draft in favor of Chief Development Officer District Administration, Rudraprayag must accompany with the downloaded Tender Form. Tenders complete in all respects must be sent to the undersigned through speed post/ Register of acknowledgement of delivery (A.D) /reputed courier service or be dropped in the sealed Tender Box available in **Yatra Cell, CDO office, Vikas Bhavan, Rudraprayag by or before 15 June 2020** upto **12 P.M. IST**. **The acceptance/rejection of tender at any stage would be the sole discretion of competent authority.**

No:

Dated: 05.06.2020

District Magistrate

Rudraprayag

## District Administration, Rudraprayag

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### **Instructions, terms and conditions for Disposal of Mule Excrete along the Shree Kedarnath Dham Yatra route.**

For and on behalf of District Administration, Rudraprayag sealed tenders are invited for Disposal of Mule Excrete along the Shree Kedarnath Dham Yatra route.

#### **1. Introduction:**

- a) Kedarnath, as it is popularly known, is a pilgrimage in Rudraprayag district of Uttarakhand.
- b) Sonprayag serves as the base camp for pilgrims who visit Kedarnath Dham. The number of pilgrims that visit the shrine every year has increased after 2013 disaster. To reach Kedarnath Ji (temple) the pilgrims have to trek for 16 kms. from Gaurikund and 21 Km from Sonprayag. There are horses/mules which ply in 21 km track length.
- c) The District Administration, Rudraprayag is taking up various developmental activities in respect of the area of the Shrine and along the yatra route for the benefit of the pilgrims.

#### **2. How to reach Kedarnath Temple:**

- a) The last point at uphill is the Temple of Shree Kedarnath Dham located at 3,553 mtr. above sea level, where various commutation modalities operate Horse/Mule. Therefore, for all practical purposes, Sonprayag serves as the base camp to the Yatra of Shree Kedarnath Ji and from base camp there is a trek of around 21 Kms, climbing to an altitude of 3,553 mtr for Kedarnath Ji Temple. Many of the devotees visiting shrine have breathing problems or some other ailments or are old or physically challenged who may need the services of ponies.
- b) District Rudraprayag has the ample number of Pony owners, earning a source of income with their ponies via tourist visiting the area during Yatra season.

**3. Number of Ponies (approx) working on Kedarnath route:** Details of Ponies registered every year with District Administration and a tentative peak/lean usage throughout the yatra period is given in the following table:-

S. No.	Particular	Registered with District Administration	Approximate Average Usages (in Nos.)	
			Lean Season	Peak Season
1.	Ponies along-with Ponywallas	7000	2000	7000

**3.1 Number of ponies (approx) staying at night in different places on Kedarnath route:**

S.No.	Place	Approximate No. of ponies
1	Sonprayag	2000
2	Gaurikund	3500
3	Local Villages	1500

**3.2 Number of ponies (approx) plying to and from Kedarnath Temple:**

S.No.	Approximate No. of ponies
1	6000

**3.3 Production of Mule Excrete (Dung) Per Day (approx) :**

S.No.	Place	Quantity (in Qtl.)
1	Sonprayag	70
2	Gaurikund	125
3	Kedarnath Ghodaparaw	10
4	Along the Yatra Route (Sonprayag to Kedarnath)	180
Total		385

The numbers are only indicated based on past experience. Actual numbers may vary.

#### 4. Labour Requirement:

##### 4.1 Labour Requirement for collecting Mule Excrete (Dung):

S.No.	Place / Strech	Labour required
1	Sonprayag Ghodaparaw	05
2	Sonprayag to Gaurikund	05
3	Gaurikund Ghodaparaw & GauriGaun	10
4	Gaurikund to Kedarnath	50
5	Kedarnath Ghodaparaw	05
Total		75

##### 4.2 Labour Requirement for carrying Mule Excrete (Dung) from point to point:

S.No.	From	To	Labour required
1	Kedarnath	Gaurikund	10

##### 4.3 Labour Requirement for Segregation of Mule Excrete (Dung) At Compost pit site Sonprayag:

S.No.	Place	Labour required
1	Compost pit site Sonprayag	03
2	Compost pit sites enroute	12

##### 4.4 Supervisor Requirement:

S.No.	Place / Strech	Requirment
1	Sonprayag Ghodaparaw	01
2	Sonprayag to Gaurikund	02
3	Gaurikund Ghodaparaw	03
4	Gaurikund to Kedarnath	07
5	Kedarnath Ghodaparaw	02
Total		15

*\*For effective disposal the location of laborers/ supervisors may change base on need.*

### **5. Objective of the Tender:**

District Administration has always endeavored to provide the best facilities to the pilgrims visiting Shri Kedarnath Dham from all over the country. -

- a) To ensure the protection of environment through effective dung management services on the trek route of Shri Kedarnath Dham from Sonprayag.
- b) To protect the health and wellbeing of pilgrims, Mule operators and mules.
- c) To protect the river from the pollution.
- d) To ensure the clean and nonslippery pathway for pilgrims.

### **6. Expected Outcome and Solutions:**

- a) To Prevent the spread of diseases in animals and also in human being.
- b) In the Rainy season, Mule Excrete in the Yatra Route gets washed away with the rain and drain to river Mandakini which flows along the trek route. This contaminates the water that leads to violation of various environment protection laws. So to get out of these types of problems, we have to find a permanent solution. Mule Excrete cannot be disposed on or near the spot due to the geographical conditions of Shri Kedarnath Yatra Marg. For that purpose, compost pits will be prepared along the route from Lincholi to Kedarnath.
- c) Mule Excrete collected from Sonprayag and Gaurikund will be transported to the compost pits through a vehicle situated near Gaurikund.

### **7. Eligibility criteria:**

- a) The Companies/ Registered Agencies/ Firms should have a minimum 2 years experience of managing at least 250 numbers of labours/ manpower who are able to work on hard conditions in hilly area.
- b) The tenderer should be an Income Tax payee. Copies of Income Tax Return, Balance Sheet, Profit & Loss Account for the last two financial years must be enclosed.

- c) Annual turnover of the bidder must not be less than **Rs. 50 lakh** in any particular year for last 03 years (last 3 years cumulative turnover must be more than 1.5 Crores). A certificate form CA/Auditor must be produced for the current financial year turnover.
- d) At the time of tendering, he shall be required to submit Bank statements for the last three years. It should have positive net worth of at least **Rs.10.00 lakhs** each year continuously for last three years (last 3 years cumulative net worth must be more than **Rs. 30.00 lakh**).
- e) Party shall submit its tender as a Single Bidder.

**The acceptance / rejection of tender at any stage would be the sole discretion of competent authority.**

**8. The Tenderer shall submit the following information/documents duly supported with documentary evidence wherever required, and this shall form part of the technical bid ::**

- a) Proof of Registration of Firm/ Company Memorandum of Association (MoA).
- b) Copy of Pan Card.
- c) Copy of GST certificate.
- d) Copy of Last three financial years ITR.
- e) Bank Insolvency Certificate.
- f) List of similar works carried out if any.
- g) Detail of modalities regarding the implementation of the project.
- h) Company's name, core business along-with a list of qualified and professional manpower already available with the tenderer in all categories - managerial, supervisory and workers on the ground to handle such jobs, their professional qualifications and experience in the field. (Name of each professional and his qualification to be clearly mentioned in the list to be enclosed).
- i) Approximate manpower -professional, technical and general / administrative that could be deployed on the job in each shift along with the capability of the firm / company to engage additional manpower as and when required at short notice.

**09. Submission of Tender:**

The tenderer shall submit its offer in two parts i.e. Technical Bid and Financial Bid. The two bids shall be submitted separately as described below:

**The Technical Bid** shall be kept in a separate envelop duly sealed and superscribed as Technical Bid and must depict the name/ details of the firm etc. It must contain the following documents:



- a) **Schedule-A** form duly filled in.
- b) Earnest money in the shape of CDR/FDR for Rs. **05.00 Lakh**.
- c) Document containing Instructions, terms and conditions for dung management, duly signed on each leaf by the tenderer, along with documentary proof wherever required.
- d) Documents mentioned at **serial No. 7 & 8** of the tender document.

**Financial Bid** shall contain the **Schedule-B** form duly filled in and should be kept in a separate envelope duly sealed and superscribed as Financial Bid.

The two envelopes (**Technical Bid & Price Bid**), sealed separately and superscribed as 'Disposal ( collection, segregation and composting)of Mule Excrete Along Shree Kedarnath Yatra Route' shall be kept in another envelope, which shall be duly sealed. This "main" envelope should then be superscribed as:"Tender for 'Disposal ( collection, segregation and composting)of Mule Excrete Along Shree Kedarnath Yatra Route' .

**The bid shall remain valid for a period of one month from the last date of receipt of Bids.**

#### 10. **Financials:**

District Administration reserves the right to alter, accept or reject part or all the Tenders without, assigning any reason thereof. Mere submission / offer / acceptance of Tender does not entitle the interested party any claim / interest. The important details with respect to Tender are as below:

S. No.	Particulars	Remarks
1.	Tender fee	Rs.1,000/- + 18 % GST (Non-refundable / Non-transferable) in the form of Demand Draft for CDO, Rudraprayag.
2.	EMD	Rs.5,00,000/- in the form of CDR/FRD for CDO, Rudraprayag.
3.	Tender document can be downloaded from <a href="https://rudraprayag.gov.in/">https://rudraprayag.gov.in/</a>	Starting from 07 June 2020
4.	Last date & time for submission of Tender document	15 June 2020, upto 12:00 noon
5.	Place of submission of Tender Document	CDO office, Yatra Cell, Vikas Bhavan, Rudraprayag
6.	Tender opening date	15 June 2020
8.	Technical bid opening and presentation by the	15 June 2020, 03:00 PM

	bidders	
9.	Financial Bid opening	15 June 2020, 04:00 PM

***Tender submitted without the requisite EMD shall be out-rightly rejected. The District Administration reserves the right to accept or reject any or all the Tenders without assigning any reason thereof.***

**11. Scope and responsibility of Vendor is as follows-**

- a) The bidder is responsible for the **Disposal ( collection, segregation and composting)of Mule Excrete Along Shree Kedarnath Yatra Route** from Sonprayag to Shri Kedarnath Dham.
- b) The bidder will depute 100 labourer and 15 supervisors during yatra period for the dung disposal along the yatra route and at each yatra point starting from Sonprayag till Kedarnath Ghoda Padav.
- c) The horse dung will be collected on pits and then converted into Compost, that compost will be disposed on the site itself or nearby forest for the trek above Bhimbali to Kedarnath. The compost made below Bheembali will be sold and the amount generated will be submitted in the Yatra Vyavastha Account by the successful bidder.
- d) The dung collected below the first compost pit located on trek route above Gaurikund (say pit 01) will be transported upto Dung vehicle stationed at Gaurikund and that vehicle will transport the dung further up to Composting pits located on Trijuginarayn Road.
- e) From Kedarnath to Bheembali the collected Dung will be transported up to nearest Compost pits made at various points on trek route.
- f) The responsibility of segregating other bio degradable and non biodegradable waste from the dung will be of labourer employed by successful bidder.
- g) The bidder will provide the proper accommodation, warm clothing, dress, badges and equipments to the labourers carrying out the dung disposal work.
- h) District administration will have the right to increase or decrease the number of labourer as per the requirement.

- i) The bidder will provide all the necessary cleaning equipments required for dung disposal like Gloves, Mask, Rain Coat, Dress, Hand Trolley, Broom, Shovel, etc to the labours. the bidder will have to arrange accommodation facilities to the workers.

#### **11. General Conditions:**

- a) That work allotted to the firm shall be for a **period of one yatra season -2020** commencing as per the date mentioned in the agreement executed with District Administration, Rudraprayag. The DISTRICT MAGISTRATE reserves the right to accept or reject any one or all the tenders without assigning any reason thereof. **The contract could be further extended for the next yatra seasons depending upon the satisfactory performance & work done in the allotted period.**
- b) The vendor shall have to bear expenditure for any loss / damage caused to the property of the District Administration by his workers intentionally or unintentionally, failing which the same shall be recovered from his deposited earnest money.
- c) That the firm shall deploy the manpower for all the three shifts viz morning, evening & night shifts strictly as per the strength required. However, in the event of additional manpower required in a particular shift, the same shall be arranged by the vendor.
- d) That the manpower engaged by the firm shall have to abide by the administrative and disciplinary norms as laid down by the District Administration. The firm shall be required to engage only well trained, disciplined and presentable manpower to carry out the job assigned to it.
- e) That firm shall provide its work force in decent uniforms and with identification badges at its own cost. The firm shall ensure that the staff employed are properly, cleanly and neatly dressed (dress code for staff shall be indicated by the vendor) and shall be disciplined and polite to the Yatris and the staff of the District Administration at all times. The personnel provided by the vendor shall be of good character, physically fit, efficient and skill full in their duties. **The vendor shall periodically furnish fitness certificates of the employees issued by the competent authority and shall provide their antecedents duly verified by the concerned police authorities.**
- f) **That the firm shall have to deposit an amount of Rs. 20,00,000/- (Rupees Twenty Lakh Only) as Security Deposit/Performance Guarantee in the form of CDR pledged to CDO, Rudraprayag for providing the above mentioned**

**services which shall be released after the completion of contract period subject to successful accomplishment of the contract. The security deposit shall be forfeited if the vendor prematurely withdraws or if the services are terminated for being unsatisfactory.**

- g) That the firm shall provide additional manpower as and when required by District Administration to carry out the assigned task without any financial burden on DISTRICT ADMINISTRATION.
- h) The Firm shall abide by all laws of the land including Minimum Wages Act, Labour Laws, Companies Act, tax deduction liabilities, welfare measure of its workers and all other obligations that enjoin in such cases and are not essentially enumerated and defined herein, though any such onus shall be the exclusive responsibility of the Firm and it shall not involve the DISTRICT ADMINISTRATION in any way whatsoever.
- i) There shall be no liability on the part of District Administration and all obligations in respect of Sale tax, Service tax, income tax and any other tax as applicable shall be the sole liability of the vendor/firm.
- j) That Vendor shall be wholly and solely responsible for full compliance of its statutory obligations under the provisions of labor laws, environment or any other law relating to its operations / activities. No child labor shall be employed by the vendor
- k) That the work performance shall be continuously monitored and evaluated by one or more authorized Officers of District Administration and the weekly report shall be submitted to Central Office, a copy of which shall be made available to the vendor's representative also.
- l) The tenderer shall sign each page of tender document in token of his acceptance of the terms and conditions of the contract.
- m) That tenderer shall solely be liable for any costs, charges or expenses arising out of any claims or legal proceedings in connection with or relating to its operation / activities under this agreement. The Vendor shall be liable to indemnify and keep indemnified the District Administration against any damages, compensation, costs, charges or expenses arising out of any claims or proceedings relating to its operations / activities.
- n) That Vendor shall continuously maintain adequate protection of all its materials and equipment from damages, destruction or loss and shall also protect the property of the District Administration from any damage.

- o) That the successful tenderer shall make alternate arrangements immediately, in case its employees go on strike. If no such arrangements are made by the vendor, the contract is liable to be terminated without notice and the security deposit shall be forfeited.
- p) That vendor shall ensure that its employees / workforce maintain the sanctity of Dham and not indulge in any activity which is prejudicial to the sanctity of the Holy Shrine. Staff of the vendor shall not indulge in smoking or consumption of liquor/alcohol or consumption of any non- vegetarian food articles. They shall maintain proper decorum and discipline and ensure proper conduct in speech and dress. They shall also refrain from any other activity which might hurt the sentiments of pilgrims.

**12. Forfeiture of Earnest Money Deposit/ Security Deposit:-**

The Earnest Money Deposit can be forfeited if a bidder

- a) Withdraw its bid during the period of Bid validity.
- b) Does not accept correction of errors.
- c) In case of successful bidders fails to sign the contract within the stipulated time.
- d) In case of bidder fails to accept the Letter of Intent within the stipulated period.
- e) *There shall be no refund of the EMD & Performance Guarantee, if the contract is terminated from the vendor side.*

**13. Rights of DISTRICT ADMINISTRATION on termination:**

Upon termination of contract for any reason whatsoever, DISTRICT ADMINISTRATION shall have the power and authority to:

- a) Take possession and control of Project Assets forthwith;
- b) Prohibit the vendor claiming through or entering upon the Project Assets/ dealing with the Project or any part thereof;
- c) DISTRICT ADMINISTRATION shall not be responsible for any payment due by the vendor to his sub vendors / tenders or any other agencies. All such matter have to be settled by the vendor.

**14. Selection Criteria:**

All bidders shall submit documentary proof in support of meeting eligibility criteria. In the first stage of evaluation, a Proposal shall be rejected if it is found deficient as per the requirements of Tender Fee/ Bid Processing Fee/ eligibility for responsiveness of the proposal. Only responsive bids shall be further taken up for evaluation. Evaluation of the technical Bid will start first and at this stage the financial bid (proposal) will remain unopened. The Financial bids of all eligible & qualified bidders shall be opened.

**15. Technical & Pre-Qualification Points:**

<b>S No</b>	<b>Description</b>	<b>Particulars</b>	<b>Max Points</b>
1	Cumulative turnover: (At least cumulative 1.5 Crores for last 03 years) 2016-2019	>3 Crores	10
		1.5 Crores -3 Crores	7
		1.5 Crores	5
2	Cumulative net worth (At least 30 Lakh for last 03 years) 2016-2019	> 50 Lakh	10
		40 lakh – 50 lakh	7
		30 lakh-40 Lakh	5
3	Work of labor intensive nature executed in any of last 02 years	Work value > 1 Crore	10
		Work value : 0.5 Crore – 1Crore	5
4	Experience of managing labourers (At least 2 years)	More than 500 labourers	10
		350-500 labourers	7
		250-350 labourers	5
5	Presentation (Max 20 Marks)	Plan & Methodology of dung collection	10
		Plan & Methodology of dung disposal	10
<b>Total Score</b>			<b>60</b>

**16. Technical & Financial Bid Evaluation criteria:**

- a) For qualifying in the technical bid, bidder has to score minimum 30 points out of 60 as mentioned at S.No. 1 to 5 in the above point matrix table failing which the financial bid shall not be opened and submitted bid shall be rejected.
- b) However, it shall be at the sole discretion of District Magistrate to lower the cut-off limit suitably in-order to have healthy & sufficient competition in financial bid.
- c) Financial bids of the technically qualified bidders shall be opened and L-1 bidder

shall be considered for the allotment of the contract. In-case of tie, the bidder scoring more in the technical bid evaluation shall be considered for the allotment of the contract.

**17. Bid Validity:**

Bids must remain valid for **150 days** after the submission date.

**19. District Administration's rights in respect of TENDER:**

- a) DISTRICT ADMINISTRATION reserves the right to accept or reject any bid without assigning any reason.
- b) DISTRICT ADMINISTRATION reserves the right to modify terms and conditions of the contract which shall be granted to the successful bidder after the bidding process, if in the opinion of the DISTRICT ADMINISTRATION, it is necessary or expedient to do so in yatries interest. The decision of the DISTRICT ADMINISTRATION shall be final and binding in this regard.
- c) DISTRICT ADMINISTRATION reserves the right to suspend and/or cancel the contract with the selected party in part or in whole at any time if in the opinion of the DISTRICT ADMINISTRATION, it is necessary or expedient in the public interest. The decision of the DISTRICT ADMINISTRATION shall be final and binding in this regard. Also DISTRICT ADMINISTRATION shall not be responsible for any damage or loss caused or arising out of aforesaid action.

**20. Award of Contract:**

- a) Letter of Award (LoA) shall be issued to the selected Bidder.
- b) The selected bidder will sign the contract after fulfilling all the formalities/pre-conditions mentioned in the Letter of Award, within 7 days of issuance of the Letter of Award.
- c) The selected bidder shall commence the assignment on receipt of LoA and as per schedule given to him.

**21. Security Conditions:**

- a) The company shall take adequate and timely measures to ensure that information provided through it as part of this contract/agreement shall be kept confidential, secure and protected.

**22. Statutory Provisions:**

It shall be the sole responsibility of the successful bidder to strictly adhere to and to punctually follow all legal statutory provisions as may be applicable in the state of Uttarakhand/Central Government with reference to the work under reference.

**24. Penalty:**

In case of failure of the successful bidder to execution of agreement with District Administration and take up the work within the stipulated period, the following penalty shall be imposed upon delay i.e. (i) Upto 15 days @ Rs. 10,000/- per day, (ii) From 16 days upto 22 days @ Rs. 20,000/- per day, (iii) From 23 days upto 30 days @ Rs. 50,000/- per day, (iv) Beyond 30 days, the work order shall be deemed to have been cancelled automatically. In that case, the EMD & Performance Guarantee of the supplier shall stand forfeited in favour of DISTRICT ADMINISTRATION, debarring the firm for a period of five years for participating in DISTRICT ADMINISTRATION future NIT's and the work shall be carried out from some other alternative source.

**25. Escalation:**

No escalation in the Labour charges shall be allowed during the period of this contract.

**26. Changes:**

No variation or modification, or waiver of any of terms and provisions of these specifications shall be deemed valid unless mutually agreed upon in writing by both the parties.

**27. Agreement:**

The successful Bidders shall be required to execute an agreement on a valid stamped paper for strict compliance of the terms and conditions of the contract. The Contractor shall bear the legal expenses, which shall be incurred on the execution of the agreement.

The bid is being issued in anticipation of Shri Kedarnath yatra opening in the month of June 2020. Successful bidder may or may not be awarded the bid depending upon the situation arising out of COVID -19 and various guidelines issued by Ministry of Health and Family Welfare. The decision of the DISTRICT ADMINISTRATION shall be final and binding in this regard.

**28. General Security restrictions:**

- a) **The bidder must arrange the accommodation facility of its labourer on its own. Construction of Labor huts will not be allowed at site.**
- b) After verification of antecedents, badges will be issued to them by the vendor under the seal of the Incharge DISTRICT ADMINISTRATION or vendor. The cost of badges would be borne by the vendor.
- c) As and when there will be security requirements, certain additional restriction can be imposed as per the requirement of the situation.
- d) The vendor shall be responsible for behavior and conduct of his workers. No workman with doubtful integrity of having bad record shall be engaged by the



vendor..

## **29. Maintaining of Attendance:**

- a) **Intimation Procedure:-** On the receipt of any complaint regarding the non-functional of Disposal system on the route, the concerned sector magistrate after recording the complaint in his complaint register book shall immediately convey the real time information (complaint) to the representative of the selected vendor on his mobile through call/text message and a copy of the same shall be endorsed to the concerned officer and to the Nodal Officer (selected by the District Administration) at Kedarnath Yatra office, Rudraprayag for appraising the higher authorities and recording of the same on the complaint register book (kept in the office of concerned Nodal Officer) for records.
- b) **Mode of Communication:** - The mode of communication is through E-mail, SMS, Phone or any other preferable electronic media. The vendor shall provide proper/official/working E-Mail address /Mobile number. Preferred mode of communication of complaints will be in electronic medium format (soft copy) and format of the same will be mutually agreed and designed between vendor and the District Administration.

## **30. Responsibility of concerned District Administration's Sector Magistrate:-**

- a) **Monitoring of Mule Excrete Disposal:** - All the concerned sector magistrate shall be responsible for Monitoring Of Disposal (Collection, segregation and Composting) of Mule Excrete.
- b) **Submission of periodic reports for Higher Authorities:-** All concern Sector Magistrates will submit weekly performance report of the Disposal system to the DHQ within the stipulated time.
- c) **Penalty Clause:** -If the period taken by the vendor for the restoration of the Disposal system will exceed than the prescribed period i.e. 2 hours, a penalty of Rs. 2,000/- per hour shall be imposed and if the vendor take more than 08 hours of time to restore the system then Rs. 5,000/- per hour shall be charged with effect from 72 hours of reporting of shutdown. The

penalty amount shall be deducted from earnest money deposited by the vendor.

**31. Force – Majeure:**

If at any time, during the continuance of this contract, the performance in whole or in part, by either party, of any obligation under this is prevented or delayed, by reason of war, or hostility, acts of the public enemy, civic commotion, sabotage, Act of State or direction from Statutory Authority, explosion, epidemic, quarantine restriction, strikes and lockouts (as are not limited to the establishments and facilities of the vendor), fire, floods, natural calamities or any act of GOD (hereinafter referred to as EVENT), provided notice of happenings of any such EVENT is given by the affected party to the other, within 21 Calendar days from the date of occurrence thereof, neither party shall, by reason of such event, be entitled to terminate this contract, nor shall either party have any such claims for damages against the other, in respect of such non-performance or delay in performance provided the contract shall be resumed as soon as practicable, after such EVENT comes to an end or ceases to exist. The decision of the District Magistrate, Rudraprayag as to whether the service may be so resumed (and the time frame within which the service may be resumed) or not, shall be final and conclusive, provided further that if the performance in whole or part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days either party may, at his option terminate the contract.

**32. Arbitration:**

- a) Any dispute or difference what so ever arising between the parties relating to the work shall be submitted for arbitration to an arbitrator to be nominated by District Magistrate, District Administration, Rudraprayag. The venue of the Arbitration shall be at Uttarakhand. The provision of Uttarakhand Arbitration and Conciliation Act shall apply. The decision of the arbitrator shall be final and binding on the both parties. Courts at Rudraprayag/Uttarakhand only entertain any legal proceeding arising out of the award.
- b) The arbitrator may from time to time with the consent of both the parties enlarge the time frame for making and publishing the award. Subject to aforesaid Arbitration and Conciliation Act, 1996 and the rules made there under, any modification thereof for the time being in force shall be deemed to apply to the arbitration proceeding under this clause.
- c) The venue of the arbitration proceeding shall be the office of DISTRICT ADMINISTRATION or such other place as the arbitrator may decide.
- d) Upon any and every reference as aforesaid, the assessment of costs and incidental expenses in the proceedings for the award shall be at the discretion of the Arbitrator.

## Calendar Of Event

**Note:** The minutes of pre-bid meeting will be uploaded only on District Administration's official website <https://rudraprayag.gov.in/> for the information of bidders.

**For any Query contact:**

DISTRICT ADMINISTRATION RURAPRAYAG

Phone: 01364 233300, 01364233189

Email: [dmrudraprayag@gmail.com](mailto:dmrudraprayag@gmail.com), [cdorpg1@gmail.com](mailto:cdorpg1@gmail.com)

<b>S. No.</b>	<b>Activity</b>	<b>Date</b>
1.	Issuance Date of NIT	05/06/2020
2.	NIT document be downloaded from District Administration's official website <a href="https://rudraprayag.gov.in/">https://rudraprayag.gov.in/</a>	07/06/2020
3.	Last Date & time for Bid Submission	15/06/2020
4.	Technical Bid Opening Date	15/06/2020

**District Magistrate Rudraprayag**

**OFFICE OF THE DISTRICT ADMINISTRATION,**

**RUDRAPRAYAG**

**Schedule "A" (Technical Bid)**

The tenderer shall furnish the following information with documentary evidence wherever required with the Technical Bid. This data shall be submitted without fail in the technical bid only and not otherwise.

Name of the bidder: \_\_\_\_\_

<b>S. No</b>	<b>Particulars</b>	
1	Name of the Firm	
2	Registered Address	
3	Phone No(s):	
4	Email id:	
5	Year of establishment and constitution of firm	
6	Date of registration of the firm. Details of Registration No. of the firm/company. Location of Head Office, Regional Office and Branch Office.	
7	Name, designation, E-mail, Address and direct contact number of the Authorized Representative of the bidder.	
8	Please specify, whether you are submitting your tender as a proprietor of the firm or as partner of the firm or as Director of the company or as a lead member of consortia.	
9	Name of the Proprietor/Partner/ Directors of the tendering firm/company.	
10	Past experience of managing labours. Along with the performance certificates (Please enclose testimonials / documentary evidence) as per the requirement in this tender.	
11	Literature/Leaflets on company profile/Consortia.	

12	Copies of requisite Certificates	
13	List of worked in <b>same altitude as kedarnath exist</b> executed by the agency/Consortia in the past <b>two</b> years and date of having successful completed. Certification of completion from the concerned competent authority in proof thereof.	
14	Operational experience not less than 2 years in similar environment duly supported with documentary proof.	
15	List of manpower already available with the tenderer in all categories-Managerial, Supervisory and Workers on the ground to handle such jobs, their professional qualifications and experience in the field.  (Name of each professional and his qualification to be clearly mentioned in the list to be enclosed)	
16	Annual turnover of the tenderer not less than Rs. 50.00 lakh & net worth not less than Rs. 10 lakh in any particular year for the last three years as per audited balance sheet a copy whereof to be enclosed.  (Proof to be enclosed)	
17	a) PAN (proof to be enclosed)  b) ITR statement/ Income Tax Assessment Order ( for the last <b>two</b> years to be enclosed)  c) GST registration	

(Copies of documentary proof may be furnished where-ever required.

Additional pages may be used, if needed.

**Signature:** \_\_\_\_\_

**Name :** \_\_\_\_\_

**S/o Shri :** \_\_\_\_\_

**R/o :** \_\_\_\_\_

**Contact No.:** \_\_\_\_\_

**OFFICE OF THE DISTRICT MAGISTRATE,**

**RUDRAPRAYAG**

**Schedule "B" (Financial Bid)**

Name of the Tenderer: \_\_\_\_\_

Description of the work for which tender filled: \_\_\_\_\_

Amount of C.D.R. with number and date: \_\_\_\_\_

To

**The District Magistrate,  
Rudraprayag,  
Uttarakhand.**

Sir,

I \_\_\_\_\_ S/o Sh. \_\_\_\_\_

R/o \_\_\_\_\_ hereby  
submit my tender for the above mentioned work along-with the final price:-

Ser No	Description	Quantity	Unit Price	Total Price
1	100 labourers for 150 days during opening of Yatra (for sweeping, collecting segregating and disposing horse dung )			
2	15 Supervisors			
3	Vehicle with fuel and staff to carry waste			

	from Gaurikund and Sonprayag to composting pits located at Trijuginarayan Road			
<b>Total Price</b>				

The quoted charges shall be inclusive of all statutory levies and taxes as applicable on the date of submission of the bid. It may also be noted that no variation in charges shall be permitted during the currency of the contract and the rates mentioned above shall be valid for 03 years.

I affirm that there shall be no liability on the part of District Administration and all obligations in respect of any tax, cess, levies etc. as applicable shall be the sole liability of the vendor/firm.

I further affirm that I have read and fully understood the specifications of the terms & conditions in the tender notice and agree to abide by all the terms and conditions laid therein;

I again affirm that I have read and fully understood the specifications / nature of the job mentioned in the tender notice and agree to abide by all the terms and conditions laid therein, which are being signed in token of my acceptance.

After my offer is accepted, I will execute an agreement with the District Administration within the period as may be prescribed by the district administration and that I shall also be bound by all such terms and conditions laid therein. If I violate any of the conditions of the agreement, I will forfeit my CDR & the right to continue my operations in the premises mentioned above.

**I accept all conditions / provisions contained in the Tender Notice No. \_\_\_\_\_ dated \_\_\_\_\_ unconditionally and without any reservations.**

**Signature** \_\_\_\_\_  
**Name** \_\_\_\_\_  
**Designation** \_\_\_\_\_  
**Date** \_\_\_\_\_

**SELF-DECLARATION – NON BLACKLISTING**

(On Non-Judicial Stamp Paper of Rs.100/- duly attested by the Notary Public)

To,

-----

Sir,

In response to the NIT No. Dated: for the work/project “-----”. I/ We hereby declare that presently our Company/ firm \_\_\_\_\_ is having unblemished record and is not declared ineligible for corrupt & fraudulent practices in similar services either indefinitely or for a particular period of time by any State/ Central Government/ PSU/Autonomous Body during last three years preceding the date of submission of bid.

We further declare that presently our Company/ firm \_\_\_\_\_ is not blacklisted and not declared ineligible for reasons other than corrupt & fraudulent practices in similar services by any State/ Central Government/ PSU/ Autonomous Body on the date of Bid Submission during last three years preceding the date of submission of bid.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Thanking you.

Yours faithfully,

Name of the Bidder: -

Authorized Signatory: -

Seal of the Organization: -

Date:

Place: