

Minutes of the meeting of District Level Co-ordination Committee held on 20.09.2018 at 11.00 AM in the Conference Hall of District Magistrate & Collector, Khowai District.

The list of participants is given in Annexure - A.

At the outset, the DM & Collector, Khowai District welcomed all the participants and initiated the discussion as per the Agenda items. After detailed discussions, the following decisions were taken:

1. MGNREGA:

- i) All the Implementing Agencies of different Line Departments shall take necessary action to complete all the incomplete/ongoing projects under MGNREGA of the year 2015-16 to 2017-18 at the earliest.
- ii) They will submit proposal to the concerned Programme Officers (BDOs) for taking up projects under MGNREGA during the financial year 2018-19.
- iii) They will submit the progress report of the different works taken up by them under MGNREGA by 20th day of every month for onward transmission to the R.D. Department.

2. PMAY:

- i) There are many beneficiaries in different RD Blocks who are not possessing jote land for taking up construction of PMAY (G) houses during the financial year 2016-17 & 2017-18. The concerned SDMs shall identify suitable Khas land and initiate proposal for allotment of Khas land to the identified PMAY (G) beneficiaries.

3. Corporate Social Responsibility (CSR) Fund:

- i) Fund received from North East Transmission Company Ltd. has been re-allocated to Krishi Vigyan Kendra, Khowai, District Education Officer, EE, RD Teliamura Division and TREDA. The concerned Implementing Agencies shall take necessary steps to expedite implementation of the scheme.

4. BEUP:

- i) The SDM, Teliamura has requested the Agencies namely, i) EE, PWD (DWS), Kalyanpur, ii) EE, PWD (R & B), Khowai Division and iii) Assistant Director, ARDD, Khowai for early submission of UC under BEUP.

- ii) The Representative of KVK expressed his willingness to participate in the Gram Sabha Meetings. He also requested the BDOs to inform KVK regarding the schedule of Gram Sabha meetings.

5. Janata Darbar:

- i) As per instruction of the State Government, it was decided that Janata Darbar would be held on every Friday of the week at 11.00 AM from 1st week of November, 2018 in the Conference Hall of DM's Office for redressal of public grievances.
- ii) All District Level Officers including SDMs & BDOs under Khowai will remain present during the Janata Darbar.

6. Monitoring & supervision of works:

- i) The officers of different Line Departments shall regularly visit the field for monitoring & supervision of works taken up by the different Departments including inspection of AWCs, JB Schools, Primary/SB Schools, High & HS Schools, PHCs, Sub-Divisional Hospitals & District Hospital, Ration Shops, etc.
- ii) The officers of concerned Line Departments shall take necessary action to achieve 100% success in the implementation of Flagship programmes of the Government of India.
- iii) It was decided that **Purba Rajnagar** ADC Village under Tulashikhar Block would be adopted as "Adarsh Gaon" by the District Administration. All concerned Line Departments will take necessary action to take up different activities in the said Adarsh Gaon by mobilizing the funds of the concerned Line Departments for all round development of the ADC Village.
- iv) Extensive job creation activities for the unemployed youths of the said ADC Village shall be taken up in the Adarsh Gaon involving the officials of different Bank Branches operating in the area.

7. PWD (R & B):

- i) The Executive Engineer, PWD (R & B), Khowai & Teliamura Division shall take necessary action for taking up repair & maintenance of roads & bridges on priority basis which were badly affected during the last flood which had occurred during the month of June, 2018.

8. DDMC:

- i) A meeting will be held in the Conference Hall of DM's office, Khowai District with the officers of different Line Departments to discuss issues relating to lessons learnt from last floods.

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- ii) A one day Workshop on State Disaster Response Fund (SDRF) will be held with the officers of different Line Departments shortly.
- iii) The International Day for Disaster Reduction (IDDR) will be held on 13th October, 2018 involving the school children and officers of different Line Departments.
- iv) A one day workshop will be held with the President/Secretary of different Clubs/Organizations under Khowai & Teliamura Sub-Divisions regarding safety of Puja Pandals during ensuing Durga Puja & Kali Puja by the District Administration & Police Administration.

9. PWD (WR):

- i) The Assistant Engineer, PWD (Water Resources), Khowai & Teliamura Sub-Division shall regularly visit the embankments during the monsoon and take necessary steps to take up the repair & maintenance of the embankments badly affected by Khowai River due to soil erosion.

10. Police Administration:

- i) The Superintendent of Police, Khowai District will take up more "Prayas" activities involving the public & school children etc.
- ii) He will keep close watch/vigil regarding illegal plantation of ganja, sale of illicit country & foreign liquor, gambling, drug abuse by youths, violation of traffic rules & regulations etc. in the District.

11. Education Department:

- i) The District Education Officer, Khowai District shall take necessary action to implement the School Safety Policy.
- ii) The DEO, Khowai District and Inspector of Schools shall regularly visit all the Primary/SB Schools, High Schools & H/S schools for inspection and take necessary action for proper running of the schools including improvement in the annual examinations & Board Examinations by the students.

12. District Welfare:

- i) The District Welfare Officer, Khowai District shall take necessary action for ensuring that all patta holders are in possession of the lands vested to them under Forest Rights Act, 2005.

13. Health Department:

- i) The Chief Medical Officer, Khowai District shall ensure that there is regular supply of drinking water including uninterrupted power supply in the PHCs,

CHCs, Sub-Divisional Hospitals & District Hospital in the overall interest of the patients/public.

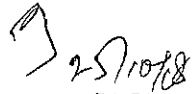
14. Citizen Centric Services:

- i) The concerned SDMs of Khowai & Teliamura Sub-Division shall ensure that all the documents such as PRTC, ST/SC/OBC Certificate, Income Certificate, Land Valuation Certificate, Distance Certificate, RoR (Khatian), Survival Certificate etc. are delivered to the public in time bound manner as per the instruction of the State government in Revenue Department.

15. Miscellaneous:

- i) The SDMs, BDOs & Officers of different Line Departments shall ensure that the office premises are always kept neat & clean.

The meeting ended with thanks to all the participants.


(R. Reang, IAS)
District Magistrate & Collector
Khowai District

**Government of Tripura
Office of the District Magistrate & Collector
Khowai District, Tripura**

No.F.IV(23)/DM/KH/DEV/2018-19/ 8589-92

Dated, 25th October, 2018

Copy to:

- 1) The Additional Secretary, Revenue Department, Govt. of Tripura, Agartala for kind information.
- 2) The ADM & Collector, Khowai District for information.
- 3) The Superintendent of Police, Khowai District for kind information.
- 4) The DM, Khowai for information & n/a.


District Magistrate & Collector
Khowai District

List of Participants:-

- SDM, Teliamura.
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- Sr. Deputy Magistrate, DM Office, Khowai
- The District Forest Officer, Khowai.
- The Executive Engineer, PWD, Teliamura Division.
- The Executive Engineer, DWS, Kalyanpur.
- District Transport officer, Khowai.
- The Chief executive officer, Teliamura Municipal Council.
- The Deputy Director, Horticulture, Khowai.
- Deputy General Manager, DDUGJY, TSECL.
- Deputy Director Fisheries, Khowai.
- DRCS, DRCS Office Khowai.
- SMS-An, KVK, Khowai.
- The Chief Executive Officer, Khowai Municipal Council.
- The Executive Engineer, Water Resource, Division no-1.
- District Labour Officer, Khowai.
- Deputy Director, DDARD, Khowai.
- PEO, Teliamura Panchayat Samiti.
- LDM, Khowai/Dhalai.
- OSD, Lead Bank.
- Assistant Engineer, RD, Teliamura.
- DEO, Khowai.
- Representative, Padmabil RD Block.
- Addl. ZDO, Zonal Development Office, Rajnagar.
- CMO, Khowai.
- BDO, Tulashikar RD Block.
- Member Secretary, DM Office, Khowai.
- Deputy Director, DISE, Khowai.
- ICO, SD ICA office, Khowai.
- District Coordinator, NERLP, Khowai.
- O/C Development, DM office, Khowai.
- Sri Bidhan Ch. Roy, Deputy Collector, DM Office, Khowai.