

**TENTATIVE TOUR PROGRAMME OF THIRU.T. ANAND, I.A.S., DISTRICT COLLECTOR, TIRUVARUR
FOR THE PERIOD FROM 16.03.2020 TO 31.03.2020.**

Date & Time	Place	Programme	Participants
16.03.2020 Monday			
10.00 am	H.Qrs	Receiving Petitions- Grievance Day	All Dept., officials
11.00 am	H.Qrs	Taking pledge for Poshan Abiyan.	
1.00 pm	H.Qrs	GDP and CM Cell Petitions Review Meeting	
3.00 pm	H.Qrs	Open Bore Well Review Meeting	AD(pt) and concerned officials.
3.30 pm	H.Qrs	Preliminary meeting with Cinema License holders/Mosque/Marriage hall/ Colleges /Temples to maintain the maintain the hygienic conditions to free from Spreading COVID -19 (Corona virus) in Public gatherings	Dean, JD (HS), DDHS, PAG/MHs and concerned officials.
17.03.2020 Tuesday			
11.00 am	H.Qrs	TAHDCO – Financial Assistance – Interview	DM (TAHDCO) and concerned officials.
3.30 pm	H.Qrs	Animal Husbandry – Doctors Review Meeting	JD(AH)and concerned officials.
4.30 pm	H.Qrs	Review meeting on the performance of Integrated Child Development programme	PO(ICDS) and concerned officials.
18.03.2020 Wednesday			
11.00 am	Pamani Tiruthurai poondi	Mass Contact Programme	SDC (SSS) and concerned officials.
12.00 Noon		DPC/PDS/ NMC/ Anganwadi Centre/ADW Hostel /VAO office Inspection	Concerned Officials
3.30 pm	H.Qrs	IFHRMS – Review Meeting	TO and concerned officials.
4.00 pm	H.Qrs	Child Welfare Committee Meeting – Child care Institutions - 1st Quarter Review Meeting	DCPO and concerned officials.
5.00 pm	H.Qrs	District Level Child Protection Committee 1098-Child Line- 1st Quarter Review Meeting	
19.03.2020 Thursday			
10.00 am	H.Qrs	Inauguration of Training to the Revenue Staff on Land Reforms	All Tahs and concerned officials.
11.00 am	H.Qrs	District Level Advisory Committee meeting (DLAC)	FSO and concerned officials.
3.00 pm	H.Qrs	Development Works Review Meeting	AC/PD(DRDA) , EE(RD),BDOs, UE/AEs, Overseers and concerned officials
4.30 pm	H.Qrs	Review meeting on the performance of Dist. Social Welfare programme	DSWO and concerned officials
20.03.2020 Friday			
10.30 am	H.Qrs	District Level Environment Committee Meeting	EE (Poll Control),PAPD & concerned officials.
11.30 am	H.Qrs	Review meeting on the performance of PA(Noon Meals)	PA (Noon meals) and concerned officials.
3.30 pm	H.Qrs	District Level Quality Assurance Committee Meeting	DD (HS&FW) & concerned officials.
4.30 pm	H.Qrs	Review meeting on the performance of PO Mahalir Thittam	PO (MT) and concerned officials.
21.03.2020 Saturday			
		Surprise inspection	
22.03.2020 Sunday			
		Holiday	
23.03.2020 Monday			
10.00 am	H.Qrs	Receiving Petitions- Grievance Day	All Dept., officials
1.00 pm		GDP and CM Cell Petitions Review Meeting	AC(Ex.) DM (Tasmac) / DEO and concerned officials
3.30 pm		Prohibition & Excise review meeting	

4.00 pm		Review of Agriculture and Allied Departments meeting	JD (Agri) & Concerned Officials
24.03.2020 Tuesday			
10.00 am	Mannargudi	DPC/PDS/ NMC/ Anganwadi Centre/ADW Hostel /VAO office Inspection	Concerned Officials
11.00 am		RDO office cursory Inspection	RDO & Concerned Officials
12.30 pm		Sub – Jail Inspection	Jail Superintendent
4.00 pm	H.Qrs	PDS Weekly Review & Co-ordination meeting	DRO, DSO, J.R, SRM, Labour (SSS) & Concerned Officials.
4.15 pm	H.Qrs	PDS Advisory Committee meeting	
4.30 pm	H.Qrs	Gas Consumers meeting	
5.00 pm	H.Qrs	Kerosene Dealers meeting	
25.03.2020 Wednesday			
Telgu New Year's Day - Holiday			
26.03.2020 Thursday			
10.30 am	H.Qrs	Agriculture Grievance Day	JD (Agri) and Concerned officials
5.00 pm	H.Qrs	Bankers Meeting	LDM & Concerned officials
27.03.2020 Friday			
10.00 am	H.Qrs	DRA Meeting	DRO, RDOs Tahsildars & Concerned officials.
3.30 – 6.00 pm	H.Qrs	Law & Order Monthly Review Meeting	SP, DRO, RDOs, Tahsildars, RTO, AC(excise), AD(Mines) Environment Engineer, Dist Fire Officer, DE(HW), EEPWD (Building) & Concerned Officials
		Crisis Management Committee Meeting	
		Road Safety- Monthly Review Meeting	
		Coastal Guard – Monthly Review Meeting	
		Communal Harmony Monthly Review Meeting	
		Eviction of Encroachments – District Level Steering Committee Meeting	
28.03.2020 Saturday			
Surprise inspection			
29.03.2020 Sunday			
Holiday			
30.03.2020 Monday			
10.00 am	H.Qrs	Receiving Petitions- Grievance Day	All Dept., officials
1.00 pm		GDP and CM Cell Petitions Review Meeting	
3.00 pm	H.Qrs	Office Work	
31.03.2020 Tuesday			
11.00 am	H.Qrs	TNRTTP – Executive Committee & General Body Meeting	Dist Exe.Officer (TNRTTP) & Concerned Officials
3.30 pm	H.Qrs	Review on the performance of GHS-BMOs meeting including epidemic diseases	JD(H) and concerned officials.
4.00 pm	H.Qrs	Review on the performance of PHCs-BMOs meeting including epidemic diseases	DD(HS) and concerned officials.
5.00 pm	H.Qrs	Birth and Death Review Meeting	DDHS and concerned officials.

Note: - The Officers should submit the meeting files on the previous working day itself without fail.

District Collector
Tiruvarur.

To

All District Level Officers

Copy to the Member of Parliament, Nagapattinam for information,

Copy to the Member of Legislative Assemblies, Tiruvarur /Nannilam /Mannargudi and Tiruthuraiipoondi.