

OFFICE OF THE DIVISIONAL FOREST OFFICER

BARIPADA FOREST DIVISION

BARIPADA, DIST: - MAYURBHANJ

Tel-06792-252613/252622, FAX-06792-255770, E-mail- dfobaripada.od@gmail.com

No.348 Date:15.12.2020

TENDER CALL NOTICE

Sealed tenders are hereby invited by the undersigned from Registered Firms/ Authorized dealers/ DGS & D Rate contract holders having required statutory clearance for supply of following items, so as to reach this office on or before 08.01.2021 by 5 PM by **Speed Post** only. The details regarding tender documents, specifications and terms and conditions can be downloaded from the standardized webportal of MAYURBHANJ district i.e. www.mayurbhanj.nic.in.

Sl. No.	Name of the items	Qty (In Nos.)
1	Iron Almirah	89
2	Iron Rack	89
3	Table	89
4	Plastic Chairs	356
5	Dari	89
6	Solar Lamp	89

Term & Condition –

1. The tender should be submitted in two parts i.e. (i) the technical specification of materials in detail (ii) the financial aspect i.e. the rates inclusive of all taxes & transportation charges.
2. The furniture shall be supplied within 10 days of finalization of tender by the successful bidder.

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15/12/20
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**DIVISIONAL FOREST OFFICER
BARIPADA FOREST DIVISION**

TENDER DOCUMENT
FOR
SUPPLY OF FURNITURE

DECEMBER-2020

GOVERNMENT OF ODISHA
DEPARTMENT OF FOREST AND ENVIRONMENT
BARIPADA FOREST DIVISION
BARIPADA, MAYURBHANJ, ODISHA

Fax: 06792-255770
Tel.: 06792-252613/252622
Email:dfobaripada.od@gmail.com

NOTICE INVITING TENDER

Divisional Forest Officer, Baripada invites sealed quotation/offers in two bids from reputed Registered Firms/ Authorized Dealers/ DGS & D Rate contract holders etc. for the following articles.

NAME OF THE WORK								TENDER FEE (Rs.)
Supply of 89 (Eighty-Nine) Nos Iron Amirah, Iron Rack, Table, Dari, Solar Lamp & 356 (Three Hundred Fifty-Six) Nos Plastic Chairs with all standard accessories as per Specification in Annexure I at respective Range Office/FMU as mentioned below.								500/-
Sl. No	Name of Range Office/FMU	Iron Almira	Iron Rack	Table	Plastic Chair	Dari	Solar Lamp	
1	Bangriposi	20	20	20	80	20	20	
2	Pithabata	25	25	25	100	25	25	
3	Udala	25	25	25	100	25	25	
4	Betnoti	19	19	19	76	19	19	

Dates for offer of tender documents: 22.12.2020 to 08.01.2021

Last date & Time for submission of tender documents: 08.01.2021 upto 1700 Hrs.

Date, Time & Venue of Bid Opening: 11.01.2021 at 1730 Hrs at Divisional Forest Office, Baripada, Mayurbhanj.

Instructions to Tenderers:

1. For full details and terms and conditions etc., please see the enclosed annexures.
2. Tender Fee shall be paid in form of CROSSED Demand Draft only. The Demand Draft should be in favour of D.F.O., Baripada drawn on State Bank of India, Baripada. The Tender Fee is NON-REFUNDABLE. Your request letter along with Tender Fee may be addressed to the D.F.O., Baripada as indicated above.
3. Interested tenderers may, download the tender documents from the standardised web portal of Mayurbhanj District www.mayurbhanj.nic.in. and submit the Tender Document along with the prescribed tender fee as per details given in the tender notification.
4. Tender Document must be submitted so as to reach this office on or before 08.01.2021 by 5 PM by **Speed Post** only. Tender Documents received after the due date/time will not be considered.
5. While sending sealed quotation/offer superscribe respective Tender Number and Due Date on the envelope.
6. Divisional Forest Office, Baripada is not responsible for any postal delays/loss of documents in transit.
7. D.F.O., Baripada reserves the right to accept or reject any/or all the quotations/Expression of Interest in part or full.
8. **All pages forming part of the tender documents should be duly signed, stamped and submitted to Divisional Forest Office, Baripada. Pages not signed and stamped will be considered invalid and rejected.**

Dated: 15.12.2020

Sd/-
D.F.O., Baripada.

Submission of the Tender

The bid is required to be submitted in **two parts**. One part is the **Technical Bid (ANNEXURE I)** and the other part is the **Financial Bid (ANNEXURE II)**. The Bidder shall submit the bids in two separate envelopes. One envelope shall contain Technical bid and the other shall contain the Financial bid. The bidder shall seal the Technical Bid and the Financial Bid in two separate envelopes duly marked as “**Technical Bid**” and “**Financial Bid**” respectively. Both the envelopes shall then be sealed in one outer (main) envelope. The main envelope must be sent by Speed Post to “**The Divisional Forest Officer, O/o the Divisional Forest Officer, Baripada Forest Division, Baripada, Mayurbhanj, Pin-757001, Odisha**”.

ANNEXURE – I – TECHNICAL SPECIFICATION

01. THE MINIMUM SPECIFICATION OF THE IRON ALMIRAH ARE AS FOLLOWS:

Specification	Specification Name	Values	Bid Offer
GENERIC	Conformity to Indian Standard IS:3312 latest	Yes	
	No of shelves (Nos)	4	
	Type of Shelves	Fixed	
	Locker Provided	No	
	Locking System with the locker	NA	
	Cloth hanging provision in the Almirah	No	
	Number of Doors (Nos)	2	
	Door Stiffner upto full door height Provided with the almirah doors	Yes	
	Number of Hinges with each door (Nos) - No hinges if having sliding door with top hanging arrangement	3	
	Number of Glass Sheet fixed in each Almirah door (Nos)	N.A	
	Construction	Welded	
	Lock	Three Way bolting device controlled by 6 lever lock	
COLOUR & FINISH	Finish	powder coated	
	Colour of Paint	steel gray	
	Packing:	Corrogeted Paper Packing	
WARRANTY	WARANTEE PERIOD IN NUMBER OF YEARS	5	

02.THE MINIMUM SPECIFICATION OF THE IRON RACK ARE AS FOLLOWS:

Specification	Specification Name	Values	Bid Offer
GENERIC	Configuration	With 4-Shelf (including top shelf)	
	Type of Rack	Open from all sides	
	Design / Shape of rack	Rectangular	
	Frame type	Perfectly in upright and straight position	
	Shape of support structure	Angle post	
	Shelves fitted	At the right angles to the sides and to be parallel to each other	
	Ground clearance (mm)	25 mm	
	Mode of supply	Knocked Down To Be Assembled At Consignee Site By The Seller	
	Transportation / Freight charges	Offer Prices are on Free Delivery at Consignee site basis.	
MATERIAL & MATERIAL THICKNESS	Shelf material	Stainless Steel Grade 202 galvanized	
	Shelf material thickness	0.8 mm	
	Support structure material	Stainless Steel Grade 202 galvanized	
	Support structure material thickness	1.0 mm	
DIMENSION	Width of shelf rack \pm 10 mm	915 mm	
	Depth of shelf rack \pm 10 mm	405 mm	
	Height of shelf rack \pm 10 mm	1220 mm	
	Height of support structure \pm 10 mm	1245 mm	
	Size of support structure	30 mm x 30mm	
FINISH & PACKING	Ends of the sides / shelf	To be double fold after cutting	
	Dressing of shelf rack	Surface free from crack and distortion	
	Packing	Five ply corrugated board and strapped with 12mm HDPE strap	
WARRANTY	Warranty period	2 - Year	

03. THE MINIMUM SPECIFICATION OF THE TABLE ARE AS FOLLOWS:

Specification	Specification Name	Bid Offer
GENERIC	Mode of supply Knocked Down To Be Assembled At Consignee Site By The Seller Storage provided One side Keyboard tray Not provided Foot rest Not Provided Table top Material Three layer prelaminated particle board (Wood Product) of grade II type II of IS 12823/Latest Gable end and modesty panel material Three Layer prelaminated particles board (wood product) of grade II type III of IS 12823/Latest Leg Material NO LEGS Thickness of table top ± 2 mm 19 millimeter Length of table top ± 10 mm 1200 millimeter Depth of table ± 10 mm 600 millimeter Height of table ± 10 mm 750 millimeter Dimension of leg (mmXmm) ± 5 mm No legs	
WARRANTY	Warranty period- 2years	

04. THE MINIMUM SPECIFICATION OF THE PLASTIC CHAIRS ARE AS FOLLOWS:

Specification	Specification Name	Bid Offer
GENERIC	TYPE OF CHAIRS SINGLE PIECE PLASTIC MOULDED Seat cushion Without Back Cushion Without Plastic Material FILLED THERMOPLASTIC Without Arms Seat Width in mm (+/- 5 mm) 385 Seat Depth in mm (+/- 5 mm) 360 Chair Height in mm (+/- 10 mm) 500	
WARRANTY	Warranty period- 2years	

05. THE MINIMUM SPECIFICATION OF THE DARI ARE AS FOLLOWS:

Specification	Specification Name	Bid Offer
GENERIC	Name of the Product Category Handloom Products Whether the price is approved by Government Agency- Yes Size – 10ft x 12ft	
WARRANTY	Warrenty period- 2years	

06. THE MINIMUM SPECIFICATION OF THE SOLAR LAMP ARE AS FOLLOWS:

Specification	Specification Name	Bid Offer
GENERIC	Sales Package Is 1 Emergency Lantern. Power Source Is Solar, Rechargeable. Model Number Is Led Solar Lamp & Torch with Power Bank Black Aluminum, Plastic Table Lantern. Warranty Period-1 year	

Financial Bid Form

To,

Divisional Forest Officer
Baripada Forest Division

Dear Sir,

I/We hereby offer to supply the stores detailed herewith/below at the price hereunder quoted and agree to hold this offer open till **6 months from the date of opening of Tender.** I/We shall be bound to supply the stores hereby offered on the issue of the Purchase Order communicating the acceptance thereof on or before the expiry of the last mentioned date. You have the liberty to accept any one or more of the items of stores tendered for any portion of any one or more of items of such stores. I/We notwithstanding that the offer in this tender has not been accepted in whole, shall be bound to supply to you such items and such portion or portions of one or more of the items as may be specified in the said Purchase Order communicating the acceptance.

Description	Qty.	Unit	Rate (Rs.)	Amount (Rs.)
Iron Almirah	89	nos		
Iron Rack	89	nos		
Table	89	nos		
Plastic Chairs	356	nos		
Dari	89	nos		
Solar Lamp	89	nos		
Taxes & other duties				
GST etc.				
GRAND TOTAL (in Word) Rupees				

I/We have understood the terms and conditions of the contract and the instructions of tenderers annexed to the notice invitation to tender and have thoroughly examined the specification/drawing and/or pattern quoted or preferred to herein and/or fully aware of the nature of stores required and my/or offer is to supply the stores strictly in accordance with the requirements subject to the terms and conditions contained in the purchase orders communicating the acceptance of this tender either in whole or in part.

Seal and Signature of the
Tender