

OFFICE OF THE SPECIAL DEVELOPMENT COUNCIL, MAYURBHANJ.

EXPRESSION OF INTEREST

Order No. 695 Date 08.11.2018


Expression of interest is invited from Registered Firm/Company for production of Tribal documentary films under the banner of Special Development Council, Mayurbhanj

The tribal culture of Mayurbhanj as traditionally being the home of different cultures and people. Unity in diversity is one of the most prominent features in the people of Mayurbhanj among the diversity population, a significant person is comprised of the tribal people, the inhabitants of land. The tribal culture of Mayurbhanj and their traditions and practices pervade almost all of the aspects of Mayurbhanj culture and civilisation. A short film of 20-30 minutes duration will be produced by the bidding Firm/Company in twelve languages i.e Gonda/ Bhuyan Sankirtan /Saunti / Bathudi / Munda/ Bhumij/ Lodha/ Ho/ Santali/ Mahali/ Khadia/ Mankidia languages. The concept of the films shall be given by the undersigned after finalisation of the firms/company. The film will be produced, packaged and provided to Special Development Council Mayurbhanj. The rate should be quoted inclusive of all expenses like GST, Transportation charges etc. No extra payment will be made beyond quoted price. The intending firms should apply in prescribed format available in the www.mayurbhanj.nic.in.

The expression of interest should reach to the office of the undersigned by 26 /11/2018 till 5.00 PM along with all relevant documents & will be opened on 27 /11/2018 at 11.00 AM in the Conference Hall of SDC, Mayurbhanj. The undersigned reserves the right to reject any or all the tender without any reason thereof.

IMPORTANT INFORMATION TO THE BIDDERS

1.	Availability of Tender	www.mayurbhanj.nic.in
2.	Date and Time for submission of the Tender documents by Speed post/ Registered post/ only.	Last date <u>26</u> /11/2018 by 5.00 PM
3.	Earnest Money deposit(Refundable)	Rs 50,000/- (Rupees Fifty Thousands) only
4.	Non refundable paper cost	Rs 5,000/- (Five thousands) Only
5.	(i) Technical Bid (ii) Financial Bids of eligible Tenderer (iii) Venue for opening of tender paper.	(i) Duly filled up and to be opened at Conference Hall, Special Development Council, Mayurbhanj, Murgabadi, Baripada on dt. <u>27</u> /11/2018 at 11.00AM. (ii) Financial Bids of the bidders, will be opened, those who would have qualified in technical bid. (iii) .Conference Hall of Special Development Council, Mayurbhanj, Baripada.


Collector & D.M. Cum-CEO,
SDC, Mayurbhanj.

Terms and Conditions

1. Qualifying for Requirements

- a) The bidding Firm/Company should be an Indian.
- b) The bidding Firm/Company should be a registered firm.
- c) The bidding Firm/Company should have the previous experience of designing and developing Audio Visual Interactive Content for tribal/ethnographic and traditional folk in Mayurbhanj Culture. Further, It must have experience of minimum 3 years in this field of tribal activities and should produce (a DVD cassette of any Tribal film for qualifying.
- d) The bidding Firm/Company should possess valid registration under service tax, income tax and other applicable taxes and up to date clearance certificate.
- e) The bidder needs to have executed a minimum 1 (One) project for the Govt. of India/ State Govt of Odisha.(Proof copy attached)
- f) The bidder needs to have a Cumulative Turnover of a minimum of Rs. 20(Twenty) Lakh over the last 3 financial years

2. Instructions for the Bidders

- a) The Bid has been invited under two bid systems, i.e., 'Technical Bid' and ' Financial Bid'. The interested bidders are advised to submit two separate sealed envelopes super scribing **Technical Bid** and **Financial Bid**.
- b) Technical Bid and Financial Bid – The bidders have to fill up the Technical Bid form (**Format-A**) (copy enclosed) and submit it with a separate envelope with all self-attested documents. Similarly, the Financial Bid form has to be filled up as per prescribed form (**Format-B**) (copy enclosed) and to be submitted in separate envelope.
- c) The tender should be addressed to the P.A., I.T.D.A., Baripada-cum-HO- SDC, Mayurbhanj , AT/PO- Murgabadi, PIN-757002 Dist- Mayurbhanj. and Super scribing as '**Tender for Supplying**(Name of the item/category),
- d) The tenderers / Firms have to submit EMD in shape of Demand Draft, in favour of P.A., I.T.D.A., Baripada-cum-HO-SDC, Mayurbhanj payable at Baripada, in Technical Bid .
- e) The **technically disqualified bidders will not be entertained** in the financial Bid.
- f) **Non-refundable paper cost of** , in shape of Demand Draft, in favour of P.A., I.T.D.A., Baripada-cum-HO-SDC, payable at Baripada, should be attached in the Technical Bid and therefore, those tenderers/ suppliers who are interested to Participate in the Tender Process, are instructed to attach demand draft, towards **paper cost in favour of** P.A., I.T.D.A., Baripada-cum-HO-SDC, payable at Baripada, in the Technical Bid through downloading the Tender paper and details of terms and conditions, from the website www.mayurbhanj.nic.in. Without Demand Draft of the paper cost, the tender paper shall not be accepted and liable to be **rejected**.
- g) The Committee reserves the right to reject or cancel the tender/ quotation or supply orders without assigning any reason thereof.
- h) The Committee shall not be responsible for any postal delay or missing of tender papers. The incomplete tender papers or **without EMD** received after the scheduled date and time shall not be accepted and liable to be **rejected**.


8/11/18
COLLECTOR & DM, CUM-CEO,
SDC, MAYURBHANJI