

INTEGRATED TRIBAL DEVELOPMENT AGENCY : BARIPADA :

(Ph. & Fax No.(06792) 260250 e.mail - itdabaripada@rediffmail.com)

SHORT QUOTATION CALL NOTICE

No. 3441 Dt. 14.08.18

Sealed quotations are invited by the Project Administrator, ITDA, Baripada from intending reputed/registered firms/suppliers/Agencies to execute/supply the Interior and Exterior decoration of Boyanika Showroom at Sabai Crafts Building, Stadium Square, Baripada which includes for supply, fitting, fixing and installation of items as details below. The bidder should submit their bid document in sealed cover in by Registered post /Speed Post/Courier Services/by hand only. The last date of receipt of sealed quotation is on **21.08.2018** during office hours up to 5.00 P.M. the sealed quotations shall be opened by the Project Administrator, ITDA, Baripada in presence of the committee and tenderers /their authorized representative in the office chamber of the Project Administrator, ITDA, Baripada on **23.08.2018** at 11.00 A.M.

(The details of works item can be had from the office of the Project Administrator, ITDA, Baripada in person/District website www.mayurbhanj.nic.in.)

Project Administrator, ITDA, Baripada.

Terms and conditions.

1. The bidders must submit the following documents with the quotation papers positively:-
 - i. Photo copy of GST certificate.
 - ii. Photocopy of up to date I.T. return
 - iii. Photocopy of the PAN CARD (should be in his own name)
2. The bidders shall attach Earnest Money Deposit amounting to **Rs. 20,000/- (Rupees Twenty Thousand)** only in shape of Bank Draft in favour of Project Administrator, ITDA, Baripada payable at Baripada.
3. The bidders shall submit Paper cost amounting to **Rs. 2,000/- (Rupees Two Thousand)** only (Non-refundable) in shape of Bank Draft in favour of Project Administrator, ITDA, Baripada payable at Baripada.
4. The rates inclusive of all taxes for each item should be quoted with detail specifications.
5. The sealed quotations shall be received by **21.08.2018 up to 5.00 PM** during office hours (Except holidays) **through Registered Post/ Speed Post/ by courier service/ by hand (to be put in tender Box by the bidders)** at the Office of the P.A. ITDA, Baripada. The rate should be clearly mentioned on the quotation paper both in figure and word duly signed by the bidder concerned otherwise the quotation is liable to be rejected.
6. Preference will be given to the bidders having experience in successful completion of similar nature of works (for which performance certificate from competent authority must attach)

7. The quotations will be opened on **23.08.2018 at 11.00 AM** by the Purchase Committee at the office Chamber of the P.A. ITDA, Baripada.
8. The Purchase Committee shall not be bound to accept the lowest rate, but the acceptance of the quotation shall be based on the best quality of the materials. The finally accepted bidders shall strictly confirm to the approved rates and the approved sample while supplying.
9. The earnest money deposited by bidder whose quotations shall not be accepted, will be returned to them after finalization of tender on their request.
10. The finally accepted bidders shall supply articles within **30 (Thirty)** days time from the date of receipt of the supply order at their own cost in good condition at Boyanika Showroom at Sabai Crafts Building, Stadium Square, Baripada, failing which penalty will be charged as shall be determined by the Purchase Committee.
11. Order will be placed by the PA, ITDA, Baripada and quantity of articles for supply order may increase or decrease subject to availability of funds.
12. Segregation/individual item of the said quotation cannot be entertained.
13. Mandatory provision for execute the work :

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| 1) | 3D design must be submitted along with quotation basing on the approved plan. |
| 2) | Experience certificate in interior decoration must be submitted along with quotation. |
| 3) | Acceptance of at least one year free maintenance warrantee period. |
| 4) | Annual Maintenance procedure and cost details for electrical and electronics items |

14. The District Level Purchase Committee reserves the right to accept or to reject any or all the tenders without assigning any reason thereof.


 Project Administrator,
 ITDA, Baripada

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Copy submitted to Collector & District Magistrate, Mayurbhanj-Cum-Chairman, I.T.D.A., Baripada for favour of kind information.


 Project Administrator
 I.T.D.A., Baripada.

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Copy to Notice Board of I.T.D.A, Baripada / Project Administrator, ITDA Kaptipada (Udala)/ Rairangpur/ Karanjia/ Deputy Director, Horticulture, Baripada /District Welfare Officer, Mayurbhanj / General Manager, D.I.C. Mayurbhanj /Project Director, DRDA Mayurbhanj/ Addl. District Magistrate, Mayurbhanj/ District Planning Officer, Mayurbhanj Baripada / All Block Development Officers under Baripada I.T.D.A. for wide publication.

Copy to District Information Officer, NIC Baripada for information and necessary action.


 Project Administrator,
 I.T.D.A., Baripada.