

OFFICE OF THE SPECIAL DEVELOPMENT COUNCIL: MAYURBHANJ

No. 384 18 SDC

Date: 09 / 08 / 2018

EXPRESSION OF INTEREST

Expression of interest is invited from among the interested firms, entrepreneuring individuals, to prepare and provide Artisan data base & Identity Card for the Tribal Artisan of Mayurbhanj District.

The firm should take the entire responsibility for preparing the Artisan database & issue of Artisan cards with due approval of the concerned Department i.e. Department of Industries, Govt. of India. The rate of expenditure per card should be quoted inclusive of all expenses like GST, transportation, monitoring supervision etc. No extra payment will be made beyond quoted price. The intending firms should apply in prescribed proforma available in the District website www.mayurbhanj.nic.in

The expression of interest complete in all respect should reach to the Project Administrator, ITDA, Baripada-cum-H.O., SDC, Mayurbhanj within 15 days from the publication of advertisement i.e. from 10.08.2018 to 24.08.2018.

Eligibility Criteria

1. The Firms must have been registered under GST Act.
2. The Firms must possess experience in similar type of work in Govt. Sector.
3. The firms must have its office inside the State of Odisha.
4. The Firms should furnish a certificate that it has not been black listed anywhere.
5. The Firm must have PAN & should submit the latest IT clearance.
6. The Firm should submit of their credibility and experience certificate.

SCOPE OF WORK

The firm will prepare the data base with the information provided by the SDC Members/WEOs/IPOs of Mayurbhanj District and will take the responsibility of issuing I-Card to the Artisan, who have not availed the Artisan I-Card earlier.

TERMS AND CONDITIONS

1. The tender documents must be accompanied with EMD of Rs.5, 000/- in shape of DD drawn in favour of Project Administrator, ITDA, Baripada-cum-H.O., SDC, Mayurbhanj.
2. The envelope containing the tender documents must be super scribed EOI for providing Artisan Identity Card.
3. The EOI completing in all respect must reach the Project Administrator, ITDA, Baripada-cum-H.O., SDC, Mayurbhanj by 25.08.2018 at 5.00PM through Speed Post/Registered Post / Courier which shall be opened on 25.08.2018 at 11.00AM in presence of the bidders / their authorized representatives.
4. The accepted bidders are require to print the "logo" on top of the middle position the cards at the time of supply
5. The authority (Collector-cum-Ex Officio Chief Executive Officer, SDC, Mayurbhanj) reserves the right to cancel the tender, contract of successful bidder at any point of time line without assigning any reason thereof.

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09/8/18
P.A.,ITDA,Baripada-cum-H.O.,
SDC,Mayurbhanj

Memo No. 385 Dt. 09. 08 - 18

Copy to Notice Board of S.D.C. Mayurbhanj/ I.T.D.A, Baripada/ / Project Administrator, ITDA Kaptipada (Udala)/ Rairangpur/ Karanjia/ /District Welfare Officer, Mayurbhanj / General Manager, D.I.C. Mayurbhanj /Project Director, DRDA Mayurbhanj/ Addl. District Magistrate, Mayurbhanj/ District Planning Officer, Mayurbhanj Baripada / All Block Development Officers/District Sports Officer, Mayurbhanj/District Cultural Officer, Mayurbhanj for wide publication

Copy submitted to District NIC Officer, Mayurbhanj along with enclosure for information and necessary action. He is requested to upload in the District website for wide publicity.

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09/8/18
P.A.,ITDA,Baripada-cum-H.O.,
SDC,Mayurbhanj

PROFORMA FOR EXPRESSION OF INTEREST

Name of the firm/entrepreneur

(in CAPITAL Letters)

Details address of communication with

FAX/ Telephone with STD Code/ Mobile No.

TAN No.:

Address: AT _____

Po _____

District _____

PIN _____

Phone No. _____

FAX No. _____

Mobile No. _____

I do hereby render Expression of Interest to execute the under mentioned description of work in accordance with the condition noted in the EOI as specified in the following schedule.

Sl. No	Name of the Item	Specification	Rate	Total Cost
1	2	3	4	5

I shall abide by all the terms and conditions as mentioned EOI papers.

Date: _____

Signature of Firm with Seal
Rendering EOI