

**OFFICE OF THE DIVISIONAL FOREST OFFICER**

**BARIPADA FOREST DIVISION**

**BARIPADA, DIST: - MAYURBHANJ**

Tel-06792-252613/252622, FAX-06792-255770, E-mail- dfobaripada.od@gmail.com

No. 142

Date: 24.07.2018

**TENDER CALL NOTICE**

Sealed tenders under two bid system are hereby invited by the undersigned from Registered Firms/ Authorized dealers/ DGS & D Rate contract holders having required statutory clearance for supply of following items, so as to reach this office on or before 07.08.2018 by 5 PM by Speed Post only. The details regarding tender documents, specifications and terms and conditions can be downloaded from the standardised webportal of MAYURBHANJ district i.e. [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in).

ITEM
------

<b>Installation of VHF Network at various locations of Baripada Forest Division as per details specified in the Tender Document</b>
---

**DIVISIONAL FOREST OFFICER  
BARIPADA FOREST DIVISION**

**TENDER DOCUMENT**

**FOR**

**INSTALLATION OF VHF  
NETWORK AT BARIPADA  
FOREST DIVISION**

**JULY 2018**

**GOVERNMENT OF ODISHA**  
**DEPARTMENT OF FOREST AND ENVIRONMENT**  
**BARIPADA FOREST DIVISION**  
**BARIPADA, MAYURBHANJ, ODISHA**

Fax: 06792-255770

Tel.: 06792-252613/252622

Email:dfobaripada.od@gmail.com

**TENDER CALL NOTICE**

Tenders are invited from interested individuals/firms/Supplier/Enterprises having past experience for installation of VHF Network at different locations of Baripada Forest Division.

**(A) Eligibility Criteria**

1. The tenderer shall submit the information in the prescribed format. For full details and terms and conditions etc., please see the enclosed annexures. Tender Fee shall be paid in form of CROSSED Demand Draft only. The Demand Draft should be in favour of D.F.O., Baripada drawn on State Bank of India, Baripada. The Tender Fee is NON-REFUNDABLE. The request letter along with Tender Fee may be addressed to the D.F.O., Baripada as indicated above.
2. Interested tenderers may, download the tender documents from the standardised web portal of Mayurbhanj District [www.mayurbhanj.nic.in](http://www.mayurbhanj.nic.in) and submit the Tender Document along with the prescribed tender fee as per details given in the tender notification
3. Copy of Valid Service Tax Certificate clearly mentioning Service Tax registration and Copies of receipts of Service tax payments made for the last financial year 2015-16 & 2016-17 must be furnished.
4. Copy of the Income Tax PAN Card and Copies of the Income Tax Returns duly filled for the last 2 years must be furnished.
5. Copies of work orders in respect of Installing VHF Network must be furnished. The tenderer must show and submit the Photo copies, CDs thereof showing credential of experience in Installing VHF Network in other Forest Divisions.
6. The tenderer shall deposit **Rs.10,000/- (Rupees Ten Thousand) only towards the Earnest Money Deposit** in the form of an A/c Payee Bank Draft issued by any nationalized Bank drawn in favour of “Divisional Forest Officer, Baripada” Payable at Baripada along with tender paper. This draft will be returned to all unsuccessful bidders without any interest and in the case of successful bidder; the amount will be refunded without any interest only after successful completion of Installing VHF Network (as per the Tender Criteria). Tender Papers without EMD will not be considered.
7. Copies of Partnership deed/Incorporation certificate in case of Private limited companies must be furnished.
8. Authorization letter/ copy of Resolution in order to authorise a particular partner/Director to sign the Tender and participate in the bid must be furnished.
9. A certificate by the tenderer to the effect that till date, the Firm/ Company/ Enterprises has not been black listed by Government or any Government organisation any Govt. Organisation and no criminal case is pending against the firm or its owners.
10. An affidavit by the tenderer declaring that the documents submitted by him are true to the best of his knowledge and in case any thing contrary arises in future, the tenderer shall remain solely liable for that.
11. The price quoted should be per station and inclusive of all charges , taxes, delivery and installation at different stations of Baripada Forest Division, Mayurbhanj.

**(B) Terms and Conditions**

- (1) The installation will be made within 7 days of the work order.
- (2) The tenderer must have sound experience.
- (3) The tenderer shall have to submit quotations in two separate envelopes, one for 'Technical' and other for 'Financial' bids.
- (4) Technical bid documents for Installing VHF Network should be placed in one envelope and should be superscribed with "Technical Bid for Installing VHF Network". The envelope must be securely sealed.
- (5) Financial Bids must be in the Prescribed Format filled in all respect as specified in this notice and it should be placed in one envelope and should be superscribed with "Financial bid for Installing VHF Network". The Envelope must be securely sealed.
- (6) In the financial bid, the rates must be specified with item-wise break-up and rates per station inclusive of all taxes and statutory levies.
- (7) These two envelopes containing Technical Bids and Financial Bid should be placed in one envelope superscribing on the envelope as "Tender for Installation of VHF Network".
- (8) Financial Bids of only those bidders who shall qualify in the Technical bid criteria shall be opened.
- (9) Documents which are not submitted alongwith the bids will not be entertained at the time of opening of the Bids.
- (10) Only Securely Sealed tenders should reach the bid accepting desk of Office of Divisional Forest Officer, Baripada Forest Division at Baripada through Speed Post on or before **17:00 Hrs of 07.08.2018.**
- (11) No reasons for delay in delivery of bids in office of Divisional Forest Officer, Baripada Division at Baripada shall be entertained. **After opening of the technical bid, the tender papers will be technically evaluated by the committee to be constituted by DFO, Baripada. Articles to be supplied should preferably be of reputed companies only.**
- (12) Failure to present the originals **at the time of Opening the Technical Bid**, Shall lead to the disqualification of Technical Bid.
- (13) Any form of canvassing shall lead to disqualification in bidding. The Divisional Forest Officer, Baripada Forest Division reserves the right to accept or reject any or all tenders either in part or in full without assigning any reasons thereof.
- (14) Authorisation letter/copy of resolution in order to authorize a particular partner/Director to sign the Tender & participate in the bid must also be submitted.
- (15) The Successful tenderer shall be required to enter into an agreement with the undersigned for supplying and installing within a week or at best by **21.08.2018**
- (16) The successful tenderer has to deposit **10% of the bid amount towards Performance Security**. On successful completion of the work, the said amount will be returned to the successful tenderer within six months of the successful completion. The Performance Security should be furnished in the form of an account payee demand draft from any nationalized bank in favour of "**Divisional Forest Officer, Baripada**".
- (17) As per the guidelines of the Income Tax Department TDS as per the applicable rate shall be deducted from the supplier at the time of payment.
- (18) GST as applicable shall be deducted from the supplier at the time of payment.

Divisional Forest Officer  
Baripada Forest Division

## **ANNEXURE I**

### **TECHNICAL BID**

1. Name of the Tenderer(Firm/Supplier/ enterprisers) :
2. Name of the Owner/ Proprietor :
3. Name of the Authorised representative :
4. Business Address for Communication :  
(Please enclose the Electric Bill/Telephone Bill of your business address)
5. Contact Telephone No. and E-Mail ID :
6. Aadhar Card No. (A copy to be submitted) :
7. PAN Card No.(A copy to be submitted) :
8. GST Registration No. (A copy to be submitted):
9. List of the documents submitted with Tender Paper :
  - a)
  - b)
  - c)
  - etc.

I declare that the particulars furnished above are true to the best of my knowledge and I accept all the terms condition of this tender without any objections.

Place:-

Full Signature of the Tenderer

Date: -

With Full Postal address and Mobile Number

## ANNEXURE II

### FINANCIAL BID

Sl No.	Item Description	Unit	Qty	Rate(Rs)	Amount(Rs)	GST @18%	Total with Tax
	<b>PITAHBATA RANGE</b>						
	<b>DFO Office</b>						
1.	40 mtr. Tower with Lightning Arrestor and earthing	Nos.	01				
2.	50 mtr. Coaxial Cable	Nos.	01				
3.	G.P.Antenna	Nos.	01				
4.	12 Volt 100 Ah battery	Nos.	01				
	<b>DFO Residence</b>						
1	6 Mtr Tower	Nos.	01				
2.	G.P.Antenna	Nos.	01				
3.	12 Volt 100 Ah battery	Nos.	01				
4.	30 mtr. Coaxial cable	Nos.	01				
	<b>Pithabata Range office</b>						
1.	24 mtr. Tower with Lightning Arrestor and earthing	Nos.	01				
2.	Motorola VX2200 50 watt Base Station with complete accessories including G.P.Antenna , 40 mtr. Coaxial cable and connector	Nos.	01				
3.	Solar charger including 150 watt PV module 100 Ah battery and charger controller	Nos.	01				
	<b>Bahalda(Dukura)</b>						
1	9 Mtr Tower	Nos.	01				
2.	G.P.Antenna	Nos.	01				
3	30 m coaxial cable	Nos.	01				

Place:-

Full Signature of the Tenderer

Date: -

With Full Postal address and Mobile Number