

# **OFFICE OF THE DISTRICT REGISTRAR, MAYURBHANJ, BARIPADA.**

No. 1311 /Regn. Dt:- 03.05.2018,

## **Quotation Call Notice**

Sealed Quotations are invited from intending reputed Dealers/ Distributors/ Govt. Order Suppliers having GST/IT clearance Certificate for providing Air Conditioners along with stabilizer as per the specification given below for official use of different registration Offices of Mayurbhanj District. The evaluation forms & format of quotation completed in all respect should reach to the undersigned on or before 26/05/2018 by 10.30 AM through **Registered Post/ Speed post** only and shall be opened on the same day at 12.30 PM in presence of the bidders or their authorized representatives. The cover containing quotation should be superscribed as "**Quotation for supply of AC**".

The undersigned reserves to accept or reject the tender without assigning any reasons thereof.

### **1. Name of the Items:-**

| <b>SL No</b> | <b>Brief Description of the Items</b> | <b>Specification</b>  | <b>Places of Delivery</b>  | <b>Warranty</b>                     |
|--------------|---------------------------------------|---|--|-------------------------------------|
| 1.           | Air Conditioner (SPLIT)               | Cooling Capacity- 4500 Kcal/hr, 1.5 ton, 5 star, Anti dust filter 100% copper condenser | 1. DRO, Baripada - 2 nos.<br>2. DSRO, Baripada -2 nos.<br>3. SRO, Rairangpur-2 nos.<br>4. SRO, Udala-2 nos.<br>5. SRO, Karanjia-2 nos. | As offered by the Company concerned |
| 2.           | Stabilizer for 1.5 ton AC             | Reputed Brand (13 nos.)   | 6. SRO, Betnoti- 1 nos.<br>7. SRO, Bahalda -1 no.<br>8. SRO, Rasgobindpur-1 no.  |                                     |

### **2. Bid Price:**

- The Transportation charges also to be included in the Bid Price.
  - All duties, taxes and other levies payable by the dealer under the contract shall be included in total price.
- Each bidder shall submit only one quotation.
  - Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- Are properly signed and
- Confirm to the terms and conditions and specifications

The Quotation would be evaluated for all the items together.

5. The bidders who are interested to participate in the bid have to deposit ₹.2000/- in shape of Bank Draft in favour of District Sub Registrar, Baripada towards paper cost along with quotation which is non refundable.
6. Payment shall be made after delivery and installation of the goods through cheque after submission of the bills and vouchers. The bidder will obtain the installation certificate from the office where the AC installed and submit the same to the undersigned along with bills and vouchers.
7. The bidder will deliver the ACs to the respective offices within 10 days of receipt of the purchase order. In case of failure to supply the Goods within the stipulated period of the EMD will be forfeited and no correspondence on the matter will be entertained.
8. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
9. Any legal dispute arising out of this is subject to Mayurbhanj District jurisdiction only.
10. A sum of ₹.10,000/- shall be deposited as EMD by the intending bidders in shape of Bank Draft drawn in favour of District Sub Registrar, Mayurbhanj payable at Baripada, Mayurbhanj for participating in the Tender Process. After completion of tender process, the amount will be refunded to the unsuccessful bidders. The amount of bidder will be returned after supply and installation.
11. The 1<sup>st</sup> Lowest Bidder cannot claim to supply the articles, as the articles will be purchased as per the specification & quality.

Memo No. 1312 / Regn dt. 02-05-2018

ADM-cum-District Registrar,  
Mayurbhanj, Baripada  
DISTRICT REGISTRAR  
MAYURBHANJ

Copy forwarded to Nizarat Officer, Collectorate, Mayurbhanj/ All BDOs/ All Tahasildars/ All Sub Collectors / All Sub Registrars with a request to affix the above tender call notice in their notice board for wide publicity.

Memo No. 1313 / Regn dt. 03.05.2018

ADM-cum-District Registrar,  
Mayurbhanj, Baripada  
DISTRICT REGISTRAR  
MAYURBHANJ

Copy forwarded to Under Secretary (Regn), Board of Revenue, Odisha, Cuttack for information & necessary action.

Copy Submitted to FA-cum-Addl. Secretary to Govt., Revenue & Disaster Management Department, Odisha for information with respect to letter No. 4864 dt.05.02.2018 addressed to All Collectors.

ADM-cum-District Registrar,  
Mayurbhanj, Baripada

DISTRICT REGISTRAR  
MAYURBHANJ

## **EVALUATION FORM**

|           |  |  |
|-----------|--|--|
| <b>1</b>  | <b>Name of the Supplier</b>  |  |
| <b>2</b>  | <b>Full Address of Supplier's Shop/<br/>showroom/ Telephone No./ Fax No.</b> |  |
| <b>3.</b> | <b>Are you a Dealer/ Reseller</b>  |  |
| <b>4.</b> | <b>Trade Tax/ Sales Tax Registration No.<br/>with Place</b>                  |  |
| <b>5.</b> | <b>TIN/ PAN No. (with copy of the<br/>Certificate)</b>                       |  |
| <b>6.</b> | <b>Up to date VAT Clearance Certificate (copy<br/>to be attached)</b>        |  |

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder:

Date:

Seal:

### **DECLARATION BY THE BIDDER:**

It is hereby declared that I the undersigned have read and examined all the terms and conditions etc. of the tender document for which I have signed and submitted the bid personally/under proper lawful power of attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our manufacturing firms have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me /use.

Signature:

Designation:

Date:

Name:

Address:

## FORMAT OF QUOTATION

| Sl. No. | Description Goods | Specifications | Rated offered |
|---------|-------------------|----------------|---------------|
|         |                   |                |               |

**Gross Total Cost:**

Total bid Price (including taxes and other) in Rs. \_\_\_\_\_ (in numbers)  
\_\_\_\_\_ (in words)

**Signature of the bidder**

**Name of the Firm/ Agencies with Seal:**

Address:

Date: