

Jagnath Ashram, Bal Gram Rai (Orphanage)

Near Moti Lal Nehru Sports School, Rai-131029, Sonipat (Hr.)

Ph. 0130-2366239, Email: balgramharyana@gmail.com

Regn. No. 121/ICPS/JJ Act 2018

ADVERTISEMENT

Applications are invited to fill up the following posts purely on contract basis upto 31.03.2021 (further extendable on performance basis) under J.J. Act / Integrated Child Protection Scheme (I.C.P.S.) in Bal Gram Rai Sonipat:-

Sr. No.	Name of the Post & Salary	Essential Qualification
1.	One Superintendent/ Office Incharge/ Village Coordinator @ Rs. 25000/- per month Consolidated	i. Must be passed Master Degree in Social Work/Child Welfare/ Psychology from any recognized university with minimum 1st Division. ii. Candidate with specialization in Child Welfare/Psychology will be preferred. iii. Knowledge of Hindi up to Matriculation. iv. Minimum 5 year experience of managing Social Welfare Institution preferably for the Destitute/ Orphan Children. v. Age 30-42 years.
2.	One Counselor @ Rs. 17500/- per month	i. Master in Psychology/ Social Work/ Child Development from any recognized University. Minimum 55% marks and having consistent academic record. ii. Knowledge of Hindi up to Matriculation. iii. Working knowledge of Computer iv. Preference will be given to experience in counseling. v. Age 25-45 years.
3.	Three Probation Officer/ Child Welfare Officer/ Case Worker @ Rs. 17500/- Per month	i. Must have passed Master Degree in Social Work/ Child Development/ Human Development/ Psychology from any recognized university with minimum 60% marks. Knowledge of Hindi up to Matriculation. ii. Minimum 3 year experience of the field of Child Welfare/Social Welfare/Child Protection issues e.g. Child Rights in Government / Semi Government Organization or in Government registered CCI. iii. Hindi and Sanskrit up to Matric. iv. Age 30-42 years.
4.	Four House mother @ Rs. 11000/- Per month	i. Graduation. ii. Knowledge of Hindi up to Matric. iii. Minimum 3 year experience of in the field of Child Welfare/Social Welfare/Education. iv. Age 30-42 years.
5.	One store keeper cum accountant @ Rs. 14000/- per month	i. Bachelor in Commerce (B.com) from any recognized University with 55% marks and having consistent good academic record. ii. Ability to work on MS office (Word, Excel, Power Point) and Internet with ease. iii. Knowledge of Hindi up to Matric. iv. Preference will be given to experience in maintenance of accounts related book keeping acquainted with tally. v. Age 21-42 years.
6.	One Paramedical staff @ Rs. 9000/- per month	i. 10+2 with science (Physics and Chemistry). ii. Pharmacist Course Diploma from the medical college Rohtak or any other recognized institute recognized by Haryana govt. with training in injection dressing and ward work in a recognized hospital. iii. Registered as Pharmacist with Haryana Pharmacy Council under section 31(a) or 31(c) or 32(a) of Pharmacy act, 1948 as applicable in Haryana State. iv. Hindi and Sanskrit up to Matric v. Age 21-42 years.

SHISHU GREH, RAI (SONIPAT)

Sr. No.	Name of the Post & Salary	Essential Qualification
1.	One manager/ Coordinator @ Rs. 17500/- per month	i. Candidate having the master degree in Child Psychology / Child Development / Human Development / Social Work / Sociology with experience of at least 5 years experience in the relevant field. ii. Age 30-42 years
2.	One social worker cum early childhood educator@ Rs. 14000/- per month	i. Candidate having graduate degree in Home Science/ Psychology/ Sociology/ Social Work with 2 years experience in relevant field. ii. Age 21-35 years
3.	One doctor (Part time) @ Rs. 7500/- per month	i. Candidate having essential qualification as MBBS, MD (Pediatric) and 2 years experience in the relevant field. ii. Age 30-42 years
4.	Six Ayahs @ Rs. 6000/- per month	i. Candidate having at least 6 month experience in child rearing and caring practices with at least Matric pass status. ii. Age 30-42 years

GENERAL INSTRUCTIONS FOR APPLICANTS:-

1. Eligible candidates may apply offline in the prescribed format (Attached as Annexure-'A') without any delay. The last date for submitting the application form is within 15 days from the date of Advertisement.
2. The selection criteria and application form is available on www.sonipat.gov.in.
3. The applicants may submit their Applications Form alongwith supporting documents (self attested) in the office of Bal Gram Rai, Sonipat or the same may be sent by post to Jaggnath Ashram, Bal Gram Rai (Orphanage), Near Moti Lal Nehru Sports School, Rai-131029, Sonipat (Hr.) before last date.
4. The applications received before the last date shall be scrutinized and only eligible candidates shall be invited for the **interview fixed as on 06.11.2020 (11:00 A.M.)**
5. Preference shall be given to Female Candidates.
6. The committee reserves the right to increase, decrease or cancel any post without assigning any reason in this regard.

Village Coordinator
Bal Gram Rai, Sonipat

APPLICATION FORM

Post applied for: _____

Name of Candidate _____

Mother's Name _____

Father's / Husband's Name: _____

Paste photo here

Permanent Address:

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Correspondence Address:

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Mobile No: _____ Email I.D. _____

Aadhar No. _____ Date of Birth: _____

Present Age: _____ Years _____ Months _____ Days

Domicile of Haryana State (Yes/No) – Attached copy.

(1) EDUCATIONAL INFORMATION

S. No.	Qualification (with specialization & matriculation onwards)	Name of the college / University	Marks Obtained/ Total Marks	Percentage of marks
1.				
2.				
3.				
4.				
5.				

(2) EXPERIENCE:

Name of the Organization	Position Held / Designation	Period (from - to)	Job Responsibility	Last salary drawn/month	Remarks

Declaration: "I, hereby declare that the all the information furnished herein are true and correct to the best of my knowledge and belief and if at any stage it is found incorrect, I shall be held responsible for it and appointing authority has the right to terminate my service".

Date:
Place:

(Signature of the Candidate)