



Dr. J. Ganesan, IAS

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D.O. No. PSA-136

CHIEF ADMINISTRATOR  
Haryana State Agricultural Marketing Board  
C-6, Sector-6, Panchkula - 134 109 (Haryana)  
Ph: (O) 0172-2560883, Fax: 0172-2560069

Dated 11/4/2020

**Subject: Preparedness for procurement of Mustard/ Wheat/ Gram during coming Rabi Season, 2020.**

Dear Yashendra,

The procurement of Mustard & Gram will commence on 15.04.2020 and procurement of Wheat will commence from 20.04.2020 in various mandis across the State of Haryana. In view of the pandemic COVID-19, the State Government has decided to open additional purchase centers for procurement of these crops. These additional purchase centers has been set up in order to ensure that there is no crowding in the mandis and the social distancing norms are adhered to. Accordingly, 15 nos. purchase centers for mustard and 13 nos. purchase centre for wheat have been set up in your district. These centers have been set up as per your recommendations and the recommendations of various mandi associations. The setting up of additional purchase centers and the smooth procurement of crops during the RMS-2020 poses unique challenges and mandates overall co-ordination and monitoring at the district level. It is advised that the following issues may be borne in mind:

1. The day wise schedule of farmers arriving in the mandis has been prepared by the DMEOs in consultation with the Arthiya Association. The farmers are being informed of their scheduled day of visit by way of 'SMS' and 'phone calls' from the call centers. However, it will be in the interest of farmers that a "village-wise" list of these farmers along with their day of arrival in the mandi is prominently displayed in all the villages and also at the mandi gates. You may also ensure adequate publicity of the same.
2. In order to ensure that no 'non-essential' personnel enter the mandi, it will be advisable to issue different colour-coded passes to the various stake holders viz. mandi staff, procurement agency staff, Arthiya and laboures etc.
3. A standard display banner has been designed and enclosed. You may ensure that these banners are prominently displayed in the mandis.
4. The HSAMB has made arrangements for the face mask, hand sanitizers and thermal scanners to be used in the mandis. The DMEO has been made the Nodal Officer for its distribution. You may ensure that these items are properly distributed and stationed in all the purchase centers before the onset of the purchase.
5. A model layout plan of the new purchase center has been circulated to all the SE/XENs of the HSAMB. You may ensure that the purchase centers are set up accordingly.

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6. Since, the nos. of purchase centers have increased manifold, a lot of personnel from other departments will be deputed in them. Hence, a Standard Operating Procedure (SOP) has been devised and has been enclosed. You may ensure proper training of the staff as per the SOP. A training video is also being prepared which will be shared soon.
7. It goes without saying that the role of the police will be very important in these centers. You may ensure that there is adequate police deployment at all these purchase centers. Proper briefing of the police personnel may also be ensured.
8. You may ensure that atleast 2 'Saksham Yuva', preferably computer literate, may be deployed in each of the purchase centers.
9. Since, the entire procurement is happening on the online "e-Kharid" platform, the provision of computer desktops, laptops, thermal printers at these purchase centers becomes important. The Market Committees have been instructed to source these gadgets from the open market. However, it would be appreciated, if some of the equipments from the e-Disha Centers are spared for use in the purchase centers. Sanction has been granted for paying them salary equivalent to DEO's through outsourcing agency at DC rates. They may be asked to bring along the computer/ laptop/ thermal printer/ tablets etc.
10. There is a shortage of labours in the Mandi because of the Nation wide Lockdown. It is advised that you may mobilize the labour registered under MGNREGS during the Mandi operation.
11. It has also come to the notice that a lot of field personnel of HSAMB (EE, SDE and JEs etc.) have been deputed for other duties. I would request you to utilize their services only with respect to the procurement. These personnel have a major role in ensuring the smooth functioning of the mandi during this season.

The leadership exhibited by you in the handling of the COVID-19, pandemic has been exemplary. The procurement of crops during RMS-2020 is again going to pose a stiff challenge of your leadership quality. I am sure that you will be able to tide over the situation and come out with flying colours.

*with best wishes,*

Yours sincerely,

*[Signature]*  
(Dr. J. Ganesan)

**Sh. Yashendra Singh, I.A.S,**  
**Deputy Commissioner,**  
**Rewari**

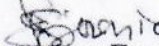
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Endst. No.:- SPL

Dated:- 11.04.2020

A copy of the DO letter is forwarded to the following for information Please :-

1. The Superintending Engineer, HSAM Board, Gurugram.
2. The Executive Engineer, HSAM Board, Rewari.
3. The District Marketing Enforcement Officer, HSAM Board, Rewari.
4. The Secretary-cum-EO, Market Committee, Rewari / Kosli.

  
Executive Engineer  
For Chief Administrator  
HSAMB, Panchkula

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OFFICE OF THE DISTRICT MAGISTRATE, REWARI

Endst. : 7047-59 / COVID-19

Dated : 12-04-2020 12-08-20

A Copy is forwarded to the following for information and necessary action, please:

1. Superintendent of Police, Rewari
2. Secretary, Market Committee, Rewari
3. District Food & Supplies Controller, Rewari
4. DM, Ware House, Rewari
5. GM, HAFED, Rewari
6. ADIO, NIC, Rewari.
7. Stenographer to D.M., Rewari.
8. Steno to CTM, Rewari.

*Sanjeev*  
12/04/2020  
Sanjeev Kumar, H.C.S  
City Magistrate,  
for District Magistrate,  
Rewari.