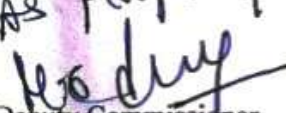


This is to inform you that there are vacancies of Case Workers and IT Staff in One Stop Centre, Shri Muktsar Sahib. These Vacancies are to be filled at the District Level by Management Committee of One Stop Centre. Kindly approve the given below Vacancies for Publishing advertisement in Punjabi Ajit Newspaper and uploading the details on NIC Shri Muktsar Sahib Website.


| Sr. No | Post | Essential Qualification and Work Experience | Desirable Qualification | Remarks |
|--------|---|--|--|---|
| 1 | Case Worker (1 Posts Reserved for SC female , 1 for General female) | <ol style="list-style-type: none"> 1. Degree in Law, Social work, Woman Studies, Sociology, Psychology and Human Rights. 2. At least 2 years experience of working on either of the one <ol style="list-style-type: none"> a) violence against woman issues b) In the field of Gender Studies, Woman Rights as an administrator. c) Regular Research on woman issues and working with woman helplines d) In law related issues. | <ol style="list-style-type: none"> 1. Law Degree or Masters in Social Work. 2. At least 3 years experience on violence against woman issues in an administrative setup with Government or Non-Government projects/program mes. | Candidates of resident of Punjab would be considered with preference to resident of local community |
| 2 | IT Staff (One Post) | <ol style="list-style-type: none"> 1. Graduate with Diploma In Computers or IT. 2. Minimum 3 years of Experience in data management, process documentation and web based reporting, formats, video conferencing in either state or district, non-governmental or IT based organization. | | |

This is forwarded for your kind approval.

AS proposed

 Deputy Commissioner
 Shri Muktsar Sahib

16/12/2020

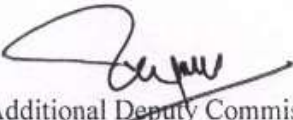

 Additional Deputy Commissioner(G)
 Shri Muktsar Sahib


 District Programme Officer
 Shri Muktsar Sahib

This is to inform you that the post of psycho social counselor is vacant in One Stop Centre, Shri Muktsar Sahib. This is to be filled at the District Level by Management Committee of One Stop Centre. Kindly approve the given below Vacancy for Publishing advertisement in Punjabi Ajit Newspaper and uploading the details on NIC Shri Muktsar Sahib Website.

| Sr. No | Post | Essential Qualification and Work Experience | Desirable Qualification | Remarks |
|--------|--------------------------------------|---|--|---|
| 1 | Psycho-Social Counseling (1, Female) | Post graduate degree in social work OR Clinical psychology | At least 3 years of experience of working as a counsellor/ psychotherapist in a reputed mental health institute/clinic at the District/State level | Candidates of resident of Punjab would be considered with preference to resident of local community |

This is forwarded for your kind approval.


Additional Deputy Commissioner
Shri Muktsar Sahib


District Programme Officer
Shri Muktsar Sahib

Deputy Commissioner
Shri Muktsar Sahib