



**Government of West Bengal**  
**Office of the Block Development Officer**  
**Raina-II Development Block**  
**Madhabdihi Purba Bardhaman**

Memo No: 3595/Estt/BDO/R-II

Date: 01.11.2021

**NOTICE regarding walk-in-interview for the post of additional DEO**

In pursuance of G.O. No 3575-FS/0/Seect/IT-05/2014(Part-1), Dated 08/10/2021 to be read with Corrigendum Memo No. 3575-FS/0/Seect/IT-05/2014(Part-1), Dated 08/10/2021 of Food & Supplies Department and in partial modification of 3568/Estt/BDO R-II dated 27/10/2021 a walk-in-interview is hereby scheduled on 07/11/2021 for the post of 1 (One) temporary additional Data Entry Operator (DEO) at the office of the undersigned from suitable candidates who have Graduated from UGC recognized Universities and must have a valid certificate in computer applications following Memo No:5859F(Y): Dated 22.07.2013 of Finance Department Govt.of West Bengal. They may even need to work on Sundays and on other holidays if required.

Data Entry Operator :- Fixed remuneration of Rs.13,000/- only per month for a period of 06 months. Total Vacancy - 01

Points to note before appearing the interview

Aspirants willing to attend the interview should carry the following documents/testimonials along with them, at the office of the undersigned. Reporting time 10 am to 12 noon on 07-11-2021 for document verification failing on which candidate will not be allowed to appear for interview.

- 1 A Bio-Data
- 2 A Self attested photocopy of Madhyamik Admit Card.
- 3 A Self attested photocopy of Mark sheet/University Certificate.
- 4 A Self attested photocopy of Computer Certificate
- 5 A Self attested photocopy of Aadhar Card
- 6 A Self attested photocopy of EPIC.

The eligible candidates have to attend an interview on the same date (i.e.07.11.2021) . Selected candidates on the basis of interview shall have to appear for a computer screening test on the same day It may be noted that the original copies of all aforementioned documents should be carried on the day for the purpose of verification.

It may be noted that this appointment will be purely on temporary basis for a period of six months w.e.f. 07.11.2021 with a fixed monthly remuneration of Rs.13,000/- only . For any further details, interested persons may contact staffs at Help Desk at office of the undersigned during official working hours.

  
**Block Development Officer**  
**Raina-II Dev.Block**

Date: 01.11.2021

Memo No: 3595/1(16)/Estt/BDO/R-II

Copy forwarded to :-

- 1 The Sub Divisional Officer, Sadar(South) Purba Bardhaman for kind perusal.
- 2 The District Controller , Food & Supplies , Purba Bardhaman for perusal.
- 3 The Sub Divisional Controller ,Food & Supplies , Purba Bardhaman with a request to display it in the notice board.
- 4 The DIO, NIC, Purba Bardhaman with a request to upload the notice in the district website.
- 5 The Inspector, Food and Supply ,Raina - II Development Block, for information and put up in the notice board.
- 6 The CC, Raina- II Dev. Block , to display the notice in the office notice board.
- 7-14 ) The Prodhan, All Gram Panchayat under Raina-II with a request to display the notice in notice board.
- 15 C.A to The District Magistrate, Purba Bardhaman with a request to place before the authority for kind appraisal.
16. Office Copy.

  
**Block Development Officer**  
**Raina-II Dev.Block**