



GOVERNMENT OF WEST BENGAL
OFFICE OF THE BLOCK DEVELOPMENT OFFICER
BURDWAN -I DEVELOPMENT BLOCK
Kamnara Pirtala, P.O- Mirzapur, Purba Bardhaman, Pin - 713102
E-mail Id: burdwan1bdo@gmail.com

Memo No: 2090/Bdn-I

Date: 01/11/2021

NOTICE for Walk-in-interview for temporary additional DEO

In pursuance of GO No. 3575-FS/0/Sectt/IT-05/2014(Part-I), dated 08.10.2021 to be read with Corrigendum Memo. No. 3577-FS/0/Sectt/IT-05/2014(Part-I), dated 10.10.2021 of Food & Supplies Department, Walk-in-interview are hereby scheduled on 08/11/2021 for the post of 1 (one) temporary additional Data Entry Operator (DEO) at the office of the undersigned from suitable candidates who have graduated from UGC-recognized universities and must have a valid certificate in computer applications following Memo. No. 5859-F(Y); dated 22.07.2013 of Finance Department, Govt. of West Bengal. They may even need to work on Sundays & on other holidays, if required.

1. Data Entry Operator:- Fixed remuneration of Rs. 13,000/- only per month. Total vacancy=1

Points to note before appearing for the Walk-in-interview

Aspirants willing to attend the Interview should carry the following documents/ testimonials along with them, at the office of the undersigned, **Reporting time 11am, failing which candidate will not be allowed to sit on interview.**

- Bio-Data
- A self-attested photocopy of Matriculation Admit Card.
- A self-attested photocopy of mark sheet/ university certificate.
- A self-attested photocopy of certificate in computer application from recognized institution.
- A self-attested photocopy of Aadhar Card
- A self-attested photocopy of EPIC

The eligible candidates after interview have to attend a practical computer test-cum-interview on the same date. It may be noted that the original copies of all aforementioned documents should be carried on the day for the purpose of verification.

It may be noted that this appointment will be purely on temporary basis for a period of six months w.e.f. Nov,2021 with a fixed monthly remuneration of Rs. 13,000/- per month. For any further details, interested persons may contact staffs at Help Desk at office of the undersigned during official working hours.


Block Development Officer
Burdwan-I Dev. Block
B.D.O., BURDWAN-I

Memo No:2090/1(16)/Bdn-I

Copy forwarded to:

1. The Sub-divisional Officer, Burdwan Sadar (North), Purba Bardhaman, for kind perusal.
2. The District Controller, Food & Supplies, Purba Bardhaman for perusal.
3. The Sub-Divisional Controller, Food & Supplies, Purba Bardhaman to display at notice board.
4. The DIO, NIC, with a request to upload the notice in the Website of Purba Bardhaman.
5. The Savapati, Burdwan-I Panchayat Samity.
6. The Saha Savapati, Burdwan-I Panchayat Samity.
7. The Karmadhakshya, Burdwan-I Panchayat Samity(all) .
8. The Block Informatics Officer, Burdwan-I P.S.
9. The Inspector, Food & Supply, Burdwan-I Dev. Block for information and put up in the notice board.
- 10-18) The Proadhan, Gram Panchayat (All) to display at notice board.
19. C.A to The District Magistrate, Purba Bardhaman,
20. Office Copy.


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