



Government of West Bengal
OFFICE OF THE DISTRICT SOCIAL WELFARE SECTION
CHILDREN'S HOME FOR GIRLS
Bamchandaipur, Jothram, Purba Bardhaman *** Pin.No. 713104
PHONE NO: 7872715502* e-mail : bdsbn@gmail.com

Memo No: 266/CHG

Date:- 20 / 09 / 2021

NOTICE INVITING TENDER

Sealed Tenders are hereby invited from bonafide Tenderers, Traders, Shop Owners, Wholesalers, Co-Operative Societies, etc for supply of vegetable & non-vegetable items for inmates of Children's Home for Girls, Purba Bardhaman.

The Tender Contract would be remained valid for **one** year from the date of issuance of the work order which is extendable if necessary, as per any relevant Government order. The authority has right to cancel whole /part of the Tender without assigning any reasons whatsoever at any point of time.

: Tender Schedule :

01. **Tender Papers:** Applications are to be made in prescribed tender forms along with terms & conditions format which would be available at the Office of the **Children Home for Girls, Bamchandaipur, Jothram, Purba Bardhaman** on any working day from 21 Sept.2021 to 29 Sept. 2021 between 11 A.M. to 4 P.M.
02. **Date of Submission:** Tender Applications duly and completely filled in the prescribed format along with signed copy of terms & conditions and other relevant documents are to be submitted in a sealed envelope in the Tender Box lying at the Office of the **SDO (North), Purba Bardhaman 21 Sept.-2021 to 29 Sept. 2021 between 11 A.M. to 4 p.m.**
03. **Date of Opening:** **30 Sept. 2021 at 12.00 noon at the Office chamber SDO (North), Purba Bardhaman.**
04. **Information:** Details of any other information - Office of the Children Home for Girls, Bamchandaipur, Jothram, Purba Bardhaman on any working day.

[Signature]
Superintendent-Cum-Manager
CHG, Purba Bardhaman

Memo No: 266 /1(13) / CHG

Dated: 20 / 09 / 2021

Copy forwarded for information with request to display the notice :

1. The Sub Divisional Officer, Sadar (North), Purba Bardhaman.
2. P. A to the District Magistrate, Purba Bardhaman with request to bring kind notice of District Magistrate.
3. P.A to Additional District Magistrate (Dev.), Purba Bardhaman with request to bring kind notice of ADM(D)
4. Sub Divisional Officer, Sadar (South), Purba Bardhaman
5. The Chairman, Burdwan Municipality, Purba Bardhaman.
6. The Assistant Chief Medical Officer of Health, Purba Bardhaman.
7. The District Program Officer (ICDS), Purba Bardhaman.
8. The Assistant Labour Commissioner, Purba Bardhaman
9. The District Information & Cultural Officer, Purba Bardhaman with request to publish the notice in at least two daily local newspapers within two days and send the copies to the undersigned.
10. The D.I.O., N.I.C., Purba Bardhaman with a request for uploading on District Website.
11. The Sub-Divisional Agricultural Marketing Officer(Admin) Purba Bardhaman.
12. District Social Welfare Officer, Purba Bardhaman.
13. Office Notice Board, Children Home for Girls, Purba Bardhaman.

[Signature]
Superintendent-Cum-Manager
CHG, Purba Bardhaman



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TENDER FORM

Form Issued to:

Issued On:

General Requirements

01. The Tender must be submitted in sealed cover in the prescribed format which is to be duly signed by the Superintendent cum Manager, CHG, Purba Bardhaman on all pages. Tender form should be collected from the office of the Children Home for Girls, Bamchandaipur, Jothram, Purba Bardhaman within the stipulated time as given in the tender notice on application by a particular firm/ organization in its own name and cannot be transferred under any circumstances. No other Tender application will be entertained.
02. Every tender application should be accompanied by attested photocopies of valid Trade License in the relevant Trade and valid GST certificate. PAN/TAN No.s of the individual/organization should be clearly written with an attested photocopy of the said document.
03. Tenders must be written in English/Bengali but figures must be written both in numbers and words as and where applicable.
04. All tenderers will have to submit an earnest money in the form of Bank Draft only in favour of the "District Shelter Burdwan" payable at Purba Bardhaman amounting Rs.5000/- (Rupees Five thousand Only). No cash or cheque will be accepted as Earnest Money. Any exemption in case of earnest money should be accompanied by the relevant Government Order with specific reference to this Tender.
05. All corrections and deletions along with overwriting in the Tender Form should be authenticated by full signatures of the Authorized Signatory signing the tender form.
06. Tenders will have to be dropped in sealed covers in the Tender Box kept at the office of the SDO sadar, north after ensuring that the tender box is sealed.
07. Tenderers will have to submit this copy of the terms and conditions which is duly signed by the Superintendent-cum-Manager, CHG, Purba Bardhaman after signing the undertakings at the bottom of specified pages. Each page of this Tender Form and Terms & Conditions should be signed by the Tenderer or his authorized signatory.
08. The Tender Committee may cancel whole/part of the tender at any point of time without assigning any reasons whatsoever.
09. As soon as the Tender is approved by the Tender Committee, the accepted bidder(s) will have to sign an agreement on a non-Judicial stamp paper of Rs. 10/- denomination accepting the tender terms & conditions and will have to deposit a security money either in the form of a bank draft or pledged NSC in favour of the "District Shelter Burdwan", payable at Purba Bardhaman amounting Rs.20000/- (Twenty thousand only) failure which to comply within 7 (seven) days from date of the receipt of work order, will be treated as 'cancelled' and his earnest money will be summarily forfeited.
10. The validity of the Tender will be 1 (one) year from date of issuance work order which is extensible if necessary or as per any relevant Government order in this regard.
11. Rates in the tender form will have to be quoted in S.I. units only i.e. in Kg, Wt. / Packet / pcs/ltr, etc. as mentioned in our notice.
12. The Tenderers will have to print challan books for making this delivery at the instruction and as per satisfaction of the undersigned at his own cost.

Ranjan
30/9/2024
Superintendent-cum-Manager
Children's Home for Girls
Purba Bardhaman

13. Earnest Money selected bidder will only be released after one month from date of execution of the Agreement contract.
14. Payments of all bills, if not be cleared within the financial year, in question, the tenderer will have to bear the inconveniences. All payments will be made in A/C Payee Cheques as per Government norms and deductions are to be made at source as per Tax regulations.
15. Bidders should clearly write the Names, Addresses and contact phone numbers to be contacted in case of their absence.
16. Any Co-operative Society participating in the Tender should get the name of the Executive Officer certified by the concerned ARCS. Any Tender submitted by any Co-operative may be summarily rejected if not signed by ARCS.
17. Violation of any or all of the clauses as stated above or as in specific requirements in case of dietary articles & stationery articles will lead to cancellation of this Tender Application for that category.
18. Delivery charge cannot be paid to the valid supplier for supply the Grocery and Stationery items to the Home.

30/9/2021
Superintendent cum-Manager
CHG, Purba Bardhaman

I have read out the above specific requirements for supply dietary articles carefully and after clearly understanding the above agree to abide by any or all of the Terms and Conditions as stated above without any conditions or reservations.

Signed for the Tenderer with Date and Seal

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Office of the DISTRICT SOCIAL WELFARE SECTION
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PHONE NO: 7872715502* e-mail : bdsbwn@gmail.com

Memo No: 267/CHG

Date:- 20 / 09 / 2021

To,

1. Sub Divisional Officer, Sadar (North), Purba Bardhaman, Chairman of the tender committee.
2. Assistant Chief Medical Officer of Health, Purba Bardhaman
3. Assistant Labour Commissioner, Purba Bardhaman
4. Sub Divisional Agricultural-Marketing officer, Purba Bardhaman
5. District Social Welfare Officer, Purba Bardhaman
6. Superintendent cum Manager, Children Home for girls, Purba Bardhaman member Secretary.

Sir,

I beg to state that, a meeting for opening tender for supplying veg. & non veg. items for inmates of the 'Children home for girls, PB' will be held on 30.09.2021 at 12.00 noon in the office chamber of S.D.O sadar, north. You are requested to kindly attend the meeting to make it convenient on the same day.

Yours faithfully,

[Signature]
30/9/2021
Superintendent cum Manager
Children Home for girls, Purba Bardhaman

| Sl No | Name of the Job | Items | unit | Rate quoted in Rs. Per Unit |
|-------|---|----------------|------------|-----------------------------|
| 1. | Supply of Vegetable and Non Vegetable items, fruits items | মুরগীর মাংস | Per Kg. | |
| 2. | | মাছ (রুই) | Per Kg. | |
| 3. | | মাছ (চারাপোনা) | Per Kg. | |
| 4. | | মাছ (বাটা) | Per Kg. | |
| 5. | | মাছ (মৌরলা) | Per Kg. | |
| 6. | | মাছ (ইলিশ) | Per Kg. | |
| 7. | | মাছ (কাতলা) | Per Kg. | |
| 8. | | পোলট্র ডিম | Per dozen | |
| 9. | | আলু | Per Kg. | |
| 10. | | পটল | Per Kg. | |
| 11. | | বেগুন | Per Kg. | |
| 12. | | ঢেড়স | Per Kg. | |
| 13. | | উচ্ছে | Per Kg. | |
| 14. | | বরবটি | Per Kg. | |
| 15. | | মিন্টি কুমড়া | Per Kg. | |
| 16. | | চাল কুমড়া | Per Kg. | |
| 17. | | কাঁচ পেপে | Per Kg. | |
| 18. | | পাকা পেপে | Per Kg. | |
| 19. | | পুই শাক | Per Kg. | |
| 20. | | লাল শাক | Per Kg. | |
| 21. | | নটে শাক | Per Kg. | |
| 22. | | পাট শাক | Per Kg. | |
| 23. | | কাঁচ কলা | Per. dozen | |
| 24. | | মোর | Per pc. | |
| 25. | | মোচা | Per. pc. | |
| 26. | | সজনে ডাটা | Per. Kg | |
| 27. | | কিঙা | Per. Kg | |
| 28. | | লাউ | Per. Kg | |
| 29. | | বাধা কপি | Per. pc | |
| 30. | | ওলকপি | Per. Kg | |
| 31. | | ফুল কপি | Per. pc | |
| 32. | | বিট | Per. Kg | |
| 33. | | গাজর | Per. Kg | |
| 34. | | বিনস | Per Kg. | |
| 35. | | মটর শুঁটি | Per Kg. | |
| 36. | | টমাটো | Per Kg | |
| 37. | | পালং শাক | Per Kg | |
| 38. | | কচু | Per. Kg | |
| 39. | | সিম | Per. Kg. | |
| 40. | | মুলা | Per Kg. | |
| 41. | | কুন্দরী | Per. Kg. | |
| 42. | | ইচর | Per. Kg. | |
| 43. | | আদা | Per. Kg. | |
| 44. | | রসুন | Per Kg. | |
| 45. | | পেঁয়াজ | Per Kg. | |
| 46. | | কাঁচ লম্বা | Per. Kg. | |
| 47. | | ধনেপাতা | Per Kg. | |
| 48. | | কাঁচ আম | Per. Kg. | |
| 49. | | আমড়া | Per. Kg. | |


 20/9/2021
 Superintendent-cum-Manager
 Children's Home for Girls
 Purba Bardhaman

| | | | |
|----|-----------------------------|------------|--|
| 50 | পাকা কলা | Per. dozen | |
| 51 | পাকা আম | Per. kg | |
| 52 | শসা | Per. kg | |
| 53 | শেয়ারা | Per. kg | |
| 54 | কুল | Per. kg | |
| 55 | তেঁতুল | Per. kg | |
| 56 | শাক আলু | Per. kg | |
| 57 | তরমুল | Per. kg | |
| 58 | পানিফল | Per. kg | |
| 59 | কালো জাম | Per. kg | |
| 60 | লিচু | Per. kg | |
| 61 | আনারস | Per. kg | |
| 62 | কমলা লেবু | Per. pc | |
| 63 | পাতি লেবু | Per. kg | |
| 64 | আঁখ | Per. pc | |
| 65 | জাম্বুর | Per. kg | |
| 66 | নারকেল | Per. pc | |
| 67 | মুসাম্বি লেবু | Per. pc | |
| 68 | বেদানা | Per. kg | |
| 69 | কাঁচাল | Per. kg | |
| 70 | কোক (স্বপ্নাজি চিহ্নের কোক) | Per. pc | |
| 71 | স্বপ্নাজি (কোমটার) | Per. pc | |
| 72 | বসন্তোলা | Per. pc | |
| 73 | সম্প্রদায় | Per. pc | |
| 74 | স্বীতাভোগ | Per. kg | |
| 75 | প্রিহিচনা | Per. kg | |

20/9/2021
 Superintendent-cum-M. In-charge
 Children's Home for Girls
 Purba Bardhaman