

# RENEWAL FORM

O.B.C.

E. Card No. _____ 200 -200 Class _____
Bank Name _____ Bank Branch _____
Address _____
A/c No. _____

## PART—A

For the Student

To  
The P.O.-Cum-D.W.O.  
B.C.W., Burdwan

Sir,

You are requested to kindly renew my Entitlement Card for Class \_\_\_\_\_ during \_\_\_\_\_ Since. I have passed the Annual Examn. of Class \_\_\_\_\_ in \_\_\_\_\_ and now reading in Class \_\_\_\_\_ in this Session \_\_\_\_\_ as a regular student.

I am furnishing hereunder the necessary particulars in this regard :

- 1 a) Full Name of Student :  
( in Block Letter )
- b) Entitlement Card No. :
- c) Name of Bank / Branch with address :
- d) Bank's A/c No. :
- e) Caste of O.B.C :
- 2 Name of the Father / Husband / Guardian :
- 3 Amount received as Scholarship for Previous Class against this Entitlement Card No. :
- 4 Present Address :
- 5 a) Name of the Institution where reading in Present Class during :  
b) Day Scholar / Hosteller :

I declare that the above statement are correct. I also declare that not more than **TWO MALE CHILDREN** received / receiving the Post-Matric scholarship including this applicant ( The Xerox Copy of the E.C/ Bill Book / Marksheet / is / are / enclosed )

\_\_\_\_\_  
Full Signature of Father /  
Husband / Guardian with date

\_\_\_\_\_  
Full Signature of Student with date

P-T-O

**PART-B**

For Institution

( To be filled in by the Head of the Institution where the Applicant is Studying )

- 1 The statement made by the Applicant in Part-A are Correct :
- 2 Remarks regarding character. Conduct and attendance of the applicant ( General Review ) :
- 3 a) Whether the applicant residing in the approval Hostel attached to the Institution for this Session ? :
- b) If yes, please furnish :
  - i) Name of the Hostel :
  - ii) Date of Admission in the Hostel :

( Please furnish a certificate from the Hostel Superintendent showing the date of joining duly countersigned by the Head of Institution )

- 4 Particulars of all Non-Refundable Compulsory Fees payable by the applicant as permitted by the Govt. / Board / University.

( Admissible fees should always be mentioned separately like follows )\*\*\*

TUTION FEES :

EXAMN. FEES :

GAME FEES :

LIBRARY FEES :

MEDICAL FEES :

The claim of the student towards renewal of his/her Entitlement Card and Sanction of Scholarship is recommended and forwarded as being promoted and as well as regular student of this Institution.

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TOTAL Rs.—

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Please note that Development Fees, Building Fees Caution money etc. should not be charged as per Rule.

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{Signature of Head of Institution  
with Seal

( Seal of the Institution )