

Form of Memorandum of Appeal to the First Appellate Authority
Under Section 19 (1) of the Act.

To,

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1. Full name of the Appellant :-

2. Address with telephone Nos. :-

3. Particulars of the SPIO :-

4. Date of receipt of the order :-
appealed against (If order passed)

5. Last date for filling the appeal :-

6. The grounds for appeal :-

7. Particulars of information
(i) Nature & subject matter of
the information required :-

(ii) Name of the officer or
Department to which the
Information relates :-

Place :-

Date :-

Signature of the Appellant