Sub: Health Medical & Family Welfare Department – Dr.YSR Kantivelugu Programme – Launched on 10/10/2019 – Infrastructure purchases – approval and sanction of funds released towards administrative cost as per financial guidelines – Requested- Regarding.

4.Representation of the In charge Nodal Officer,DR YSR Kantivelugu ,Vizianagaram Dated.
5. Note orders approved by the Chairmen District purchasing committee and District Collector & magistrate Dt.9.12.2019

Kind attention is invited in the reference above cited.

In the reference 5th cited, District Collector & Magistrate accord permission to purchase the following items by inviting tenders.

In this connection, we are submitting herewith the details of the tender notification and terms and conditions of the tenders for your kind approval.

1. Press notification & Display in Vizianagaram website .

**SHORT TENDER NOTICE**

Sealed Tenders are invited from Registered firms / Companies to supply IT Equipment ,Hardware and furniture . For application form and Other details visit the Website : [www.vizianagaram.nic.in](http://www.vizianagaram.nic.in) or contact 9492024155 , Dr.YSR Kantivelugu Incharge.

Sd/- G.C.Kishorekumar
Chairmen
District Purchasing Committee,
Vizianagaram.
2. **Terms & conditions**:

TENDER APPLICATION FORM FOR SUPPLY OF IT EQUIPMENT AND HARDWARE

To,
The District Purchasing Committee,
Vizianagaram.

We are Participating in the tenders for the supply of IT EQUIPMENT AND HARDWARE with specifications mentioned in the notice. The tender form is attached to the tender notice which specifies the qualifications, terms and conditions.

**TENDER APPLICATION**

**Name of the Vendor**

**Name of The Business Entity**

**Nature of Business**

**PAN of the entity**

In case of Proprietor ..................................... (PAN of the Proprietor)

In case of Partnership Firm ..................................... (PAN of the firm)

In case of Company ..................................... (PAN of the Company)

**Address of The Entity**

Line 1 ............................................................................................

Line 2 ............................................................................................

Area/City .................................................. District ............................................................

Pin code ...........................................................

**Contact Details**

Mobile Number, .................................................. Telephone Number ......................

Email Address, ....................................................................................
TERMS AND CONDITIONS

- The Business Entity should be in existence for a period of more than 2 Years
- Tender quotation price should be inclusive of transportation expenses, loading and unloading charges and all other incidental expenses.
- All applicable taxes should be included in the price (inclusive of GST)
- The entity should deposit an Amount of Rs.3000/- (Three Thousand Rupees) which is non refundable and the Demand draft should be drawn in favor of “DM&HO, Vizianagaram” payable at “VIZIANAGARAM”.

- The specifications of the Furniture.

<table>
<thead>
<tr>
<th>SL.No.</th>
<th>Name of the Item</th>
<th>Quantity required</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1. Storwel (Cupboard)</td>
<td>1 No</td>
</tr>
<tr>
<td>2</td>
<td>2. Computer Tables</td>
<td>4 No’s</td>
</tr>
<tr>
<td>3</td>
<td>3. Tables</td>
<td>2 No’s</td>
</tr>
<tr>
<td>4</td>
<td>4. Officer Chair</td>
<td>2 No’s</td>
</tr>
<tr>
<td>5</td>
<td>5. Computer Chair</td>
<td>4 No’s</td>
</tr>
</tbody>
</table>

- The specifications of the IT EQUIPMENT & HARDWARE.

<table>
<thead>
<tr>
<th>SL.No.</th>
<th>Name of the Item</th>
<th>Quantity required</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>HP15-DAO352TU Laptop</td>
<td>2 No’s</td>
</tr>
<tr>
<td>2</td>
<td>HP Desktop 290-POOIN</td>
<td>2 No’s</td>
</tr>
<tr>
<td>3</td>
<td>DELL 3480 All-In- One Desktop</td>
<td>1 No</td>
</tr>
<tr>
<td>4</td>
<td>Brother DCP-L-2541 DW Printer</td>
<td>1 No</td>
</tr>
<tr>
<td>5</td>
<td>HP LaserJet Printer 1020 Plus</td>
<td>1 No</td>
</tr>
<tr>
<td>6</td>
<td>SanDisk 32GB Pen drive</td>
<td>2 No</td>
</tr>
<tr>
<td>7</td>
<td>Quick Heal Total Security 5U/1Y</td>
<td>1No</td>
</tr>
</tbody>
</table>

- The tender sealed cover should be submitted in person at the below mentioned address from 17.01.2020 to 22.01.2020

Address:
Nodal officer,
Dr. YSR Kantivelugu
DM&HO office,
M.R Hospital campus,
Vizianagaram.
• **The date of opening of tenders**

  Date: 23.1.2020  
  Venue: Nodal Officer, Dr. YSR Kantivelugu, O/o. the DM&HO, Vizianagaram  
  Time: 3.00 PM

**Documents to be attached**

Self-attested copies of:

1. PAN of the entity.
2. PAN and AADHAR of the Authorized person.
3. Proof of Address. (Registration certificate, Incorporation certificate, Partnership deed)
4. Bank details. (Crossed cheque or Bank Pass Book front page)
5. GST returns of the Financial year 2018-19. (GSTR-3B)

Chairmen District Purchasing Committee is requested

1. To accord permission for press notification  
2. To approve application form with Terms & Conditions.  
3. To display in Vizianagaram website.

Sd/-G.C. Kishorekumar  
Chairmen,  
District Purchasing Committee,  
Vizianagaram.

Sd/-Dr. S.V. Ramanakumari  
DM&HO