

DISTRICT TB CONTROL SOCIETY
NOTIFICATION

Rc.No.94/Rec/RNTCP/VZM

Dated- -09-2019

Applications are invited in the following Medical officer posts of District TB Control Society, Vizianagaram on contract basis for one year .Last date for submission of filled in BIO- DATA in application with Xerox copies of certificates including essential qualification , marks lists to the District TB Control office, Vizianagaram is on before 11-10-2019 at 4.00 PM . The applications received in the prescribed form , with in the time shall only be considered and the society will not be responsible for postal loss or transit delays. The Essential qualification , preferential qualification and Job Chart of the following posts is here with enclosed for ready reference.

Sno	Name of the post	No of posts	Remunerati on	Roster
1	Sr. Medical Officer (DRTB ward)	01	Rs. 56,250/-	N o roster applicable
2	Medical Officer (Medical College)	01	Rs. 56,000/-	No roster applicable

- NOTE:-** 1. All copies of the certificates issued by the competent authority shall compulsory be enclosed with the application form, failing which the application shall be Summarily rejected.
2. The application should be in the format and the information should be in typed.


District TB Control officer
Vizianagaram (FAC)

**Revised National Tuberculosis Control Program (RNTCP)
Terms of Reference (TOR) for Appointment of Individual Consultants and Contractual Staff**

3	Senior Medical Officer- DR-TB Centre	<p>1. MBBS equivalent degree from Institution, recognized by Medical council of India; Must have completed compulsory rotatory internship</p>	<p>1. MD Respiratory medicine/Internal Medicine/DTC/MD Community Medicine/ Diploma/CHM/ Masters in Public Health 2. Basic knowledge of computers</p>	<ol style="list-style-type: none"> 1. Receive and facilitate admission of DRTB patients referred from districts. 2. Arrange for Pre-Treatment Evaluation of admitted patients. 3. Monitor DR-TB patients' initiation on treatment within 2 weeks of diagnosis and provide feedback on monthly / quarterly basis to the districts in case of delayed initiation of treatment 4. Organize regular DRTB centre committee meetings and minuate the decisions. 5. Verify that the required information along with the pre-treatment evaluation Investigations are documented in Clinical Information Booklet or register or indoor case papers; if not, bring it to the attention of DRTB centre committee for necessary action. 6. Inform the concerned districts about the discharge of the patient/s at least 3 days prior to the discharge. At the time of discharge, ensure that the patient carries the discharge summary, required referral for treatment document and documents and drugs for transit. 7. See that any modification of regime is properly documented in the treatment card and discharge summary. 8. Supervise the statistical assistant and counselor of the DRTB centre in their job. 9. Co-ordinate interaction between PMDT Coordinators of catchment districts 10. Conduct quarterly review of the District PMDT coordinators and facilitate them in preparing the quarterly reports. 11. Send monthly indent to state drug store for loose second-line drugs. 12. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 13. Ensure that all relevant electronic copies of PMDT documents are available and updated on regular basis 14. Ensure timely submission of Quarterly Reports from DR-TB Centre 15. Strengthen the system of follow-up cultures in coordination with labs/concerned DTC 16. Any other job assigned as per program need
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Terms of Reference (TOR) for Appointment of Individual Consultants and Contractual Staff

<p>2</p> <p>Medical Officer (RNTCP), Medical College</p>	<p>1</p> <p>MBBS equivalent degree from institution recognized by Medical Council of India; Must have completed compulsory rotatory internship</p>	<p>or</p> <p>1. Diploma / MD Public Health/ FSM/Community Medicine/ CHAT tuberculosis & Chest Diseases</p> <p>2. One year experience in RNTCP</p> <p>3. Basic knowledge of computers</p>	<p>1. To assess the training needs and facilitate sensitization of the medical college faculty members, PGs, Interns and paramedical staff. To maintain department-wise details of diagnosis and referral of TB patients to RNTCP single window system and present them in the core committee meetings.</p> <p>2. To categorize and start patients on treatment from the medical college DOT centre when indicated.</p> <p>3. Assist the chairman, RNTCP Core Committee in establishing systems for TB Surveillance(MIS & Notification)</p> <p>4. To coordinate service linkages related to TB-HIV, Paediatric TB & co-morbidities</p> <p>5. To prepare monthly and quarterly reports on program management and logistics in the medical college.</p> <p>6. To refer patients for treatment out of the medical college with necessary documents when indicated.</p> <p>7. To transfer-out patients registered in the parent TU of medical college when indicated.</p> <p>8. To collect and compile the feedback on the referred and transferred patients and intimate to the concerned department/District.</p> <p>9. To prepare necessary documents for the core committee meetings, minute the meeting and send to the District TB Officer.</p> <p>10. To supervise the TBHV and RNTCP Lab Technician of medical college.</p> <p>11. To coordinate with the DTC for necessary logistic support to the medical college RNTCP unit</p> <p>12. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action</p> <p>13. Any other job assigned as per program need</p>
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BIO - DATA

Name of the post :-

(Mention the name of the post compulsorily on application and cover if the name of the post not mention the application will be rejected.

1. Name :-

Photo
Attested

2. Phone -

3. Full address :-

4. Date of Birth :-

5. Caste :-

6. Local Status (Study certificates from 4th to 10th):-

7. Educational qualification (Essential qualification as per TOR):-

8. Preferential qualification (as per TOR) :-

9. Additional qualification if any :-

10. Any experience as per TOR :-

Date :-

Signature of the candidate

Documents to be attached

1. Study certificates from 4th to 10th class.
2. Essential / Preferential qualification certificates and marks lists from authorised / Govt recognised institutions.
3. Copies any relevant documents as per TOR.