



OFFICE OF THE ADMINISTRATORS

JANGIPUR MUNICIPALITY

P.O. – Raghunathganj ❖ Dist. – Murshidabad

Memo No.: 1929En/119/2021 JM

Dated:18/08/2021

NOTIFICATION

In pursuance to Memo No. 208(26)/MDM/MSD; dated- 06.08.2021 of the District Magistrate, Murshidabad sealed application are invited from **the eligible retired Government Employees having minimum five years experience in Accountant in Government office for the post of Assistant Accountant on contractual basis under Cooked Mid Day Meal Programme for Jangipur Municipality** Engagement to be continued up to the age of 65 years and eligible candidates will have to be within such age limit. Interested candidates are requested to report in front of the undersigned as per below schedule.

Name of post	No. of posts	Mode of recruitment and qualification	Last date for application	Remuneration
Assistant Accountant (Municipality Level)	01 (one)	On contract from retired staff with minimum 05 (five) year's experience of accounts work in govt. offices. Age should not be above 65 years.	10.09.2021 upto 5:00 p.m.	₹11,000/- per month or difference between last basic pay drawn and pension whichever is less.

How to apply:-

- 1) Application shall be submitted in the prescribed proforma which is enclosed with this notice and at www.murshidabad.gov.in.
- 2) All fields of the application form are to be duly filled in.
- 3) Documents to be submitted with the application form:
 - a) Age proof:- Madhyamik Admit Card/ Certificate,
 - b) Residence proof:- Voter Card/ Aadhaar Card,
 - c) Proof of retirement from govt. service,
 - d) Proof of last basic pay:- Pay Slip,
 - e) Proof of last pension drawn,
 - f) Copy of PPO (Pension Payment Order) slip.
- 4) All applicants are requested to write "**APPLICATION FOR THE POST OF ASSISTANT ACCOUNTANT, CMDMP**" on the sealed envelope.
- 5) Application with all relevant documents should be dropped into a Box kept for this purpose at the office of the undersigned on any working day(s) within the date and time mentioned above.
- 6) Applicants will have to bring all original documents for verification on the day of interview.

Chairperson
Board of Administrators
Jangipur Municipality

Copy forwarded for kind information to:

1. The District Magistrate, Murshidabad.
2. The Additional District Magistrate (Gen), Murshidabad.
3. The District Magistrate, Mid Day Meal Section, Murshidabad.
4. The Sub-Divisional Officer, Jangipur.
- 5-30. The Block Development Officer (all), Murshidabad with a request to display this Notice on your office Notice Board for wide publicity.
- 31-37. The Chairperson, Municipality (all), Murshidabad with a request to display this Notice on your office Notice Board for wide publicity.
38. The DIO, NIC, Murshidabad with a request to upload this notice at www.murshidabad.gov.in.
39. The DICO, Murshidabad with a request to display this notice on your office notice board for wide publicity.
40. The BL&LRO, Raghunathganj with a request to display this notice on your office notice board for wide publicity.
41. The BLDO, Jangipur with a request to display this notice on your office notice board for wide publicity.
42. The CDPO, Jangipur with a request to display this notice on your office notice board for wide publicity.
43. The ADA, Jangipur with a request to display this notice on your office notice board for wide publicity.
44. The Officer-In-Charge, Raghunathganj Police Station with a request to display this notice on your office notice board for wide publicity.
- 45-48 The SI, Raghunathganj & Raghunathganj East Circle with a request to display this notice on your office notice board for wide publicity.
- 49-50. The Prodhan, (all) gram panchayat under this block with a request to display this notice on his
51. Office Notice Board.



**Chairperson
Board of Administrators
Jangipur Municipality**

APPLICATION FOR THE POST OF ASSISTANT ACCOUNTANT ON CONTRACTUAL BASIS UNDER
MID DAY MEAL PROGRAMME

Block / Municipality

To

PHOTO

Name of the Applicant :
(in Capital Letter)
Father's Name :
Date of Birth of Applicant :
Address (Temporary) :
Address (Permanent) :
Last Office address :
Official Designation of DDO :
Date of Retirement from Govt. Service :
Work experience (attach certificate) :

Sl. No.	Designation	Duration at that post	Brief designation of entrusted duty
1			
2			
3			
4			

Length of service (In years) :
Last basic pay drawn :
Amount of pension drawn at present :
Mobile No :

The above note and formation given is true to my knowledge & belief.

Yours faithfully,

Signature of Applicant