

**ANANDADHARA DISTRICT OFFICE**  
**DISTRICT MISSION MANAGEMENT UNIT & DISTRICT RURAL DEVELOPMENT CELL**  
**IT & Communication Cell, WBLA-2021**  
**Berhampore, Murshidabad, PIN – 742101**  
**Ph. No. - 7548080508, E-mail: pddrdc.msd@gmail.com**

**2<sup>nd</sup> CALL**

Memo no. : 244 / DRDC & DMMU

Date: 19.02/2021

Quotation in sealed cover is invited from the reputed suppliers who are capable of delivering/supplying the following items on hire basis for ensuing Legislative Election 2021.

Sl. No.	Items	Earnest Money	Minimum Specification
1	Laser Jet Printer cum Scanner	<b>Rs-50000.00</b>	<ul style="list-style-type: none"> <li>• Printer Type - LaserJet; Functionality - Multi-Function (Print, Scan, Copy) , Scanner type - Flatbed; Printer Output - Black &amp; White only, Operating Temperature range: 15DegC - 32.5DegC degree C and Operating Humidity range: 10 % - 80 % RH %</li> <li>• Connectivity - Wireless, USB, Ethernet, e-Print App; 2-line LCD text display, Operating System: Windows: 8 (32-bit, 64-bit), 7 (32-bit, 64-bit), Vista (32-bit, 64-bit), XP (32-bit), Mac</li> <li>• Pages per minute - 20 pages ;</li> <li>• Ideal usage - Enterprise/Business, Frequent users (for fast, high quality printing)</li> <li>• Page size supported - A4, A5, B5, envelopes, post cards. Duplex printing-Manual (driver support provided). Duplex ADF scanning, Standard (built-in Ethernet, WiFi 802.11b/g/n). Print resolution - Up to 1200 x 1200 DPI</li> </ul>
2	Laser jet Printer		Product type-Laser printers, Family brand-LaserJet, Ports-1 USB, Connectivity-standard Hi-Speed USB 2.0 port, Finished output handling-Sheetfed, Media type and capacity-tray 1 Sheets: 150, single-sheet priority feed slot, Input capacity-Up to 150 sheets, Print quality black (best)-Up to 600 x 600 dpi (1200 dpi effective output), Media sizes supported-A4, A5, A6, B5, C5, DL, postcards, Media types-Paper (laser, plain, photo), envelopes, labels, cardstock, transparencies, postcards. HP 12A Black Original LaserJet Toner Cartridge, etc
3	Cartridge		Compatible Laser Toner - HP 12A, etc.
4.	Laptop		Core i5 8th Gen or Higher, 1TB Storage, 8 GB DDR4 RAM Wireless Keyboard and Mouse
5.	WEB Casting Camera		Pre installed :- Windows 8 or higher OS, Microsoft Office Package, Anti-Virus IP Camera Minimum Resolution 480p or Higher

**TIME LINE FOR QUOTATION**

PARTICULARS	DATE & TIME
Quotation Receiving Start Date & Time	19/02/2021 from 3 pm
Quotation Receiving end Date & Time	22/02/2021 till 1:00 pm
Opening of Quotation in the chamber of PD, DRDC	22/02/2021 at 2 pm

**Statutory Documents:** Quotationer shall submit latest GST registration, copy of valid PAN, latest IT return, P. Tax return, Trade License.

All the above mentioned criteria & documents are mandatory and if the quotationer fails to submit any of them, their quotation will summarily be rejected.

Earnest Money in the form of Draft should be issued in favour of PD, DRDC. The Draft of the successful bidder will be returned immediately after the completion of work.

**Submission of Bids:** The quotation shall be submitted in the drop box kept in the office chamber of PD, DRDC (Anandadhara District Office), Berhampore, Murshidabad.

**Validity of the quotation:** The quotation once submitted will be valid for 180 days.

**Other Terms & Conditions:**

- a) Sealed cover should be mentioned "Quotation for hiring of CCTV & other materials" and memo no. of the quotation to be address to the PD, DRDC.
- b) This is also to be noted that the materials mentioned in serial no. 1 & 2 to be hired as and when necessary and quantity will be fixed up by the authority as per requirement.
- c) The rate quoted by the quotationer must be inclusive of all taxes & duties.

- d) All the items/materials being delivered / supplied should be of reputed company and service centers should be located in Berhampore
- e) Quotation must be submitted in the prescribed format given below:

SI No.	Items	Minimum Specification	Rate per 45 days	Rate per 60 days
1	Laser Jet Printer cum Scanner	<ul style="list-style-type: none"> <li>Printer Type - LaserJet; Functionality - Multi-Function (Print, Scan, Copy) ; Scanner type - Flatbed; Printer Output - Black &amp; White only, Operating Temperature range: 15DegC - 32.5DegC degree C and Operating Humidity range: 10 % - 80 % RH %</li> <li>Connectivity - Wireless, USB, Ethernet, e-Print App; 2-line LCD text display, Operating System: Windows: 8 (32-bit, 64-bit), 7 (32-bit, 64-bit), Vista (32-bit, 64-bit), XP (32-bit), Mac</li> <li>Pages per minute - 20 pages ; Cost per page - Rs 2 (Black &amp; White) - As per ISO standards</li> <li>Ideal usage - Enterprise/Business, Frequent users (for fast, high quality printing)</li> <li>Page size supported - A4, A5, B5, envelopes, post cards. Duplex printing-Manual (driver support provided). Duplex ADF scanning. Standard (built-in Ethernet, WiFi 802.11b/g/n). Print resolution - Up to 1200 x 1200 DPI</li> </ul>		
2	Laser jet Printer	Product type-Laser printers, Family brand-LaserJet, Ports-1 USB, Connectivity-standard Hi-Speed USB 2.0 port, Finished output handling-Sheetfed, Media type and capacity-tray 1 Sheets: 150, single-sheet priority feed slot, Input capacity-Up to 150 sheets, Print quality black (best)-Up to 600 x 600 dpi (1200 dpi effective output), Media sizes supported-A4, A5, A6, B5, C5, DL, postcards, Media types-Paper (laser, plain, photo), envelopes, labels, cardstock, transparencies, postcards. HP 12A Black Original LaserJet Toner Cartridge, etc		
3	Cartridge	Compatible Laser Toner - HP 88A, etc.		
4.	Laptop	Core i5 8th Gen or Higher, 1TB Storage, 8 GB DDR4 RAM Wireless Keyboard and Mouse Pre installed :- Windows 8 or higher OS, Microsoft Office Package, Anti-Virus		
5.	WEB Casting Camera	IP Camera Minimum Resolution 480p or Higher		

The authority reserves the right to reject or cancel any or all pre-qualification documents and bid documents without assigning any reason whatsoever.



Project Director, DRDC,  
Murshidabad Zilla Parishad

&  
Additional District Mission Director,  
Anandadhara District Office, Murshidabad

Memo No. : 244 (9)/ DRDC & DMMU

Date: 19,02 /2021

Copy forwarded for information to :

- 1-5) The Sub-Divisional Officers (All), Murshidabad
- 6) The Officer-in-Charge, Election , Murshidabad
- 7) NDC, Murshidabad
- 8) DIO, NIC, Murshidabad with request to publish the notice in the district website.
- 9) CA to District Magistrate, Murshidabad



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