

**E-5**

FPF

**PROCUREMENT OF FISH FEED FOR  
AQUACULTURE IN FARM PONDS IN -  
GOWSIGANADHI SUB BASIN  
UNDER WORLD BANK  
SHOPPING PROCEDURES**

2019

**REQUEST FOR QUOTATIONS**  
**Procurement of Goods under RFO/Shopping Procedures**  
**Procurement Notice**

**Purchaser: Procurement Nodal Officer/Assistant Director of Fisheries  
Virudhunagar.**

**Contract Title: Procurement of fish feed for aquaculture farm ponds in  
Virudhunagar district of Gowsiganadhi Sub basin.**

**RFQ No: 02/ IAMP/DEPT/GOW/FPF/G/I/19-20**

**Date: 15.10.2019**

1. The Government of India has received financing from the World Bank in various currencies towards the cost of the Tamil Nadu Irrigated Agriculture Modernisation Project and intends to apply part of the proceeds towards eligible payments under the contract for which this request for quotations is issued. The Department of Fisheries invites quotations from eligible bidders for the following goods.

Sl. No.	Brief Description of the Goods	Specifications*	Unit & Quantity ( in Kgs)	Delivery Period	Place of Delivery	Installation Requirement if any
1	Supply of fish feed for aquaculture in farm ponds	<b>Fish feed</b> Type - <b>Floating</b> size: 2-3 mm dia, Proximate composition: crude protein min 20 % , lipid min - 5 % , Moisture max - 10% and Crude Ash max-3 %, Stability min-2 hrs and shelf life min- 6 months	--- kgs	60 days	Selected farm ponds in Virudhunagar district	-

[\* Where ISI certification marked goods are available in market, purchase will be generally limited to the goods with those or equivalent marking only.]

2. The Bidders may submit Quotations for all items.
3. This Procurement notice includes the terms and conditions applicable to submission of quotations; criteria for qualification, evaluation, and for award of supply order(s); and relevant forms to be filled by the bidders. The Procurement notice including the terms and conditions etc. can be downloaded free of cost by logging on to the website [www.tenders.tn.gov.in](http://www.tenders.tn.gov.in).
4. Quotations shall be submitted to Assistant Director of Fisheries virudhunagar district on or before.15.00hours on 30.10.2019. The Quotations will be opened at O/o Assistant Director of Fisheries Virudhunagar on the same day at 15.30. hours.

5. If the Purchaser's office happens to be closed on the date of opening of the Quotations as specified, the Quotations will be opened on the next working day at the same time and venue.
6. Other details can be seen in the RFQ document. The Purchaser shall not be held liable for any delays due to postal or any other reasons whatsoever. A Bidder requiring any clarification of the RFQ Document may visit the office of the Purchaser at the address given below.

Assistant Director of Fisheries, Virudhunagar  
114 B27/1, Velsamy Nagar,  
Virudhunagar - 626001  
Tel. No. 04562 - 244707

**RFQ No: 02/ IAMP/DEPT/GOW/FPF/G/I/19-20**

**Date: 15.10.2019**

## **Terms and Conditions**

1. **Eligibility:** The Bidder (a) shall not participate in more than one Quotation; (b) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and (c) should not have been (i) temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework

### **2. The Quotation shall comprise the following:**

- (a) Letter of Quotation;
- (b) Delivery Period Offered: List of Goods & Related Services indicating Bidder's offered delivery period in the prescribed Form;
- (c) Technical Specifications: confirmation that the offered Goods and Related Services conform to the required specifications;
- (d) Evidence in accordance with Clause 6 establishing Bidder's qualifications to perform the contract, if its quotation is accepted;
- (e) Complete address and contact details of the Bidder having the following information:
  - Name of Firm
  - Address for communication
  - Telephone No(s): Office
  - Mobile No.
  - Facsimile (FAX) No.
  - Electronic Mail Identification (E-mail ID)
- (g) Price Schedule (Quotation)

### **3. Quotation Prices**

- a) The contract shall be for the full quantity for all items as specified in the Price Quotation Form.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) GST and any other taxes, which will be payable on the goods at the time of invoicing in connection with the sale, shall be shown separately. If these are only stated to be extra, such quotations are liable to be rejected. Wherever these taxes are not shown, these will be assumed to have been included in the quoted price.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The rate should be inclusive of packing and transport of feed up to farm site.
- f) The Prices shall be quoted in Indian Rupees only.

4. **Conformity of Goods:** Bidder shall furnish, documentary evidence that the Goods conform to the technical specifications and standards, as relevant for example catalogue, warranty/ guarantee etc. of the manufacturer.
5. **Qualification of the Bidder:**
  - a) Bidder should enclose copy of address proof and Photo ID proof. (Aadhar Card etc.)
  - b) The bidder should be authorized Dealer/ Distributor of Aquaculture feed (proof to be enclosed)
  - c) The bidder should have valid GSTN and PAN number ( copy to be enclosed)
  - d) Supplies for any particular item in each quotation should be from one manufacturer only. Quotations offering supplies from different manufacturers for the same item in the quotation will be treated as non-responsive.
6. **Validity of Quotation:** Quotation shall remain valid for a period not less than 30 days after the deadline date specified for submission.
7. **Signing of Quotations:** The name and position held by each person signing the quotation and related documents must be typed or printed below the signature.
8. **Quotation Submission:** The Letter of Quotation shall be filled, signed and submitted along with the Price Schedules that shall be furnished using the Forms available in this document.
9. **Opening and Evaluation of Quotations:** The Quotations will be opened on the specified date, time and place.
  - (a) The Purchaser shall examine the quotation to determine whether the quotation (a) has been properly signed (Clause 8); b) meets the eligibility criteria (Clause 1); (c) conforms to all terms, conditions, technical specifications, warranty/guarantee etc.; and (d) the bidder has accepted the delivery schedule (Purchaser's Requirement Form 1).
  - (b) Only Quotations that are substantially responsive to the RFQ document, and meet all Qualification Criteria shall qualify.
  - (c) The evaluation shall be based on the total price of Goods and Related services at project site including GST and any other taxes, which will be payable on the finished goods at the time of invoicing.
10. **Award of contract:** The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
  - (a) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

- (b) The bidder whose quotation is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (sample form attached).
- (c) 100% Payment shall be made within 60 days after delivery of the goods. Payment of GST and other taxes payable for the goods at the time of invoicing, although already included in the total cost, will be at actual or the rate/amount of these taxes specified in the supply order, whichever is lower.
- (d) Normal commercial warranty/ guarantee shall be applicable to the supplied goods.

## **Quotation Forms**

## Letter of Quotation

*The Bidder must prepare the Letter of Quotation on stationery with its letterhead clearly showing the Bidder's complete name and address. The italicized text is for Bidder's guidance in preparing these forms and shall be deleted from the final products.*

RFQ No.: **02/IAMP/DEPT/GOW/FPF/G/I/19-20**

Our Reference: No 1410/B/2015, Dated: 15.10.2019

To:

Assistant Director of Fisheries  
Address: 114 B27/1, Velsamy Nagar,  
Virudhunagar - 626001

Subject: Supply of **Fish Feed for aquaculture farm ponds in  
virudhunagar district of Gowsiganathi Sub basin.**

Sir,

1. We, the undersigned, hereby submit our Quotation. In submitting our Quotation, we make the following declarations:

- (a) **No reservations:** We have examined and have no reservations to the RFQ Document;
- (b) **Conformity:** We offer to supply in conformity with the RFQ Document and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services *[insert a brief description of the Goods and Related Services]*;
- (c) The total price of our Quotation, including any unconditional discounts offered is:  
Total price of the  
Quotation *infigures* \_\_\_\_\_ *and words* \_\_\_\_\_  
\_\_\_\_\_.
- (d) **Quotation Validity Period:** Our Quotation shall be valid for the period of 30days, from the deadline fixed for the Quotation submission;
- (e) **Eligibility:** We meet the eligibility requirements and have no conflict of interest, we are not participating in more than one quotation in this bidding process, and we have not been temporarily suspended or debarred by the World Bank.
- (f) **Fraud and Corruption:** We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any type of corrupt, fraudulent, collusive, coercive, or obstructive practices.



Yours faithfully,

Authorized Signature:

Name & Title of Signatory:

\_\_\_\_\_

In the capacity of:

\_\_\_\_\_ *[insert legal capacity  
of person signing the Letter of Quotation]*

Name of Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ *[insert date of  
signing]*

**FORMAT OF QUOTATION**

Sl. No.	Description of Goods	Specifications	Qty.	Unit	Quoted Unit Rate <sup>1</sup> at destination in Rs.	<sup>2</sup> GST and similar other taxes applicable on finished Goods/ Services	*Total Price at Destination - inclusive of discounts, all taxes and duties	
							In Figures	In Words
1	Supply of fish feed for aquaculture in farm ponds	<b>Fish feed</b> Type - <b>Floating</b> size: 2-3 mm dia, Proximate composition: crude protein min 20 % , lipid min -5 % , Moisture max - 10% and Crude Ash max-3 % , Stability min-2 hrs and shelf life min- 6 months	<b>6000 kgs</b>	<b>Per kg</b>				
<b>TOTAL including all taxes and duties</b>								

*\*Payment of GST and other taxes payable for the goods at the time of invoicing, although already included in the total cost, will be at actuals or the rate/amount of these taxes specified in the supply order, whichever is lower.*

<sup>1</sup> Any unconditional discounts if offered, shall be specified in this column along with the unit rates.

<sup>2</sup> Indicate each applicable tax separately.

We agree to supply the above goods in accordance with the technical specifications for a total contract price (including all taxes and duties) of Rs.....(Amount in figures).....  
.....amount in words) within the period specified in the Request for Quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices (as defined in the prevailing World Bank's sanctions procedures) in competing for or in performing the Contract.

**Signature and Seal of the Bidder**

## *Purchaser's Requirement Form-I*

### 1. LIST OF GOODS & RELATED SERVICES AND DELIVERY PERIOD

Line Item No.	Description of Goods and Related Services	Quantity	Physical unit	Final Destination( Project site)	Desired Delivery Period for completion of supply from the date of the Contract	Bidder's offered Delivery Period <i>[to be provided by the Bidder]</i>
1	2	3	4	5	6	7
1	Supply of fish feed for aquaculture in farm ponds	6000 kg	Kgs	Selected farm ponds in virudhunagar district	60 days	

Note:

1. All details should be filled in by Purchaser except for **Column 7**.
2. Delivery Period offered by the Bidder should be filled in **Column 7** by the Bidder.

## **Technical Specifications.**

### **Fish Feed**

Type of feed - **Floating Pellet**

Size: 2-3 mm dia.

Proximate composition:

Crude protein min 20 %,

Lipid min -5 %,

Moisture max - 10% and

Crude Ash max-3 %,

Stability min-2 hrs and

Shelf life min- 6 months

## ATTACHMENT

OFFICE OF .....

## PURCHASE/SUPPLY ORDER

To:

M/s

.....  
 .....  
 .....  
 .....

Dear Sir,

Sub: Supply of .....

Ref: Request for Quotation no..... dated .....

1. Your quotation no.....of .....(Date) for the supply of...**fish feed... has been accepted. You are requested to** supply the fish feed at the rates quoted by you and specified against each as per the specifications and terms & conditions specified hereunder:

Serial. No	Brief description of goods/ equipment	Specifications	Quantity to be supplied	Unit Rate (Rs.)	GST*	Total Price (Rs.) including all taxes and duties
1	Supply of fish feed for aquaculture in farm ponds	<b>Fish feed</b> Type - <b>Floating Pellet</b> size: 2-3 mm dia, Proximate composition: crude protein min 20 % , lipid min -5 % , Moisture max - 10% and Crude Ash max-3 % , Stability min-2 hrs and shelf life min- 6 months				
			Total			

\*GST and similar other taxes and duties applicable on finished goods. Indicate each applicable tax separately. Prices are based on destination.

2. Delivery Period: ...60.....days from the date of issue of this supply order.
3. Place of delivery: Selected farm ponds in virudhunagar district.
4. Consignee Address: Assistant Director of Fisheries, 114 B27/1, Velsamy Nagar, Virudhunagar - 626001
5. GST and other taxes and duties, if any will be reimbursed at actual rates paid on the date of supply or the rate/amount shown in 1. above, whichever is lower.
6. Payment shall be made within 60 days of delivery; and acceptance of the goods/equipment.
7. Other terms and conditions are as under:
  - a. The supply of goods should be as per the specifications quoted.
  - b. If there is any deviation of specification of goods is noticed during supply, the goods will be summarily rejected and the purchaser has every right to cancel the supply order.
  - c. TDS (2%) will be made at the time of payment.
  - d. This order is intended for acceptance only.
  - e. The actual quantity of feed will be intimated in advance depending upon water availability in the selected farm ponds.

**(Purchaser)**

Date:

Place:

Assistant Director of fisheries  
(\_\_\_\_\_)