

**OFFICE OF THE DY. DIRECTOR, FOREST PROTECTION FORCE,
GAMMA UNIT – J 11, REASI**

email: ddfpreasi@gmail.com

The Deputy Commissioner,
Reasi.

No. /DD/FPF/J-11/R

Date: 08/03/2019.

Sub: Mandatory information to be uploaded on the official website of District Reasi i.e www.reasi.nic.in under J&K RTI Act, 2009 through District Informatics Officer (NIC) Reasi.

Ref.:- Your office letter No. DC/RSI/RTI/567-83 Dated 27/02/2019.

Sir,

In reference to your office letter No. caption above on the above cited subject, the requisite information in respect of Forest Protection Force Gamma Unit J-11 Reasi is as under :-

1. Disclosure of information under Section 4(1) (b) of RTI Act, 2009.

(i) The particulars of its organization , functions and duties;	Enclosed as Annexure 'A'
(ii) the powers and duties of its officers and employees;	Enclosed as Annexure 'B'
(iii) the procedure followed in appeals and complaints under RTI Act 2009.	Enclosed as Annexure 'C'
(iv) the norms set by it for the discharge of its functions;	Enclosed as Annexure 'D'
(v) (vi) the rule, regulatiojns, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions and documents that are held by it.	Enclosed as Annexure 'E'
(vii) (viii) consultation with members of the public and statements of the boards, councils, committees and other bodies.	Enclosed as Annexure 'F'
(ix) a directory of its officers and employees.	Enclosed as Annexure 'G'
(x) the remuneration received by each of its officers and employees.	Enclosed as Annexure 'H'
(xi) the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditure and reports on disbursements made.	Enclosed as Annexure 'I'

2. Name of Public Information Officers (PIOs) and First Appellant Authority (FAA's) in this office.

Name of PIO:- Sh. B L Raina, SFS Deputy Director FPF Reasi.

Name of FAA :- Sh. Rafi Ahmed Bhat, SFS Joint Director FPF Jammu.

Encls: As above

Yours faithfully
sd/-

(B L Raina)SFS
Dy. Director
Forest Protection Force
Gamma Unit J-11, Reasi.

Annexure – ‘A’

The particulars of its organization , functions and duties.

The Unit came into existence in the year 2010. Prior to its establishment, it was a part of Gamma Unit Udhampur. Two important Forest Divisions viz; Reasi and Mahore are being looked after by this Unit for protection purposes, besides, this Unit gives helping hand to the Pollution Control Board, Wildlife Department, Soil Conservation Department and is now being part of disaster Management entity. The area comprises of 28 Kanals of land which has been taken over by the Department from the Revenue authorities and has grown up to a full-fledged unit as per the guidelines.

The powers and duties of its officers and employees

The Forest Protection Force can seize any property when there is a reason to believe that forest offence has been committed. Besides, all the powers vested with the Forest Department are also vested with the FPF except confiscation powers, which has been vested to DFO (territorial) and in normal routine, we donot collect revenue which is the prime duty of forest department. In addition to this, the FPF helping in seizures of polythene in active co-operation with Pollution Control Board and also help in eviction of encroachments whether it may be forest land or any land occupied by the Forest Department, soil conservation Department and wildlife Department.

The procedure followed in appeals and complaints under RTI Act 2009.

The Deputy Director Forest Protection Force is PIO and the details are available in this office regarding any information which is being sought by the information seeker is being given to that person on his home address within shortest possible time and any information which will not be available or which is against the Rule of RTI Act 2009, the information seeker is apprised accordingly.

The norms set by it for the discharge of its functions

The procedure as laid down is being followed in letter and spirit.

The rule, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions and documents that are held by it.

The procedure as laid down by the Forest Protection Force Act, 2001 is being followed and besides that the guidelines as laid down under SRO 264 OF 2012 is also being followed while discharging duties by the FPF personnel.

Consultation with members of the public and statements of the boards, councils, committees and other bodies.

When there is any complaint from the public regarding any forest offence, it is being investigated and the information is being shared with the sister wings as Territorial DFOs are the Estate Officers of the Forest Divisions to avoid any confrontation. Normally, our duties are confined to assist the Territorial Forest Divisions. On any specific information, the action is being taken as warranted under rules.

A directory of its officers and employees**Annexure – ‘G’**

S. No.	First Name	Last Name	Designation	Mobile No.
1	Bansi	Lal Raina	Deputy Director	9906909064
2	Surinder	Kumar	Asstt. Director	9419262153
3	Mohd	Bashir	Asstt. Director	9906909140
4	Shahid	Latif	EDP Sup.	9697521441
5	Sham	Kumar	Sr.Asstt	9697545945
6	Puran	Chand	Chauffer	9858688328
7	Atta	Mohd	Sr. Driver	9697660627
8	Illam	Din	Dy. Inspector	9595682032
9	Noor-ur-	Rehman	Dy. Inspector	7051268763
10	Vijay	Singh	Dy. Inspector	9419985121
11	Ravinder	Bali	Dy. Inspector	9419690920
12	Arun	Kumar	Guard	9419810119
13	Sham	Lal	Guard	9149837224
14	Noor	Hussain	Guard	8492896917
15	Shabir	Ahmed	Guard	9596699305
16	Avtar	Singh	Guard	9419216762
17	Mohd	Ashraf	Guard	8082374137
18	Ajit	Singh	Guard	9419697707
19	Mohd	Quader	Guard	9622102635
20	Mohd	Farooq	Guard	9622395736
21	Mohd	Manzoor	Guard	9596835860
22	Romesh	Kumar	Guard	9697594545
23	Joginder	Singh	Guard	9858169152
24	Shakil	Ahmed	Guard	9906159973
25	Ashok	Kumar	Guard	9419672517
26	Subash	Chander	Orderly	9906216694
27	Bihari	Lal	Orderly	8803284510
28	Babu	Ram	Orderly	9858600816
29	Shamas	Din	Orderly	9906190034
30	Kartar	Singh	Orderly	7051788249
31	Shiv	Lal	Orderly	9796863625
32	Mohd	Arif	Chowkidar	9797430884
33	Abdul	Rashid	Safaiwala	6005610183
34	Mohd	Iqbal	Safaiwala	9596907210
35	Razak	Ahmed	Watcher	9797447292
36	Rashpal	Singh	Watcher	9797559848
37	Sunita	Kumari	Watcher	9906048438
38	Ali	Akbar	Watcher	9596682912

The remuneration received by each of its officers and employees.

S. No	Name of the employee	Desig.	Salary
1.	Bansi Lal Raina	Deputy Director	Salary as per pay band
2.	Shahid Latif	EDP Sup.	
3.	Sham Kumar	Sr.Asstt	
4.	Puran Chand	Chauffer	
5.	Atta Mohd	Sr. Driver	
6.	Mohd. Bashir	I/c AD II	
7.	Surinder Kumar	I/c AD II	
8.	Ilam Din	Dy. Inspector	
9.	Noor-Ur-Rehman	Dy. Inspector	
10.	Vijay Singh	Dy. Inspector	
11.	Ravinder Bali	Dy. Inspector	
12.	Arun Kumar	Guard	
13.	Sham Lal	Guard	
14.	Noor Hussain	Guard	
15.	Shabir Ahmed	Guard	
16.	Avtar Singh	Guard	
17.	Mohd Ashraf	Guard	
18.	Ajit Singh	Guard	
19.	Mohd Quader	Guard	
20.	Mohd Farooq	Guard	
21.	Mohd Manzoor	Guard	
22.	Romesh Kumar	Guard	
23.	Joginder Singh	Guard	
24.	Shakil Ahmed	Guard	
25.	Ashok Kumar	Guard	
26.	Subash Chander Dogra	Orderly	
27.	Bihari lal	Orderly	
28.	Babu Ram	Orderly	
29.	Shamas Din	Orderly	
30.	Kartar Singh	Orderly	
31.	Shiv lal	Orderly	
32.	Mohd Arif	Chowkidar	
33.	Abdul Rashid	Safaiwala	
34.	Mohd Iqbal	Safaiwala	
35.	Razak Ahmed	Watcher	
36.	Rashpal Singh	Watcher	
37.	Sunita Kumari	Watcher	
38.	Ali Akbar	Watcher	

Annexure – 'I'

The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditure and reports on disbursements made.

All the Plan outlay meant for developmental works within the Campus of Forest Protection Force Reasi is being executed through e-tendering upto the smallest expenditure.

Plan Funds

S.No	Code / Name of the Scheme	Total Allotment in Lacs	Total expenditure
1	Infrastructure creation in various Gama Units		
	a) Imp./ up-gradation of Inspector's Qtr.	0.69060	0.50000
	b) Imp./ Up-gradation of Mess	2.16970	2.16961
	c) Tiling of Varanda and steps of DD's office	0.34240	0.27000
2	Improvement/ up-gradation/ maintenance of existing assets. (Boundary fencing around DD/AD Qtrs.)	1.000	0.98000

CAMPA

S.No	Detail Head	Amount Estimated/ Earmarked	Funds released (in lacs)	Commutative Expenditure (in Rs.)
1	Levelling of land inside FPF Unit Complex (Phase-2)	1.000	0.750000	0.404980
2	Improvement/ up-gradation of water channel passing through FPF Unit complex.	2.200	1.430000	1.430000