

## Proforma for Polling Staff Data Collection for Vidhan Sabha Elections 2022

(To be filled by each employee of class A/B/C )

**Affix recent  
photograph of the  
Employee**

1	Name of Department	
2	Name of office	
3	Name of Employee	
4	Father's/Spouse Name	
5	Designation	
6	Gender	
7	Class A/B/C	
8	Pay Scale and Grade Pay	
9	Basic Pay	
10	Office Name & Address	
11	Place of Posting/Office under which Assembly constituency	
12	Home Residence Address & Phone no.	
13	Assembly constituency in which his present residence falls (Home Constituency)	
14	Already exercised election duty (If yes write at which level i.e. BLO/Nodal Officer/Supervisor/Zonal Officer/Sector Officer/ARO staff/RO staff/PRO/APRO/PO/MO etc)	
15	Select as Pro/apro/po/Micro observer (Female staff be selected as PO only) For official which has already been put on	

	election duties mentioned at sr.no.14 should not be put on PRO/APRO/PO/Micro observer	
16	Home town assembly constituency(Native Assemble Constituency)	
17	Date of Birth	
18	Date of Retirement/Date of end contract	
19	Mobile no.	
20	E-mail Id	
21	Physically handicapped	
22	On long leave	
23	EPIC Number (Attach Photocopy of voter id card)	
24	Vote registered at Assembly constituency	
25	Part No.	
26	Serial No.	
27	Adhaar No. (Attach photocopy of adhaar no.)	
28	Bank Name (Attach Photocopy of first page of bank passbook)	
29	Bank A/c no.	
30	Bank IFSC code	
31	HRMS DDO Code	
32	HRMS Employee Code	
33	IFMS Payee Code	
32	Nature of Employment (Regular/Probation/Contractual)	

Signature of the Employee