

NOTIFICATION

Notification is given for the Recruitment of the following posts in Revised National Tuberculosis Control Programme (RNTCP) under District Health & Family Welfare Society (RNTCP), Krishna, Machilipatnam on contract basis for a period of one year from the date of appointment with a monthly remuneration as noted below.

Sl.No.	Name of the Post	No. of Vacancies	RoR	Max Age Limit	Remuneration per Month	Qualifications and Job Chart(TOR)
1	Medical Officer - Medical College	2	BC - A(W) - 1, OC - 1	65 Years	Rs: 56,000/-	Enclosed
2	Dist. PPM Coordinator	1	OC - 1	65 Years	Rs: 28,980/-	Enclosed
3	Senior Treatment Supervisor (STS)	1	ST - 1	65 Years	Rs: 33,975/-	Enclosed
4	Senior TB Laboratory Supervisor (STLS)	1	VH - 1	65 Years	Rs: 33,975/-	Enclosed
5	TB Health Visitor (TBHV)	2	OC - (W) - 1, BC - D(W) - 1	65 Years	Rs: 21,900/-	Enclosed

For the details of Essential and Preferential qualifications please look at the Job Chart Enclosed (TOR)

The candidate should submit their application in Attached Application form along with self attested Xerox copies of their Educational and Technical qualification certificates, Experience certificates, Study certificates from 4th to 10th (Local candidates from Krishna District should apply)

Essential qualification-45 marks, Preferential qualification-45 marks and 1 mark for each year from year of passing of Technical examination subject to maximum of 10 marks.

Selection Procedure: Selection will be made on essential and preferential qualification

Note

In case of failure to submit the any one of the copies of certificates as mentioned above the application will be summarily rejected.

Tentative Dates:

1. Release of Press / Web Notification – 18.05.2020
2. Closing date for receiving of application – 21.05.2020
3. Scrutiny of Application – 27.05.2020
4. Display of Provisional Meriti list – 01.06.2020
5. Grievance Redresses – 03.06.2020
6. Display of Final Merit List – 08.06.2020 (subject to the approval by Collector & District Magistrate, Krishna, Machilipatnam)

The interested candidates may apply for the above posts on or before **21.05.2020 by 05:00 PM** to the **MEMBER SECRETARY and DISTRICT TB CONTROL OFFICER, MALKAPATNAM, MACHILIPATNAM, KRISHNA DISTRICT – 520001** by downloading the application from the website <http://krishna.ap.gov.in>.

**Revised National Tuberculosis Control Program (RNTCP)
Terms of Reference (TOR) for Appointment of Individual Consultants and Contractual Staff**

2	Medical Officer (RNTCP), Medical College	<ol style="list-style-type: none"> 1. MBBS or equivalent degree from institution recognized by Medical council of India; Must have completed compulsory rotatory internship 	<ol style="list-style-type: none"> 1. Diploma / MD Public Health/ PSM/Community Medicine/ CHA/Tuberculosis & Chest Diseases 2. One year experience in RNTCP 3. Basic knowledge of computers 	<ol style="list-style-type: none"> 1. To assess the training needs and facilitate sensitization of the medical college faculty members, PGs, interns and paramedical staff. To maintain department-wise details of diagnosis and referral of TB patients to RNTCP single window system and present them in the core committee meetings. 2. To categorize and start patients on treatment from the medical college DOT centre when indicated. 3. Assist the chairman, RNTCP Core Committee in establishing systems for TB Surveillance(MIS & Notification) 4. To coordinate service linkages related to TB-HIV, Paediatric TB & co-morbidities 5. To prepare monthly and quarterly reports on program management and logistics in the medical college. 6. To refer patients for treatment out of the medical college with necessary documents when indicated. 7. To transfer-out patients registered in the parent TU of medical college when indicated. 8. To collect and compile the feedback on the referred and transferred patients and intimate to the concerned department/District. 9. To prepare necessary documents for the core committee meetings, minute the meeting and send to the District TB Officer. 10. To supervise the TBHV and RNTCP Lab Technician of medical college. 11. To coordinate with the DTC for necessary logistic support to the medical college RNTCP unit 12. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 13. Any other job assigned as per program need
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Revised National Tuberculosis Control Program (RNTCP)
Terms of Reference (TOR) for Appointment of Individual Consultants and Contractual Staff

5	District PPM (public private mix) Coordinator	<ol style="list-style-type: none"> 1. Post Graduate 2. One year Experience of working in field of Communication /ACSM / Public-Private Partnership / Health projects / programs 3. Permanent two wheeler driving license & should be able to drive two wheeler 	<ol style="list-style-type: none"> 1. Preference to those who have worked in RNTCP 2. Certificate / Diploma / Degree/Masters holders in Social Sciences/ Mass Media / Communication /Rural Development Advocacy / Partnerships / related field 3. Basic knowledge of computers 	<p>To assist the District TB officer(in co-ordination with State PPM coordinator) in :</p> <ol style="list-style-type: none"> 1. Implementation of PPM and ACSM activities at the district and sub-district level. 2. Assisting the DTO in mapping and line listing of all stake holders, identifying NGOs, Private providers for partnerships and facilitating the process of partnerships. 3. Coordinating workshops / meetings for improving involvement of PPs & NGOs. 4. Collating the required information from NGOs / PPs / Partners to enable quality monitoring and enhancing TB control activities. 5. Compiling necessary documents for disbursal of Grant in Aid to NGOs and PPs 6. Facilitating periodic review of partnerships with different stakeholders 7. Facilitate ACSM activities in coordination with the IEC officer and PPM partners. 8. Coordinating with the medical college / hospitals / teaching institutes / schools for improved involvement in the program. 9. Coordinating with corporate / private hospitals for their involvement in the program. 10. Monitoring PPM activities of partners at field level on behalf of DTO 11. Prepare monthly and quarterly report of ACSM/PPM activities for DTO 12. Documentation of best practices of PPM partners for annual reports. 13. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 14. Any other job assigned as per program need
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Revised National Tuberculosis Control Program (RNTCP)
Terms of Reference (TOR) for Appointment of Individual Consultants and Contractual Staff

6	Senior Treatment Supervisor (STS)	<ol style="list-style-type: none"> 1. Bachelor's Degree OR Recognized sanitary inspector's course 2. Certificate course in computer operation (minimum 2 months) 3. Permanent two wheeler driving license & should be able to drive two wheeler 	<ol style="list-style-type: none"> 1. Tuberculosis health visitor's recognized course 2. Govt. recognized degree/ diploma in Social work or Medical Social work 3. Successful completion of basic training course (Govt. recognized) for Multi-purpose health workers 	<ol style="list-style-type: none"> 1. Assist DTO and MOTC to carry out all TB control activities under RNTCP including PMDT, TB/HIV coordination and PPM. 2. Coordinate with all concerned to ensure that all contacts of sputum positive patients are screened for TB 3. Assist the MO-PHI in organizing DOT services for TB patients in his/her assigned TU 4. Ensure retrieval of defaulters as per schedule. 5. Maintain the TB Register, incorporating required information with respect to all cases diagnosed in the Block/TB Unit; ensure notification of TB Cases in his/her assigned TB Unit 6. Supervise referral and feedback/transfer-in & out activities for TB patients in assigned TB Unit 7. In close coordination with STLS, assist MOTC in preparation of Quarterly Reports on case finding, sputum conversion & treatment outcome, Programme Management and submission to the DTO. 8. Supervise each PHI in the area at least once every month, on a systematic schedule. 9. Assist DTO and MOTC in ensuring regular supply of drugs and other logistics to all PHIs in the Block/TB Unit. 10. Ensure maintenance of RNTCP Drug Stock Register at all stocking points; Monitoring of consumption of drugs with respect to their shelf life and ensure that no drugs get expired. 11. Retrieve unconsumed medicine boxes of patients who have defaulted/died/transfer out etc.and assist in reconstitution of medicine boxes at the district level 12. Visit all patients at home before registration and provide health education and counseling to the patients and family. 13. Facilitate organizing patient provider interaction meetings and community meetings. 14. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 15. Assist PMDT Coordinator by providing line-list of DR-TB suspects and updating the TT cards of MDR-TB patients on a fortnightly basis, in coordination with STLS 16. Identify and facilitate the training of recognized DOT Providers 17. Any other job assigned as per program need
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**Revised National Tuberculosis Control Program (RNTCP)
Terms of Reference (TOR) for Appointment of Individual Consultants and Contractual Staff**

7	Senior Tuberculosis laboratory supervisor (STLS)	<ol style="list-style-type: none"> 1. Graduate 2. Diploma in Medical Laboratory technology or equivalent from a govt recognized institution 3. Permanent two wheeler driving license & should be able to drive two wheeler 4. Certificate course in computer operations (minimum two months) 	Minimum one year experience in RNTCP	<ol style="list-style-type: none"> 1. Will be responsible for maintaining the quality of sputum microscopy and smooth functioning of laboratory services. 2. Organize smear examination at the designated microscopy centres of the sub-district, 3. Organize regular training and continuing education of the laboratory technicians. 4. Supervise all designated microscopy centres at least once a month. 5. Promote AFB microscopy as primary tool for diagnosis of TB. 6. Check the record-keeping pertaining to sputum microscopy services 7. Ensure Proper disposal of contaminated lab material in designated microscopy centres. 8. Implementation of all components of RNTCP lab Quality Assurance. 9. Coordinate with STS to ensure that all TB patient diagnosed are initiated on treatment. 10. Co-ordinate with STS and PMDT Coordinator in updation of relevant RNTCP records, line-list of DR-TB Suspects and preparation of Quarterly Reports 11. Ensure that diagnostic and follow up sputum specimens for Culture/DST of DRTB suspects/patients are sent from the DMCs to Culture/DST Laboratories as per RNTCP guidelines. 12. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 13. Any other job assigned as per program need
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Revised National Tuberculosis Control Program (RNTCP)

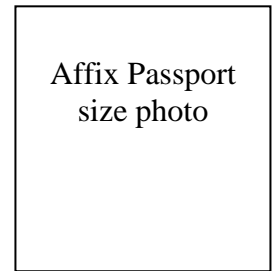
Terms of Reference (TOR) for Appointment of Individual Consultants and Contractual Staff

9	Tuberculosis Health Visitor(TBHV)	<ol style="list-style-type: none"> 1. Graduate OR 2. Intermediate (10 + 2) and experience of working as MPW/LHV/ ANM/ Health worker / Certificate or higher course in Health Education / Counselling OR 3. Tuberculosis health visitor's recognized course 4. Certificate course in computer operations (minimum two months) 	<ol style="list-style-type: none"> 1. Training course for MPW or recognized sanitary inspector's course 	<ol style="list-style-type: none"> 1. Ensure regularity of DOT for all types of TB patients, as per RNTCP guidelines 2. Responsible for decentralization of DOT services and supervision of DOT Centres in the assigned geographic area 3. Verify address of all diagnosed TB patients and educate patients and their families on the plan of treatment. 4. Arrange time and place for DOT, according to the patient's convenience. 5. Ensure that follow-up smear/culture/DST examinations of sputum are carried out as per the stipulated schedule. 6. Maintain the Treatment Card and record information & transfer this information to the original Treatment Card at the CHC/PHC/DMC/treatment centre during periodic meetings. 7. Assist the DTO in establishing TB Surveillance systems(TB Case Notification activities, ICT) 8. Take steps for immediate retrieval of defaulters; During the intensive phase it should be no later than the day after the default, and during the continuation phase within a week of the default. 9. Assist STS in PMDT, TB/HIV collaborative activities and PPM activities 10. Maintain relevant records. 11. Line-listing of PP/NGO, one-to-one interactions/sensitization for involvement 12. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 13. Any other job assigned as per programme need
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Application

Name of the Post Applied for : _____.

1. Name of the Candidate (Capital Letters):
2. Surname:
3. Father / Husband Name:
4. Age:
5. Date of Birth:
6. Gender:
7. Type of Disability if any (VH/HH/OH) :
8. Residential Address:



9. Caste:
10. Place of study / 7 years consecutive stay:
(4th to 10th class)

11. Essential Qualifications:
(As per Job Chart/TOR)

12. Preferential qualifications
(As per Job Chart/TOR)

13. Experience certificates:
(As per Job Chart/TOR)

14. Contact Phone Number:

Signature of the Candidate

Date:
Station: