

GOVERNMENT OF ARUNACHAL PRADESH
OFFICE OF THE DEPUTY COMMISSIONER :: LOHIT DISTRICT ::: TEZU

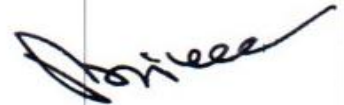
No.LE-0543/2020/

Dated, Tezu, the 21st May/ 2020

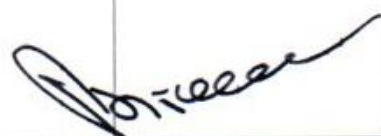
O R D E R

In supersession of all previous orders, the portfolios of different branches in the Office of the Deputy Commissioner, Lohit District, Tezu are hereby re-allotted amongst the Branch Officers with immediate effect.

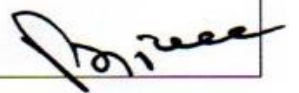
Sl. No	Name of Designated Officer	Portfolio to be dealt	Name of 1 st Officer to deal with the matter in case Designated Officer is on leave / Tour	Name of 2 nd Officer to deal with the matter in case both Designated Officer & 1 st Officer is on Leave / Tour
01	02	03	04	05
01	Sri D. Ribya, SDO	i) Establishment & Pension ii) DPDO/Member Secretary (ZP) iii) Estate Officer under AP PPA Act/2003 iv) PIO (RTI) v) PD, DRDA vi) All matters related to NDPS Act which includes Bail Remand thereof including prevention and destruction of opium cultivation in Lohit District. vii) Bail and remand matters. viii) Magistrate for transit remand & any matter related to jail/ Lunatic Act/ Juveniles Justice Act. ix) Liaison with Army, ITBP, GREF /Para-Military wings etc x) Certificate Officer for Bakijai Cases xi) Marriage Officer xii) Field Firing range clearance for Army and Paramilitary xiii) Issue of Identity Card xiv) All matters related to Tezu Airport including clearance of obstruction both natural and man made on the approach funnel in and around the Airport xv) Mela Officer at Tezu during Parasuram Kund Mela. xvi) Liaison with Athena, PGCIL and AAI xvii) Executive Magistrate xviii) Any other duties assigned to him from time to time .	Smt. Rebecca Tayeng EAC	Smt. Pime Keche, EAC



01	02	03	04	05
2.	Sri Sunny Kumar Singh, IAS(P)	i) As EAC Agriculture/ Horticulture/ Fishery/AH & Vety ii) As EAC Education As Superintendent, Tax & Excise	Smt.Sange Wangmu Mosobi, EAC Shri D. Norbu, DDMO / Supdt. (Tax & Excise)	Smt. Rebecca Tayeng, EAC Smt. Rebecca Tayeng, EAC
3.	Smt. Rebecca Tayeng, EAC	i) Judicial Branch/ UTP matters / Registration & Stamps Act. ii) Issue of PRC/TRC/ Income certificate iii) Town Magistrate iv) Executive Magistrate v) Asstt. Public Information Officer under RTI Act/ 2005 vi) Nazarat Branch/ ALC Section vii) GA Branch viii) ERO for Panchayat Raj ix) EAC (Sadar) x) Allotment of Govt. Quarter/ Accommodation in Circuit House / Amikringya Hall (Town Hall) xi) Chairman, District Level Technical Committee for all procurement of Agri. & Allied Departments xii) Chairman, District Level Monitoring Committee for all Civil works. xiii) Any other duties assigned to her from time to time.	Smt. Sange Wangmu Mosobi, EAC	Smt. Pime Keche, EAC
4.	Smt. Sange Wangmu Mosobi, EAC	i) Development (includes all works Departments & other Line Departments not specifically assigned to any other Officer) ii) Jan Suvidha / ILP iii) Transport iv) AERO, Tezu v) Launching & Implementation of Service Plus(ST/PRC/TRC) vi) Monitoring & supervision of CSS/PM Flagship/CM Flagship Programme by all department and submission of progress report to DC vii)Nodal Officer for JAN SUNWAI viii)Banks / Post offices/other financial matters. ix) Executive Magistrate x) Officer In-charge, PRS, Tezu. xi) Any other duties assigned to her from time to time.	Smt. Pime Keche, EAC	Smt. Rebecca Tayeng, EAC



1	02	03	04	05
5.	Smt. Pime Keche, EAC	i) Health & Family Welfare matters ii) Executive Officer/ Member Secretary Tezu Anchal Samity iii) Nodal Officer Smart Village Movement iv) Town Magistrate – II v) Land Revenue related matters (file routed through her) vi) Executive Magistrate vii) e- Governance viii) Incharge District Grievance Redressal Helpline ix) Any other duties assigned to her from time to time.	Smt. Rebecca Tayeng, EAC	Smt. Sange Wangmu Mosobi, EAC
6.	Shri Damchin Norbu, DDMO	All matters of Disaster managements	Shri Bresenso Yun, AMDO	Shri B. Manyu, DACO
7.	Shri N. Hens, FAO	All financial matters including the power of DDO	Smt. Rebecca Tayeng, EAC	Smt. Pime Keche, EAC
8.	Smt. Johny Pertin, TO	All matters of Treasury Office	Smt. Sange Wangmu Mosobi, EAC	Shri C.S. Singhpho, AC (LM)
9.	Shri Bodeso Manyu, DACO	All matters of Art & Culture matters	Shri Puna Rambya, DTO (Tsm)	Shri Bresenso Yun, AMDO
10.	Shri Puna Rambya, DTO (Tsm)	All tourism matters	Shri B. Manyu, DACO	Shri D. Norbu, DDMO
11.	Sri Bredenso Yun, AMDO	All functions of Mines & Mineral matters	Shri D. Norbu, DDMO	Shri Puna Rambya, DTO (Tsm)
12.	Shri S. K. Phukan, DPO	i) All planning matters/ arrangement of SAKD camp ii) Monitoring work progress of all works Departments iii) Nodal Officer for CM Dashboard & CSR works.	Smt. Rebecca Tayeng, EAC	Smt. Pime Keche, EAC
13.	Shri Tomin Gamlin, DFCSO	All matters of Food & Civil Supplies / LPG/ functioning of FPS etc.	Smt. Sange Wangmu Mosobi, EAC	Shri D. Norbu, DDMO
14.	Shri Techu Tukap, Dist. Transport Officer	Driving Licence / Veh. Registration / Road permit /conducting of Driving test/NOC/ Tax collection/ Renewal / fitness certificate etc.	Smt. Sange Wangmu Mosobi, EAC	Shri Tomin Gamlin, DFCSO
15.	Smt. Pime Keche, EAC/ i/c DIPRO	All matters pertaining to information & public relations / Press / Media	Smt. Sange Wangmu Mosobi, EAC	Smt.Rebecca Tayeng, EAC
16.	Smt. Pime Keche, EAC/ ERO, 44-Tezu-SNP Assembly Constituency	i) All matters of 44-Tezu-SNP Assembly Constituency ii) DDO of Election office iii) Nodal Officer for EVM & VVPAT	Smt. Rebecca Tayeng, EAC	Smt. Sange Wangmu Mosobi, EAC

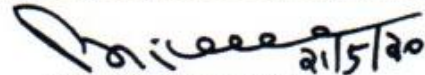


01	02	03	04	05
17.	Shri Damchin Norbu, DDMO/ i/c DLR SO	All matters pertaining to Land & Revenue matters (All files be routed through Smt. Pime Keche, EAC)	Smt. Pime Keche, EAC	Shri Bredenso Yun, AMDO
18.	Shri V. Bellai, EAC, Sunpura	All administrative / other departmental works of Sunpura circle	--	--
19.	Shri Horki Diyum, EAC, Wakro	All administrative / other departmental works of Wakro Circle.	--	--

The Sub. Divisional Officer, DC's Office, Tezu shall look after the normal works of the Dy. Commissioner, Lohit District, Tezu as and when he is away from HQ without exercising statutory powers unless Govt confers such powers.

Special Instructions for all officers who are assigned portfolios of various Line Departments as follows :-

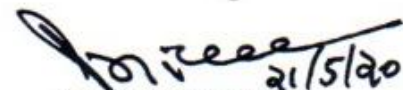
1. Maintain close liaison with concerned HoDs and the Department's other officials.
2. Maintain clear and updated record of guidelines of all Departmental schemes (CSS/State Schemes/ NESIDS/NEC etc.) and their progress.
3. Conduct Field visits and surprise checking of on-going works related to concerned Line Departments.


(Prince Dhawan)IAS
Deputy Commissioner
Lohit District :::::: Tezu

No.LE-0543/2018/ 5372-432
Copy to:-

Dated, Tezu, the 21st May 2020

1. All Branch Officers for information & necessary action.
2. All HoDs for information and necessary action.
3. All branches.


Prince Dhawan)IAS
Deputy Commissioner
Lohit District ::::::Tezu