



**OFFICE OF THE DISTRICT MAGHISTRATE AND COLLECTOR, BOUDH
(GRAM PANCHAYAT SECTION)**

No. 567 / Dt. 08/11/2021

To

All District Level Officers (DDO)/
All Tahadildars /All BDOs
All Principal (Government/Aided College)

Sub: Requisition of staff/Officers for ensuing General election to PRIs, 2022


Madam/Sir,

With reference to the subject cited above, I am to say that the General election to PRIs, 2022 is going to be held shortly.

You are, therefore, requested to submit the list of staff/Officers under your control in the prescribed format both hard and soft copy (in Excel sheet through e-mail:dpo.od-bou@nic.in) along with certificate (as given below) by 20th November,2021 for appointment of Polling Personnel to conduct General election to PRIs, 2022.

Sl	Name of the Employee	Designation	Sex	Category (A/B /C/ D)	Pay band level	Basic Pay	Consolidated remuneration	Whether regular or contractual	Date of superannuation	Permanent address	Present address	Present place of posting	Whether spare or not	Mobile no
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

Yours faithfully,


COLLECTOR, BOUDH 8/11/21

Certificate

This is to certify that I have submitted the details of all employees under my Administrative control along with the detail information on contractual employees engaged on my Office. I also submitted the soft copy in excel format of the said information in the prescribed format and the hard copy duly signed by me.

Further, it is to certify that there is no left over of officers/employees/contractual staff in respect of the above mentioned date/information under my administrative control for ensuing General Election to PRI 2022.

Signature and seal of the DDO

NB: A revised proforma in excel sheet for submission of staff/officers is available in BOUDH.NIC.IN may be downloaded and submitted.