


**ADVANCE TOUR PROGRAMME & HEADQUARTERS ENGAGEMENT OF SRI LALATENDU MISHRA, OAS (SAG),
DISTRICT MAGISTRATE & COLLECTOR, BOUDH FOR THE 2nd F.N. OF OCTOBER, 2020.**

DATE & DAY	TIME	PROGRAMME	CO-ORDINATING OFFICER
16.10.2020 (Friday)	09.30 AM	Attend Blood Donation Programme at LKBK, Sarasara.	Secy, LKBK
	11.00 AM	Conduct meeting in connection with constn. Of HL Bridge at Baidyanathpur and Gabjore at New Coll, Bdh	LAO
	12.00 Noon	Conduct Peace committee meeting for the ensuing Dussehra Festival at New Collectorate, Boudh.	Deputy Collector, Judicial
	03.30 PM	Conduct Monthly Review Meeting among Deputy Collectors & Assistant Collectors at New Collectorate.	ADM
	04.00 PM	Attend discussion with villagers of Fakirpur & Bishnupur relating to execution of pipeline by BDPL, Boudh.	Deputy Collector (Revenue)
19.10.2020 (Monday)	10.30 AM	Attend Office work.	
20.10.2020 (Tuesday)	11.00 AM	Conduct preparatory meeting to celebrate National Day for Disaster Reduction at New Collectorate, Boudh.	Deputy Collector (Emergency)
	12.00 Noon	Conduct review meeting of ICDS & Social welfare schemes at New Collectorate, Boudh.	DSWO
21.10.2020 (Wednesday)	11.00 AM	Conduct Paddy procurement committee meeting in the Conference Hall of New Collectorate, Boudh.	CSO
		Conduct District Level Revenue Meeting in the Conference Hall of New Collectorate, Boudh.	Deputy Collector, Revenue
22.10.2020 (Thursday)	11.00 AM	Attend National Webinar on "Fire Safety" organized by OSDMA.	Deputy Collector, Emergency
	04.30 PM	Inspect GM, DIC Office, Boudh.	Deputy Collector, Gen&Misc.
27.10.2020 (Tuesday)	11.00 AM	Inspect District Excise Office, Boudh.	
	04.30 PM	Inspect Regional Transport Office, Boudh.	
28.10.2020 (Wednesday)	11.00 AM	Inspect District Treasury Office, Boudh.	
	04.30 PM	Inspect RI Office, Sagada.	
29.10.2020 (Thursday)	11.00 AM	Inspect Tahasil Office, Harabhanga.	
	04.30 PM	Inspect District Sub-Registrar Office, Boudh.	


Collector & District Magistrate,
Boudh

Memo No. 7474// Estt.

Date 16.10.2020

Copy in duplicate submitted to the Revenue Divisional Commissioner (Southern Division), Berhampur for favour of kind approval.