

**Office of the Deputy Commissioner  
&  
District Election Officer(DC & DEO),Yadgir**

**:: Tender Document ::**

**TENDER FOR VIDEOGRAPHING OF CRITICAL EVENTS, ELECTION CAMPAIGN,  
IMPLEMENTATION OF MODEL CODE OF CONDUCT AND ELECTION EXPENDITURE**

**MONITORING DURING**

**GENERAL ELECTIONS TO LOK SABHA, 2019**

## SHORT NOTICE INVITING e-TENDER (SNIT)

(Electronic mode only)

No:Rev::ELN:: ::2018-19

Date: 10/03/2019

Bids are invited by Deputy Commissioner & District Election Officer, Yadgir in two bids – Eligibility and Financial bid from well established and reputed organizations / agencies / suppliers who fulfill the eligibility criteria and having sufficient infrastructure & Manpower and proven track record in the field of Video Recording (Video and Audio) for implementation of Videography of critical events in two Parliamentary Constituencies i.e.,- 5- Gulbarga and 6- Raichur during the period of Loksabha Elections, 2019 for Assistant Returning Officers, Observers DEO Office, FST/SST & VST teams towards Loksabha Elections 2019 on a turnkey(Service ready for immediate use) and rental basis.

Sl. No	Item	Particulars
1.	Description of Work	Videography of critical events, election campaign, implementation of model code of conduct and election expenditure monitoring during General Elections to lok sabha, 2019
2.	Mode of Tendering	e-Tendering
3.	e-Tendering Website	<a href="https://eproc.karnataka.gov.in">https://eproc.karnataka.gov.in</a>
4.	Value of the Tender	Rs. 27.00 Lakhs(Approx)
5.	Earnest Money Deposit(EMD)	Rs. 2.70 Lakhs
6.	Mode of EMD	To be paid online
7.	Last Date and Time for reply to clarifications	17-03-2019 17:00:00
8.	Last Date and Time for Online submission of bids	17-03-2019 23:00:00
9.	Date and Time for opening / of Eligibility bids(Technical Bids)	19-03-2019 11:00:00
10.	Date of Opening of Financial Bids	19-03-2019 12:00:00
11.	Period of tender	From date of issue of Election Notification to till the end of Poll.

Bids not conforming to the requirements mentioned above and as laid down in the terms and conditions or non submission of EMD online at the time of opening of the technical bid are liable to be summarily rejected. The decision of The Deputy Commissioner & Dist .Election Officer, Yadgir for purpose of Eligibility & Technical Qualification / Commercial Bid shall be final and binding to all the tenderers/bidders.

1. The Bidder is expected to carefully examine the specifications and terms & conditions of the Tender. Failure to furnish all information required in the Tender or submission of a bid not substantially responsive to the Tender in every respect will be at the Bidder's risk and may result in the rejection of the bid.
2. The Bidder should use the electronic mode of tendering using the website [eproc.karnataka.gov.in](https://eproc.karnataka.gov.in) to submit his best possible bid /quote for the item given therein.
3. Late submission of bids will not be permitted by the e-Tendering System.
4. Last minute submission of bids should be avoided. As such, Tenderer will not be responsible for any failures in submission of bids.
5. Incomplete or Conditional bids will be summarily rejected.
6. For any of the assistance regarding participation in the e-Tender contact Election branch, Deputy Commissioner office, Yadgir.  
Tel No: 08473-253705 email:deo.yadgir@gmail.com

Deputy Commissioner  
& Dist. Election Officer, Yadgir

## **SCOPE OF THE PROJECT**

In view of monitoring of election process, the DEO & DC, Yadgir has proposed the Videography of critical events in two Parliamentary Constituencies during the period of Lok Sabha Elections, 2019 as directed by the Election Commission of India (ECI) & chief electoral officer Karnataka, Bangalore.

Deputy Commissioner & Dist. Election Officer, Yadgir intends to implement the following solution for the forthcoming Lok Sabha Elections, 2019 on rental and turnkey basis.

### **Videography of critical events during the period of Lok Sabha Elections, 2019.**

1. Videography of critical events during the period of Lok Sabha Elections, 2019 of Parliamentary Constituencies. The time period of videography will be for entire day (10 to 12 hours) or whole day (day & night shift, 24 hours). If required, a videographer may be called upon to work round the clock.
2. The bidder has to provide the entire footage/recordings (with editing if any) on a External Storage device media (Harddisk of 2 TB for each Assembly Constituency) day wise from each of the videographers appointed.
3. The selected bidder has to keep ready extra video cameras on the day of Poll to shoot the sensitive/Critical/Vulnerable polling stations polling process whole day. The time for Poll day would be from 7 a.m. till the Poll is completed.
4. The videography shall be captured in HD Quality of video.
5. The videographer appointed by the bidder should follow the instructions of the ECI/District Election Officer, the Assistant Returning officer/Sector Officer/ Sector Magistrate/ Various Teams like FST/SST/VST or of the Senior Election Officer so appointed by the DC & DEO, Yadgir.

## **DEFINITIONS & ACRONYMS**

In this tender document and associated documentation, the following terms shall be interpreted as indicated below:

### **SHORT TITLES USED IN THE TENDER DOCUMENT**

<b>Sl. No</b>	<b>Titles</b>	<b>Details</b>
1.	GoK	Government of Karnataka
2.	DC & DEO	Deputy Commissioner & District Election Officer, Yadgir
3.	CEOK	Chief Electoral Officer, Karnataka
4.	Bidder/Tenderer	Means vendor who submits Bid in response to this tender document
5.	Bids	Means Online Bid submitted by bidders in response to the tender issued by the DC & DEO, Yadgir
6.	Contractor/Supplier	Means The successful Bidder to whom tender is awarded
7.	Contract	An agreement signed by the contractor against the Tender
8.	Non-responsive	Failure to furnish complete information in a given format and manner required as per the tender documents or non submission of tender bid in given Forms/Pro-forma or not following procedure mentioned in this tender or any of required details or documents is missing or not clear or not submitted in the prescribed format or non submission of tender fee or EMD
	Services	Means the work to be performed by the bidder pursuant to this tender and to the contract to be signed by the parties in pursuance of any specific assignment awarded by the Department.
	EMD	Earnest Money Deposit
	PAN	Permanent Account Number.
	PBG	Performance Bank Guarantee
	ICT Equipments	Computer systems, Printers, Mobility devices,etc
	Personnel/ Manpower	Means professional and support staff provided by the bidders to provide training or perform services to execute an assignment and any part thereof
	RO	Means Returning Officer
	DEO	Means District Election Officer
	Nodal Officer	Means Official deputed as Nodal officer for different works by DC & DEO
	ECI	Election Commission of India
SNIT	Short Notice Inviting e-Tender	

## **Invitation For Bids (IFB)**

1. Bids are invited by DC & DEO, Yadgir in two bids – Eligibility and Financial bid from well established and reputed organizations / agencies / suppliers who fulfill the eligibility criteria and having sufficient infrastructure & Manpower and proven track record in the field of Video Recording (Video and Audio) for implementation of Videography of critical events in two Parliamentary Constituencies during the period of Lok Sabha Elections, 2019 for Assistant Returning Officers, Observers, Sector Officer, Sector Magistrate, Various Teams & DEO Office towards Lok Sabha Elections 2019 on a turnkey and rental basis.

Tenderer / Bidder should submit the proposal on the <http://eproc.karnataka.gov.in/>. The first part will consist of Eligibility Proposal and the second part will consist of Financial Proposal.

2. Complete bid document terms and conditions and tender form containing all the details has been published on the websites [www.yadgir.nic.in](http://www.yadgir.nic.in).
3. The Bids can be submitted up to date and time given in SNIT.
4. An Earnest Money Deposit (E.M.D.) of Rs 2.70 Lakhs should be provided by the tenderer / bidder interested in the respective category. The EMD has to be paid online before the last date and time for online submission of bids as given in the SNIT. EMD in any other form will not be accepted.
5. Bids would be considered only in the prescribed form/ document. Bids not submitted in prescribed format will be summarily rejected.
6. The eligibility Bid will be opened as per schedule in SNIT. The qualifying bids of the eligibility evaluation process shall only be considered for further evaluation of Financial Bid. The Financial bid will be opened in time as mentioned in the SNIT. In case there is a change in this scheduled date and/or time, then the qualified bidders (eligibility bid) will be intimated about the date and time by a letter/email/Phone Call.
7. No contractual obligation whatsoever shall arise from the Tender Document/ bidding process unless and until a formal contract is signed and executed between the tendering authority and the successful bidder.
8. DC & DEO, Yadgir may extend the date for submission of Bids. In such cases all rights and obligations of the DC & DEO, Yadgir and bidders previously subject to the deadline will thereafter be subject to the deadline as extended. Any such extensions shall be informed to bidders through corrigendum issued on e-tendering portal.
9. Bidders desirous of using NEFT/RTGS or OTC mode for making payments must download challan only from the e-procurement portal and not use any other challan form.
10. The Bidder shall be deemed to have satisfied himself fully before Bidding as to the correctness and sufficiency of its Bids for the contract and price quoted in the Bid to cover all obligations under this Tender.

11. It must be clearly understood that the Terms and Conditions and specifications are intended to be strictly enforced. No escalation of cost in the Tender by the Bidder will be permitted throughout the period of Agreement or throughout the period of completion of contract whichever is later on account of any reasons whatsoever.
12. The Bidder shall be fully and completely responsible to DC & DEO, Yadgir for all the deliveries and deliverables.
13. Bidders shall not make attempts to establish unsolicited and unauthorized contact with the Tender Inviting Authority, Tender Scrutiny Committee, Tender Accepting Authority, after the opening of the Tender and prior to the notification of the Award and any attempt by any Bidder to bring in extraneous pressures on the Tender Accepting Authority shall be sufficient reasons to disqualify the Bidder.
14. Notwithstanding anything mentioned above, the Tender Inviting Authority or the Tender Accepting Authority may seek clarifications from the Bidders relating to the tenders submitted by them during the evaluation of tenders.
15. Due to security reasons, the bidder is required not to disclose that they are bidding for this assignment, or in any way disclose that they are performing this assignment to any third party without the consent of the Nodal Officer or the Contracting Authority.
16. DC & DEO, Yadgir disclaims any factual/ or any other errors in this document (the onus is purely on the individual bidders to verify such information) and the information provided herein is intended only to help the bidder to prepare a logical bid-proposal.

#### ***Eligibility Criteria & Mandatory Conditions***

The tenderer / bidder must fulfill the following eligibility conditions and must also submit documentary evidence in support of fulfilling these conditions while submitting the Technical Bid. The scanned copy/copies of these documents should be uploaded on the e-tendering website during submission of bids before its last date. Failure to comply with these requirements may result in the bid being rejected.

**Note: Tenderers / Bidders** should read these conditions carefully and comply strictly while submitting their Bids.

**Note:** Financial bids shall be opened and considered of only those bidders who qualify in the eligibility/technical bids process.

**PRE-QUALIFICATION CRITERIA FOR TENDERER / BIDDER FOR THE PURPOSE OF QUOTING IN THIS TENDER:**

S1. No	Clause	Documents require
1.	The Tenderer / Bidder should have a proprietorship firm / partnership firm / registered company under Company Registration Act of India engaged in trade or business of Video Recording Services on the date of issue of the Notice Inviting Tender.	a) <b>Valid documentary proof of:</b> - Certificate of incorporation - Registration Certificate (upload and save document as 'Document A')
2.	The Tenderer's / Bidder's should have been in the Video Recording/photography Services for 10 Years in India as on the date of issue of the Notice Inviting Tender.	a) <b>Valid documentary proof of:</b> - Copy of work order or agreement with completion certificate from the customer. (upload and save document As 'Document B')
3.	The Tenderer / Bidder should have experience of successfully completing similar type of works during the last Ten years. The similar type of works related to elections, event management etc where 100+ videographers/ photographers were engaged.	a) <b>Valid documentary proof of:</b> - Sufficient documentary proof should be provided. (upload and save document As 'Document C')
4.	The Tenderer / Bidder should have a positive net worth with cumulative turnover of Rs. 25.00 Lakhs during the last 10 financial years.	a) Valid documentary proof of: 1. Balance sheet clearly indicating the Year & Turnover details. <p align="center">OR</p> 2. CA Certificate showing Turn over details. <p align="center">OR</p> 3. Bank Statement Certified by Bank Manager (upload and save document As 'Document D')
5.	The Tenderer / Bidder must submit their valid PAN, GST Registration Certificate.	a) <b>Valid documentary proof of:</b> - Valid PAN/GST Registration (upload and save document As 'Document E')

**NOTE:-**

- ➔ Tenderer / Bidders are requested to upload a scanned copy of the original documents as valid documentary proof
- ➔ Any promoter/partner/director of a firm who is brought into the firm after the publication of tender notice shall not be considered for fulfilling this eligibility criterion.
- ➔ Only one bid is permitted by a single Tenderer/Bidder. A Tenderer/Bidder found to be submitting more than one Bid in different firm names, then such a bid of the tenderer/bidder shall be disqualified and his/her technical bid shall not be opened/considered and the EMD forfeited.

- Keeping in mind the local service setup and accessibility required to extend support /services during the operational period, it is considered essential that the bidder should be able to execute and integrate all the items mentioned in the tender into a single solution/platform.

**Forfeiture of EMD:**

The EMD taken from the tenderer/bidder shall be forfeited in the following cases:-

- If the tenderer/bidder withdraws or modifies his bid proposal after opening of bids or during the period of bid validity or its extended period, if any; or
- In the case of a successful tenderer/bidder, the tenderer/bidder fails to sign the contract for any reason not attributable to the DC & DEO, Yadgir
- During the bid process, if a tenderer/bidder indulges in any such deliberate act which would jeopardize or unnecessarily delay the process of bid evaluation and finalization.
- During the bid process, if any information submitted by the bidder is found wrong / manipulated / hidden in the bid.

Tenders without valid E.M.D. at the time of opening of the technical bid will be rejected.

**Clarification and Amendment of Bidding Document**

1. Interested tenderer/bidder may visit Deputy Commissioner Office, Mini Vidhan Saudha, Chittapur Road Yadgir during the working hours on or before **17/03/2019 up to 03.00 pm.**
2. As a result of pre-bid queries, if modifications in the bidding document, specifications of services and/ or goods are considered necessary, they may be done by issuing a addendum/ corrigendum and the corrigendum/ addendum will be placed on all the websites as specified in the SNIT.
3. The tendering authority reserves the right not to respond to any/all queries raised or clarifications sought if, in their opinion and at their sole discretion, they consider that it would be inappropriate or do not find any merit in it.

**Amendment of Bidding Document**

1. At any time prior to the deadline for submission of the Bids, the tendering authority may amend the Bidding document by issuing Corrigendum/ Supplement.
2. Any Corrigendum/ Supplement issued shall be a part of the Bidding document.  
To give prospective Tenderers / Bidders reasonable time in which to take a Corrigendum/ Supplement into account in preparing their Bids, the tendering authority may, at its discretion, extend the deadline for the submission of the Bids.
3. Any change in date of submission and opening of bids would be published/communicated in appropriate manner including the websites mentioned in the SNIT.



### **Submission and Opening of Bids:**

The tenderer / bidder is responsible for all costs incurred in connection with participation in this process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of proposal, in providing any additional information required by DC & DEO , Yadgir to facilitate the evaluation process, and in negotiating a definitive contract or all such activities related to the bid process. DC & DEO, Yadgir will be in no case responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

### **Validity of Bids:**

1. Bids shall remain valid for 180 days from the date of bid opening as prescribed by Tendering Authority. A Bid valid for a shorter period shall be rejected and treated as nonresponsive.
2. In exceptional circumstances, the Tendering Authority may solicit the Tenderer's/Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing (letter/e-mail).
3. **SELECTION CRITERIA:** The lowest rate quoted for 1). entire day (10 to 12hours) 2). Whole day (day & night shift, 24 hours) along with other Terms & Conditions will be eligible criteria for selection of the lowest bidder.
4. All the statutory taxes as payable should be distinctly stated.
5. Vague and conditional offer shall not be considered.
6. All instructions which are necessary for execution of the work, shall be issued by the DC & DEO , Yadgir . The DC & DEO, Yadgir reserves the right to accept or reject tender without giving any reason.
7. **Arbitration:** The decision of the DC & DEO , Yadgir as to whether the goods confirm or not to respective specification or whether the same are of good quality or not, shall be final.
8. All litigations arising out of above terms & conditions shall be subject to the jurisdiction of Court at Yadgir.
9. Terms of Payment to the videographer will be made only if work is satisfactorily completed by the videographer. The TDS & GST at the source will be deducted as per the Govt. rule and regulations.
10. **Right to reject the tender:** The DC & DEO, Yadgir reserves the right to reject any or all tenders without any assigning reasons thereof.

### **Clarification of Bids**

1. To assist in the examination, evaluation, comparison and post qualification of the bids, the tendering authority may, at its discretion, ask any tenderer /bidder for a clarification of his/her bid. The tendering authority's request for clarification and the response shall be in writing or email.
2. Any clarification submitted by a tenderer/bidder with regard to his/her bid that is not in response to a request by the tendering authority shall not be considered.
3. No change in the prices or substance of the bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the tendering authority in the evaluation of the Commercial/ Financial Bids if any.

### **Evaluation of Financial Bids**

1. Conditional bids are liable to be rejected. However, financial implication of conditions may be worked out and added to the quoted price.
2. The evaluation shall include all costs and all taxes and duties applicable to the bidder as per law of the Central / State Government/ Local Authorities.
3. The offers shall be evaluated and marked L1, L2, L3 etc. L1 being lowest offer and then others in ascending order for each item.
4. The Tendering Authority / designated Tender Evaluation Committee shall prepare a comparative statement in tabular form and its report on evaluation of financial bids and with the recommendation to sanction the best offer to the DEO for approval
5. In case of the lowest total value quoted are same by different bidders, the tendering authority reserves the right to give the work-order to any of those bidder (with same lowest values) taking into consideration the interest of the State.

**Tendering authority's Right to Accept/ Reject any or all of the Bids:** The tendering authority reserves the right to accept or reject any bid, and to annul (cancel) the bidding process and reject all Bids at any time prior to Contract award, without thereby incurring any liability to the tenderer(s)/bidder(s) or any obligation to inform the affected tenderer(s)/bidder(s) of the grounds for the Purchasers action.

1. The Purchaser/ Biding Authority reserves the right to accept any Bid not necessarily the lowest, reject any Bid without assigning any reason.
2. The contractor(s) shall not assign or sub-let his contract or any substantial part thereof to any other agency.

### **Security Deposit:-**

1. The security Deposit @ 10% of the work value has to be submitted by the successful bidder that shall be awarded with work order.
2. An EMD may be adjusted and kept as security deposit security during the execution of the project of the Successful bidder that shall be awarded with the work order.

### **Terms of Payment**

The payment towards the above project shall be as follows:

1. Bills should be presented by the supplier to DC & DEO, Yadgir immediately after completion of Election along with external HDD or DVD as required by DC & DEO, Yadgir.
2. DC & DEO, Yadgir shall make the payments upon receiving the bills from Successful bidder TDS & GST may be deducted as per rules.
3. Payment shall be made through cheque/NEFT/RTGS

### **General Terms and Conditions**

1. The videographer/appointed vendor whether an individual or agency should not have any political leaning or affiliation with any political party or candidate.
2. The video agency/ videographer should not have been hired at the same time by any political party or candidate.
3. The videographers with Cameras shall be at the disposal of DC & DEO Yadgir, Assistant Returning Officers and Tahasildars & other officers like FST/SST/VST whose offices are situated in different Talukas of Yadgir District and shall work under their supervision and guidance or under personal supervision or guidance of Senior Election officer so appointed for the purpose by the concerned.
4. The videographer shall accompany the concerned Election Officer in a Government vehicle to attend videography work during election and may also be asked to accompany Observers appointed by Election Commission of India, New Delhi as and when required.
5. The videographer should open the camera in the presence of Assistant Returning officer or Election Related Officer authorized by Assistant Returning officer for this purpose and hand over the filled CD/ DVD/external storage. He should obtain the signature of Returning Officer/Authorized Officer on CD/ DVD before it is installed in the camera.
6. The videographer shall not leave the office of where he is deployed under any circumstances. Prior written permission of the Assistant Returning officer shall be obtained by him for the purpose which will be granted only if alternative arrangements have been made.
7. The videographer should immediately replace the camera, which is not functioning satisfactorily or which is rendered out of order in the operations. Failure to do so, will result in 25% cut in the total payment payable to the videographer in addition to the deduction for the period of absence from duty. In case replacement is not made at once, full day's charge will be deducted.
8. The videographer should not accept the hospitality of any contesting candidate or political party or their agents.
9. The videographer shall be required to furnish e-Payment amounting to 2.5% of the total amount payable to him for 30 days work as security deposit. This amount shall be deposited at the time of

award of work. The Demand Draft should be in the name of the DC & DEO, Yadgir The Demand Draft will be returned to the concerned videographer on completion of work.

10. For any lapse on part of videographer or breach of conditions, he shall be liable to forfeit his entire security deposit. In addition, 25% of the total amount payable to him may be deducted without prejudice to any other appropriate legal action.
11. The videographer should not remove the data from his Camera without prior permission of the Deputy Commissioner & DEO, ARO or an Officer authorized by him in writing.
12. The videographer has to give an undertaking that he does not have any political leanings or affiliations that he is not related to any contesting candidate and he has not been hired at the same time by any political party or candidate for this work. Without such an undertaking, the tender will be rejected. Appropriate media (latest technology) should be used for entire videography.
13. The decision would be left to the discretion of the DC & DEO Yadgir as to the total number of cameras that are to be engaged from one agency/individual videographers.
14. The videographer shall be engaged taking into account the past experience of the said work and after screening thoroughly as to professional competency track record, financial viability and other related factors.
15. The videographer should not demand any particular area for videography. The Tenderer / Bidder should be capable of providing around 300+ sufficiently skilled videographers/photographers for video recording for around 30-60 days period having requisite experience
16. Estimated quantity of videographers and photographers

SI No	Particulars	No of Videographers
01	36-Shorapur	36
02	37-Shahapur	35
03	38-Yadgir	37
04	39-Gurumitakal	38
05	DEO	01
06	Observer	02
07	ARO	04

**Note: \*The quantities mentioned above are only estimated.**

The required videographers and photographers mentioned above may also increase or decrease depending up on the requirement.

## Financial Bid (Tentative /Format)

Tender No: Rev:ELN: 2018-19

Dated on:

Item No	Description	Unit	Unit Rate	GST @ 18%	Total Amount in RS	Words
1	2	3	4	5	6(=4+5)	6
01	Videography of critical events during the period of Loksabha Elections Karnataka, 2019 (for 24 Hours)	Whole day (Comprising of 24 Hrs)				
02	Videography of critical events during the period of Loksabha Elections Karnataka, 2019 – Entire Day(10 to 12 Hours)	Entire Day (Comprising of 12-16 Hours)				
02	Providing copy of the footage/recordings in necessary External Storage device media of Videography/Photography of critical events during the period of Loksabha Elections Karnataka, 2019	Per Storage media of 2 TB each.				
03	Providing copy of the footage/recordings in necessary External Storage device media of Videography/Photography of critical events during the period of Loksabha Elections Karnataka, 2019.	media (DVD) Per Storage				

Note:

1. This Financial Bid to be printed on Letterhead of the Bidder
2. All Costs quoted shall be in Indian Rupees
3. All Costs quoted should be inclusive of Taxes
4. If there is discrepancy of amount mentioned in Figures and words then the amount mentioned in Figures shall be considered as Final.

**I. Addressed to:**

A	Name of the Bidding authority	DC & DEO, Yadgir
B	Address	Mini Vidhan Soudha Chittapur Road, Yadgir
C	Telephone	08473-253705

**II. SNIT Reference No: REV/ELN/ 2018-19****Date:****III. Other related details:**

1	Name of Bidder with Office Address				
2	Name & Designation of Authorized Signatory				
3	Year of Establishment				
4	Type of Firm	Public Ltd.	Private Ltd	Partnership	Proprietary
	Put Tick ( ) mark				
5	Telephone Number(s)/ Mobile				
6	Website URL				
7	Fax No.				
8	Email Address				
9	Registered Office Address in Karnataka	Address			
		Phone		Fax	
		Contact Person			
10	Service Centre (s) in Karnataka	Address			
		Phone		Fax	
		Contact Person			

(enclose list of Service Center consisting name of contact person, telephone no., e-mail address, office address.)

- IV.** We agree to abide by all the conditions mentioned in this Bid Document issued by the Tendering Authority.
- V.** Reproduced/ re-word-processed formats or Tenderers/Bidders own formats for the price bids will disqualify the Bid. However the Tenderer/Bidder can reproduce exactly the same format for clarity in filling due to shortage of space.
- VI.** The rates quoted are applicable up to 180 days from the date of opening of bid. The validity period can be extended with mutual agreement. Following documents are attached towards the proof of earnest money deposited in favor of DEO & DC Yadgir .

Sl No	Earnest Money deposited through	Challan Number	Dated
1	RTGS,NEFT , credit card payment, etc		

This Bid form and Terms & Conditions in token of acceptance of the terms mentioned in the **VII.** tender document along with duly filled letter of undertaking / declaration.

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Place : \_\_\_\_\_

Date : \_\_\_\_\_

Seal :

**Bidders Undertaking-I (Fill and upload)**

**(Indicative Format)**

(The form should be signed with seal and then scanned and uploaded on the tender wizard)

**(Certificate to be issued by bidder on the company letterhead)**

**UNDERTAKING**

To,  
Deputy Commissioner & DEO  
Mini Vidhan Saudha  
Yadgir

Sir/Madam,

Sub: Undertaking for participating in Tender for Videography of Critical Events for Lok Sabha Elections, 2019.

Ref: Tender No.: REV:ELN/ /2018-19

Date:

I/We \_\_\_\_\_ have gone through the Terms and Conditions, Scope of Work and Specification and will abide by them as laid down in the Tender Documents, Technical bid and Price Bid. I/ We have carefully read & understood the terms & conditions of the bid and agree to abide by them.

I/We \_\_\_\_\_ hereby confirm that our Company/Firm/Proprietorship does not have any political leanings or affiliations and that it is not related to any contesting candidate and it has not been hired at the same time by any political party or candidate for this work.

I/We \_\_\_\_\_ hereby confirm that our Company was not blacklisted by any State Governments/ Central Government/ Public Sector Undertakings during the last ten years.

I\We \_\_\_\_\_ hereby declare that all the particulars furnished by us in this tender are true to the best of my/our knowledge and we understand and accept that if at any stage, the information furnished is found to be incorrect or false, we are liable for disqualification from this tender and also are liable for any penal actions that may arise due to the above.

I/We \_\_\_\_\_ certify that we are liable and responsible for any disputes arising out of the Intellectual Property Rights.

I/We \_\_\_\_\_ understand that I/We are liable to be blacklisted.

**Note:**

- 1. Declaration in the company's letter head should be submitted as per the format given above.**
- 2. If the bidding firm has been blacklisted by any State Governments/ Central Government/ Public Sector Undertakings earlier before 6 years, then the details should be provided.**

Yours faithfully,  
for \_\_\_\_\_  
Name, Signature  
Designation  
Seal