

**GOVT OF PUNJAB**  
**Department of Rural Development & Panchayats,**  
**O/o Additional Deputy Commissioner (Dev.)**  
**Zila Parishad Complex, Moga**

Applications are invited for the following posts under Punjab State Rural Livelihood Mission (PSRLM) purely on contractual basis:

Sr. No.	Name of the post	No. of Posts required	Desired Educational Qualification and	Proposed Remuneration as per HR Manual (In Rs.)	Mode of recruitment
1	District Program Manager	1	<p>Post Graduate Degree or diploma or Post-Graduation in Rural Development/ Management/Business Administration/ Agri-Business Management/ Social Work/ Sociology / Agriculture &amp; Allied Disciplines like Horticulture, Floriculture etc/ Veterinary Sciences and Allied Disciplines like Dairying, Poultry, Sheep-Breeding, Piggery etc. with 1st Division</p> <p>He/ she should have at least 5 years post qualification experience in the implementation of rural development programmes. Experience of successfully leading large team and multidisciplinary team as well as executing livelihoods, SHGs and rural development programmes with demonstration. Having work experience of institution &amp; capacity building of multi-tier community institutions essentially with SHG federations/ producer companies, preferably in livelihoods and/or Microfinance sector.</p> <p>Proficiency in working with MS office application and internet is required.</p> <p>. Candidate Should have passed Punjabi language at Matric Level.</p>	45000/-	Direct Contract

2	District Functional Manager	1	<p>Post-Graduation degree or Diploma in Finance or MBA (Banking &amp; Finance Programme Structure) or Master in Finance &amp; Control (MFC) or Economics or Commerce or Master in Business Economics (MBE) with 1st Division for DFM- Financial Inclusion</p> <p>-He/ she should have at least 3 years of post-qualification relevant work experience, out of which 2 years thematic work experience. -In the case of retired bankers, he should be having Post Graduate Degree or CAIIB, having worked as Senior Management Executive/ Lead District Manager in a Public Sector Banks.</p> <p>Maximum age in case of retired persons: 62 yrs (Sixty-two yrs)</p> <p>Post-Graduation in Rural Development/ Management/ Business Administration/ Agri Business Management/ Social work/ Agriculture &amp; Allied Disciplines like Horticulture, Floriculture etc/ Veterinary Sciences &amp; Allied Disciplines like Dairying, Poultry, Sheep Breeding, Piggery etc . with 1st Division for DFM-Livelihoods</p> <p>He/ she should have at least 4 (Four) years post qualification of relevant work experience out of which 2 years work experience of livelihoods promotion project and have experience of working with community institution, their federations and producer groups on livelihoods issues. He should have experience in project appraisal- technical, financial and commercial of non-farm sector based activities. - Person having practical experience in preparation, technical and financial appraisal and implementation of livelihood projects at the national or state level will be given due weight age. . Candidate Should have passed Punjabi language at Matric Level.</p>	30000/-	Direct Contract
3	Block Program Manager	4	Min Graduate: Preferably Post Graduate degree or Diploma or Post-Graduation in Rural Development/	25000/-	Direct Contract

			<p>Management/ Business Administration/ Agri Business Management/ Social work/ Agriculture &amp; Allied Disciplines like Horticulture, Floriculture etc/ Veterinary Sciences &amp; Allied Disciplines like Dairying, Poultry, Sheep Breeding, Piggery etc . with 1st Division.</p> <p>He/ she should have at least 2 years for post graduate and Min 3 years for graduate post qualification of relevant work experience of working with community institution, their federations and producer groups on livelihoods issues (rural Development)</p> <p>Person having practical experience in preparation, technical and financial appraisal and implementation of livelihood projects at the national or state level will be given due weight age.</p> <p>. Candidate Should have passed Punjabi language at Matric Level.</p>		
4	Cluster Coordinator	7	<p>Min Graduation / Post graduate degree or diploma. Preferably Diploma in Rural Development/ Management / Agri Business Management/ Social Science. 10+2 from within community.</p> <p>Experience: 1-2 years of experience in working with poor in the area of social mobilization, Institutional building and capacity building will be preferred.</p> <p>A local candidate will be preferred.</p> <p>Knowledge of MS office application and internet is required.</p> <p>A combination of the following attributes will be desirable</p> <p>S/he should have passion for working with poor, S/he should have a commitment to undertake</p>	18000/-	Direct Contract

			grassroots level assignments and stay with rural poor community, S/he should have ability to work in/with teams, S/he should have good academic career, S/he should be proficient in Punjabi . Candidate Should have passed Punjabi language at Matric Level.		
5	District MIS	1	a) Min Graduate, Proficiency in data entry, computer MS office work and/ or Knowledge of tally, accounting and other accounting software. Preferably BCA/MCA/BE-(IT or CS)/Commerce Graduate or Post Graduate with PGDCA. High Level computer operational skill is essential with minimum 30 WPM typing speed in English and Punjabi Language. Commerce graduate out of simple Graduation and Post-Graduation may be given preference for selection.  Having 3 year working experience in rolling out MIS and data uploading for development projects . Candidates with prior experience of working with Govt. projects will be given more weight age. Proficiency in data entry, computer MS-Office work. Candidate Should have passed Punjabi language at Matric Level.	20000/-	Direct Contract /Out Source
6	Block MIS	5	a) Min Graduate, Proficiency in data entry, computer MS office work and/ or Knowledge of tally, accounting and other accounting software. Preferably BCA/MCA/BE-(IT or CS)/Commerce Graduate or Post Graduate with PGDCA. High Level computer operational skill is essential with minimum 30 WPM typing speed in English and	20000/-	Direct Contract /Out Source

			<p>Punjabi Language. Commerce graduate out of simple Graduation and Post-Graduation may be given preference for selection.</p> <p>Having 3 year working experience in rolling out MIS and data uploading for development projects . Candidates with prior experience of working with Govt. projects will be given more weight age. Proficiency in data entry, computer MS-Office work.</p> <p>Candidate Should have passed Punjabi language at Matric Level.</p>		
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Maximum age limit for all the above mentioned posts is 55 years except retired Candidates who should not be more than 62 years. The reservation will be as per policy of State Government. Interested candidates fulfilling the above conditions are required to submit their applications in the prescribed format (available on <https://moga.nic.in/>) along with photocopies of certificates/ testimonials by 28/01/2019 by hand in the office of Additional Deputy Commissioner (Dev.), Zila Parishad Complex, Moga (NRLM Office). The list of eligible candidates will be uploaded on the website. Only eligible and shortlisted candidates will be asked to appear for the interview/test in the office of Additional Deputy Commissioner (Dev.), Zila Parishad Complex, Moga (NRLM Office). The date & time of the interview/test will be intimated only to the eligible candidates through on website. No interview letters will be sent separately and No TA/DA will be paid. The department has the right to increase or decrease and postpone or cancel the interview at any time.

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Additional Deputy Commissioner (Dev.) – Cum  
-Chief Executive Officer Aajeevika,  
Moga