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उपायुक्त / जिलाधीश कार्यालय, पलवल  
Deputy Commissioner/ District Magistrate Office, Palwal.

**ORDER**

In view of the emergent situation of Novel Corona Virus (COVID-19) and directions received from Government time to time, the following measures are to be taken immediately:-

- a) The supply and chain management of all medical requirements are to be maintained. The stock position, source of purchase are to be ascertained in advance.
- b) All the food items w.r.t to stock, sources of purchase and supply and chain management to the doorsteps of all residents of Palwal is to be worked out in advance.
- c) The quarantine facilities need to be augmented by identification of more places with all boarding and lodging facilities.
- d) Isolation ward facilities need to be further augmented in addition of being created already and all arrangements for shifting of effected persons to other places need to be worked out in advance.
- e) The requisite personnel for home quarantine are to be identified and their logistics, boarding and lodging are to be ensured at safer places. A complete team of Magistrates, Police and Medical is to be prepared in advance for the said purpose.
- f) Strong need of identification of additional manpower and volunteers with their training must be ensured in association with Red Cross and medical personnel.

ADC is hereby designated as the Nodal Officer for all these aforesaid mentioned steps. The committee already constituted under the chairmanship of ADC vide Order Endst. No. 6578 dated 20.03.2020 would ensure the identification of source of purchase, purchase rate and supply of any of the items required for the said purpose. The rate already fixed by State Government or any Govt./Semi Govt. agency may be considered for the purchase. The Committee, if think, appropriate may associate any other member of other department for which the purchases are being made.

As per Government directions, there would be no shortage of funds and the Govt. department may use their own budget for all the purchases. The department may demand funds from D.C office and all such purchases are to be carried out as per SOP and accounts are to be maintained accordingly. District Revenue Officer, Palwal would maintain the record pertaining to the funds issued by the Government for this purpose.

Deputy Commissioner,  
Palwal.

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Deputy Commissioner/ District Magistrate Office, Palwal.

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Endst. No. 6614-20/MB Dated: 23-03-2020

Copy is forwarded to the following for information and necessary action:-

1. ADC, Palwal.
2. All Committee Members
3. Civil Surgeon
4. Head of Offices, District Palwal.
5. P.S. to Chief Secretary for kind information of Worthy Chief Secretary, pl.
6. P.S. to FCR and ACS, Govt. of Haryana, Revenue & Disaster Management, Chandigarh for kind information of Worthy FCR & ACS, please.
7. P.S. to ACS, Govt. of Haryana, Health Department for kind information of Worthy ACS, Health, please.

  
Deputy Commissioner,  
Palwal.