

Proceedings of the review of snow manual meeting to discuss strategies to deal with emergency situation during snowfall, held on 11/01/2018 at 11:00 AM under the chairmanship of Shri Amit Kashyap, IAS, Deputy Commissioner-cum-Chairman, DDMA, Shimla in the office chamber of Worthy Deputy Commissioner.

The following attended the meeting:

Sr.	Name	Designation	Contact No.
1	Omapati Jamwal	SP Shimla	9418136663
2	G.C.Negi	ADM(P), Shimla	9418499992
3	Rohit Jamwal	MC Commissioner Shimla	9418989000
4	Neeraj Mittal	CMO Shimla	9816070555
5	Ajit Bhardwaj	S.D.M, Shimla Urban	9418460333
6	Pankaj Dadwal	SE(OP) HPSEB	9418052907
7	Ajay Verma	SE NH Shimla	9418488859
8	Manmohan Singh	Director IMD	9816127668
9	Pawan Kumar Chauhan	ACF Forest Shimla Urban	9418090008
10	Sanjeev Gupta	Tehsildar Shimla (U)	9816009140
11	R.S Jaswal	EE NH Div. Theog	9418073629
12	B S Chauhan	Commandant HG Bn 2nd Shimla -2	9816003564
13	R P Nepta	Bn ADMN Office HG/CP 3rd Bn Shimla	9816471717
14	Gurbachan Singh	RM, HRTC Rural	9418094897
15	Sukh Dev	Divisional Fire Officer, Shimla	9418751660
16	Surjeet Singh Mehta	AE Mashobra PWD	9418456499
17	Rajesh Thakur	AE MC Shimla	9418458702
18	Vinod Kumar Sharma	AE Raj Bhawan Shimla	9418096012
19	Shravan Kumar	Food & Civil Supplies Officer Shimla	9418475277
20	Anil Goma	DPRO Shimla	9418103637
21	Dinesh Guleria	Tourism &C.A	7018039600
22	Rajinder Sharma	TM,HRTC Shimla	9418072548
23	Arun Kanwar	Tech Supdt. HP Milkfed	9816927909
24	V.S Rathore	Supdt. Tehsil Shimla (R)	9418050280
25	Ajender Chaudhary	W.M (HRTC) Taradevi	9418100560
26	Sunny Garg	JE Kasumpti-1 IPH, Shimla -9	9805311133
27	Pradeep Mehta	Sr Assistant DC Office Shimla	9805877781
28	Kamini Sharma	Project Associate, DDMA Shimla	9418120007
29	Narender Kaith	IT Coordinator, DDMA Shimla.	9459148880

Meeting commenced with the welcome speech by Additional District Magistrate (P)-cum-CEO, DDMA Shimla and after brief introduction of participants present from different departments, Worthy Chairman briefed about the purpose of holding this meeting. The Worthy Chairman emphasised that there should be proper strategy to tackle the challenges to be faced during the winter/snow season and during such time there should be proper communication and coordination between all line departments to provide basic amenities to general public.

Thereafter, discussions were taken up point wise and the following decisions were taken:-

1) Setting up of Control Room:

The Additional District Magistrate (P)-cum-C.E.O-DDMA Shimla apprised all the line departments that the Control Room has already been established in the District Emergency Operation Centre (DEOC) Shimla with toll free number i.e. 1077(24X7). It was also apprised that at present one supervisor and one data entry operator are always present (24X7) hrs in the District Emergency Operation Centre (DEOC). The C.E.O apprised all the participants from line departments that as soon as the warning received from the Meteorological department, the bulk messages will be sent in advance to all the liaison officers of line departments by the DDMA Shimla. The Chairman directed that the control room should be equipped with wireless sets and the staff engaged in the DEOC Shimla should be trained to operate such equipment's and also directed that proper call signals should be displayed at DEOC Shimla. Thereafter, the Chairman asked the Director, IMD Shimla to apprise about the weather forecast. The Director apprised the chair that weather will mostly be dry for the next 10 days.

Action by: (All line departments)

2) Clearance of Roads:

The Chairman directed the representatives from HPPWD that the road should be opened/cleared 24X7 and also to ensure normalcy as soon as possible. The representative from

HPPWD apprised the Chairman that they have divided whole district into divisions and their department has made proper arrangements to meet any emergency situation during snow. The Chairman directed the representative from HPPWD to share their plan with DDMA Shimla. Thereafter, ADM(P) apprised all the participants that Shimla Town has been divided into following 5 sectors with respect to anticipated snowfall for better Disaster Management .

- **Sector-I:** Sanjauli, Dhalli, Naldehra, Kufri, Mashobra, Baldeyan, Chotta Shimla, Sanjauli.
- **Sector-II:** Dhalli-Sanjauli, IGMC, Lakkar Bazar upto Victory Tunnel, Kaithu, Dhalli, Bye - Pass, Bharari, Chaura Maidan, AG office, Annadale.
- **Sector-III:** Bye–Pass NH Road via ISBT upto Shoghi, BCS, Victory Tunnel, Chakker, Boileauganj, Totu, Nabha, Fagli, Khalini, Jutogh, Vikas Nagar.
- **Sector-IV:** Victory Tunnel, Cart Road upto Chotta Shimla, Oak Over, US Club, Ridge, Holly Lodge, Jakhu, Rich Mount, Ramchandra Chowk, KNH(Kamla Nehru Hospital), High Court, D.C. Office.
- **Sector-V:** Chotta Shimla, Mehli, Kasumpti, Pantha ghatti, H.P. Secretariat, Brock- Hurst.

The Additional District Magistrate(P)-cum-CEO, DDMA Shimla also apprised about the sector wise responsibilities fixed with the officers from concerned departments:-

Sector-I			
Sr.No.	Department	Name & Designation	Mobile Number
1.	Administration	Mr. Bhupinder Attri, SDM(Rural) Tehsildar (Rural) vacant	94184-78957
2.	Police	SDPO Theog vacant Dy.S.P.(City)	8894728005
3.	PWD	Mr.RajivSonik SDO,(PWD)	94180-38239
4.	M.C.	Sh. Sudhir Gupta Xen. R&B (MC) Mr. Manoj, JE, (MC)	94184-71478 98163-16754
5.	Forest	DM(HQ) vacant Mr.Amit Sharma, DFO Shimla(Rural) Mr.Inder Kumar, DFO Shimla(Urban)	9418040081 9418037973

6.	Electricity	Mr.Sushil Chauhan, SDO Sanjauli.	94180-95729
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Sector-II			
Sr.No.	Department	Name & Designation	Mobile Number
1.	Administration	ADM(L&O) Mr.H.L.Ghezta,Naib-Tehsildar(Rural)	98162-01613
2.	Police	Dy. S.P (Traffic)	88947-28007
3.	PWD	Jiveesh Thakur, SDO, PWD	94592-53657
4.	M.C.	Sh. Sudhir Gupta Xen. R&B (MC) Mr.Saksham, JE (MC)	94184-71478 94597-43003
5.	Forest	DM(HQ) vacant Mr. Amit Sharma, DFO Shimla(Rural) Mr. Inder Kumar, DFO Shimla(Urban)	94180-40081 94180-37973
6.	Electricity	Mr.Bhatia, SDO, Idgah	94181-41502

Sector-III			
Sr.No.	Department	Name & Designation	Mobile Number
1.	Administration	Mr. Ajeet Bhardwaj, SDM (U) DRO, Shimla	94184-60333
2.	Police	Additional S.P (City)	88947-28002
3.	PWD	Mr.Vinod Sharma, SDO, PWD.	94180-96012
4.	M.C.	Sh. Sudhir Gupta Xen. R&B (MC) Mr Bachittar Singh, JE, MC Shimla Mr Rakesh Kumar, JE, MC Shimla	94184-71478 94186-27780 98172-22688
5.	Forest	Mr. R.S.Jaswal, DM, Shimla Mr. Amit Sharma, DFO Shimla(Rural)	94180-78768 94180-40081
6.	Electricity	Mr. Dalip Rana, SDO, Boileauganj.	94180-59406

Sector-IV			
Sr.No.	Department	Name & Designation	Mobile Number
1.	Administration	Mr. G.C.Negi, ADM(P), Mr. Sanjeev Gupta, Tehsildar(Urban)	94184-99992 98160-09140
2.	Police	Dy. S.P.(HQ)	88947-28006

3.	PWD	Mr. Paresh Chauhan, SDO, (PWD)	94184-70740
4.	M.C.	Sh. Rajesh Thakur SDO R&B (MC) Mr Praveen Zinta, JE, MC Shimla Mr Rakesh Kumar, JE, MC Shimla Mr Dinesh Thakur, JE, MC Shimla Mr Rakesh Kumar, JE, MC Shimla	94184-58702 82191-80661 86797-73967 98160-35624 98172-22688
5.	Forest	Mr. Ved Prakash, DM(HQ South) Mr. Inder Kumar, DFO Shimla(Urban)	94180-17911 94180-37973
6.	Electricity	Mr. Vinod Chauhan, SDO Ridge	94181-07450

Sector-V			
Sr.No.	Department	Name & Designation	Mobile Number
1.	Administration	ADC Shimla Mr. S.K. Singha, PO(DRDA) Mr. Bal Krishan, Naib Tehsildar (Urban)	94184-56425 94180-69041
2.	Police	Mr. Praveer Thakur, Additional S.P	88947-28003
3.	PWD	Mr. Ravi Kaundal	94184-71478
4.	M.C.	Sh. Rajesh Thakur, SDO R&B (MC) Mr. Nikam Thakur, JE, MC Shimla.	9418458702 94180-76416
5.	Forest	Mr. Inder Kumar, DFO(U) Shimla Mr. Amit Sharma, DFO Shimla(Rural)	94180-37973 94180-40081
6.	Electricity	Mr Dharam kant, SDO Kasumpti	94180-34997

Action by

(Administration/Police/PWD/MC/Forest/Electricity)

(3) Supply of Drinking Water:

IPH Department didn't depute senior responsible officer to attend the important meeting. Therefore, the issue relating to water supply during winter season could not be discussed. It is decided to convey displeasure to Chief Engineer IPH for not deputing responsible officer capable of taking decision in the meeting

Action by:

(IPH)

(4) Supply of Power:

Worthy Chairman directed the representative from HPSEB that their department should ensure uninterrupted supply of power in Shimla city and rural areas during the winter season. The representative of HPSEB apprised the worthy Chairman that their first priority for the restoration of electricity supply will be the main hospitals i.e. IGMC, KNH and DDU. The representative from HPSEB also apprised the Chair that the main reason of disruption of power is tree felling upon main line. The representative of HPSEB apprised the worthy Chairman that their department have their main power stations at Bharari, Malyana and Khalini and power for Shimla city is supplied from these power stations. Thereafter, the Worthy Chairman directed the representative from HPSEB that proper phone calls should be attended by the officials or persons dealing with the electricity complaints and people should be properly convinced regarding restoration of electricity supply. The worthy Chairman also directed the HPSEB department that the men working at late night should be well equipped with safety belts, shoes, gloves, helmet etc.

Action by:
(HPSEB)

(5) Services of Municipal Corporation Shimla:

Chairman apprised that the MC is primarily responsible to provide basic amenities to the citizens during winter season and directed the representative of Municipal Corporation Shimla to make necessary arrangement for winter season regarding clearance of roads, paths, supply of electricity, and supply of drinking water. The worthy Chairman asked the representative from MC Shimla to share the last year experience with salt for melting snow. The representative from MC Shimla apprised the Chair that the sand is more effective during snow season. He also apprised the Chairman that their department will hire extra labour from two contractors to deal with emergency situation and assured to hire more JCB'S in case of necessity. He also apprised that MC Shimla is having 2 JCBs which have been stationed at Ridge and IGMC and 2 robots stationed at Chotta Shimla and High Court.

Worthy Chairman also directed the MC Shimla that main focus should be given to clearing the roads leading to IGMC, DDU, KNH, H.P. Secretariat, High Court and VIP areas. Thereafter the

Chairman directed the representative from the MC Shimla that preventive steps may be taken for the uninterrupted supply of drinking water in Shimla Town.

Action by:
(MC Shimla)

(6) Services of National Highway:

The representative from National highway apprised the worthy Chairman about the preventive measures taken in advance by their department during snow season. The representative from NH requested to remove parking from Dhalli to Mashobra during snow season to tackle emergency situation. SP Shimla assured to depute Police personnel's on all points. Worthy Chairman directed National Highway authority to also Depute JCB'S and Man Power on Shogi, Taradevi road and NHAI authority be also informed accordingly. NH authority was further directed to keep liaison with the Sector Magistrate of the area.

Action by:
(Police, NH, NHAI)

(7) Services of Civil Defence/Home Guards and Fire Department:

Worthy Chairman asked the representative from Civil Defence/Home Guards and Fire Department about their preparation for snow season. The representative from Home Guard and civil defence apprised the Chairman that they have divided the district into two parts i.e. Upper area and Shimla town. He said that patrolling during snow season is done in Shimla town area especially IGMC, Jakhu for helping the stranded people till 8 PM.

QRTs are present in following areas:

- Theog 30 Jawans.
- Parala 12 jawans
- Chopal 30 Jawan
- Jubbal 30 Jawan
- Rohru 30 Jawan
- Chirgaon 30 Jawan
- Sarahan 30 Jawan.
- Shimla 24 Jawan for patrolling

It is further informed that 2 Rescue vehicles with non-skid chains are kept at Fire station Chotta Shimla. Control room is established near Lift Shimla and Mr Prem Raj, Senior Platoon Commander, Mob No: 9805944350 will be the I/C control room. Besides this they are having fire stations equipped with basic facilities like machinery, fire tender(Chain fitted) and human resources.

Following are the fire Station in District Shimla:

- The Mall Shimla
- Chotta Shimla
- Boileauganj
- Chopal
- Kotkhai
- Rohru
- Kumarsain
- Rampur
- Theog

Worthy Chairman directed the fire department to keep fire tenders and vehicles ready.

Action by:

(Civil Defence/Home Guards/Fire Department)

(8) Services of HRTC:

The representative from HRTC apprised Worthy Chairman that there are alternate routes from Shimla to Rohru and Chopal via Shillai and Shimla to Rampur via Basantpur during snowfall. He said that a control room is established in Old Bus stand where all kinds of queries can be addressed. Worthy Chairman directed the HRTC authority to plan for additional vehicles for convenience of general public and smooth functioning of transport facilities particularly Chailla, Poanta Sahib route in case of emergency. The representative of HRTC also requested to provide non-skid chains for 20 vehicles. Worthy Chairman accepted the request and directed him to purchase the non-skid chains according to requirement and the expenditure thereof will be borne by the DDMA Shimla.

Action by:

(HRTC)

(9) Role of the Police department:

SP Shimla apprised that Police Department will make proper arrangements to deal with emergency situations. Worthy Chairman desired from police department that the police personnel's performing duties during snowfall should also be equipped with proper gloves, snow boots, torches and raincoats etc.

Action by:
(SP Shimla)

(10) Supply of Essential Commodities:

Worthy Chairman asked the representative from food and civil supplies about their preparation for snow season. The representative from DFSC department said that necessary arrangements have been done to cope up with the problems of snow season. Proper stocking of essential commodities in snow bound area for 3 months have been done. He said that for proper supply of milk and bread in snow season during snowfall, advance stocking of milk and bread is done before one day according to the prediction of snowfall done by IMD Shimla. Worthy Deputy Commissioner Shimla directed the representative from DFSC to reserve stock of gas cylinders in gas agencies.

Action by:
(DFSC Shimla.)

(11) Services of Health Department:

C.M.O. apprised that all necessary arrangement have been done and stock of diesel has been purchased to meet at least 36 hours supply in case of emergency. Worthy Chairman directed that Sector Magistrate should keep water bottles, medicines, 10 blankets and first aid boxes in their vehicles to provide the basic first aid to victims/stranded people. C.M.O. will supply Stock of First Aid Kit/ Medicines to each Sector Magistrates.

Action by:
(All line deptts/CMO Shimla)

(12) Services of Tourism Department.

Worthy Chairman asked the representative from Tourism department regarding their preparation for snow season. The representative from Tourism Department explained that they have prepared pamphlets of do's and don'ts during snow season. The Chairman directed to install display screen to give proper information to tourists. Such type of screens should be installed near Shoghi and some other prominent areas for basic information regarding availability of rooms, hotels and condition of roads etc.

Action by:
(Tourism Department)

Action by:
(Tourism Department)

At the end, the worthy Chairman directed all the participants to have best coordination to deal with all emergency situations and to provide best response to the people.

The meeting ended with the vote of thanks to and from the Chair.

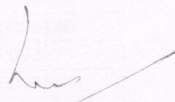

(G.C.Negi, H.A.S)
Additional District Magistrate (Protocol)-Cum
C.E.O, DDMA, Shimla

Endst No. SML-DDMA-Snow manual-2017-18-688.

Dated:- 19th January, 2018.

Copy forwarded to:

1. The Additional Chief Secretary (Revenue) to the Government of Himachal Pradesh.
2. The Secretary (GAD) to the Govt. of Himachal Pradesh Shimla-2 for information please.
3. The Divisional Commissioner Shimla, Division Shimla-2 for information please.
4. All the concerned departments for immediate necessary action.
5. All the participants.


(G.C.Negi, H.A.S)
Additional District Magistrate (Protocol)-Cum
C.E.O, DDMA, Shimla