

Sl No	Name of officer & employees	Designation	Duties assigned
1	Sri Subhadarsan Mishra	Asst. Collector	Over all supervision and direction of the section
2	Sri Rajanikanta Sahoo	Section Officer	Assembly question and all over supervision
3	Sri Surendra Narayan Panda	Sr. Revenue Assistant	Education matter, Industries matter, Health matter, Labour matter, Electric city matter and other miscellaneous correspondence

3- The section follows all the rules and regulation and circular issued by Govt form time to time.

4- Not applicable

5- Not applicable

6- Following files/documents are dealt in this section

i- Correspondences with Drinking water matter & sanitation matter.

ii- Correspondences with Education matter (School)

iii- Correspondences with Health matter

iv- Correspondences with Labour matter

v- Correspondences with Electric city matter

vi- Correspondences with assembly questions

vii- Correspondences of miscellaneous received from different quarters

7- Not applicable

8- Not applicable

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Sl. No.	Name	Designation	Contact No.
1	Sri Subha Darsan Mishra	Asst. Collector	8895512190
2	Sri Rajanikanta Sahoo	Section Officer(I/C)	9438592757
3	Sri Surendra Narayan Panda	SRA	9438299993 (9438299993)

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Monthly Remuneration of Officers and employees of this section.

Sl. No.	Name	Designation	Monthly Remuneration
1	Sri Subha Darsan Mishra	Asst. Collector	Rs 64,734/-
2	Sri Rajanikanta Sahoo	Section Officer(I/C)	Rs 49,000/-
3	Sri Surendra Narayan Panda	SRA	Rs 48,200/-

11- Not applicable


12- Not applicable

13- Not applicable

14- No information relating to this section is available in electric forms .

15- not available .

16- Since the section is a part of Collectorate , one officer is designated as PIO of overall offices of the Collectorate .There is no separate PIO for this section.


28.5.19
Assistant Collector Development,
Collectorate, Jajpur