

**TENDER DOCUMENT**  
FOR  
PURCHASE OF Laptops And Printers

**Setu Society Solapur**

Tender No. 2016/RB/Desk-05/Setu/P.N-87 /RR- 1702 /18 Date-30 /10/2018

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The information provided by the bidders in response to this Tender Document will become the property of Setu Society Solapur and will not be returned. Setu Society Solapur reserves the right to amend, rescind or reissue this Tender Document and all amendments will be advised to the bidders and such amendments will be binding on them. This document is prepared by Setu Society Solapur for purchase of Laptops And Printers. It should not be reused or copied or used either partially or fully in any form. Laptops And Printers

## Section -1 Invitation for Bids

1. In order to meet the Laptops And Printers Of requirement at its Setu Centers Setu Society Solapur invites sealed bids from eligible bidders for the supply, installation and 'commissioning of Laptops And Printers (Laptops And Printers ) along with operating system and other peripherals.
2. Tender methodology proposed to be adopted by the Setu Society Solapur will be "TWO Bid system" i.e. Technical Bid and Commercial Bid with Technical bid containing prequalification also. The Setu Society Solapur would enter into Pcontract with the bidder who qualify prequalification, technical bid and whose commercial bid is found to be Lowest Commercial Bid [L-1],
3. Minimum Eligibility Criteria I Pre-qualification criteria

### **The Bidder:**

A. Should be Original Equipment Manufacturers (OEM) / Authorized Dealer (AUD)/Distributor of OEM.

Bidders quoting as Authorized Distributors/dealers of the manufacturer will be considered provided:

- I. The Bidder furnishes Authorization from the Manufacturer of Laptops And Printers
- II. The Bidder as authorized agent, has supplied installed and commissioned Laptops And Printers and peripherals of the kind required by the Setu Society Solapur and has provided after sales service satisfactorily and such Laptops And Printers and peripherals must be in satisfactory operation for at least 3 years on the date of Bid opening and must be providing annual maintenance services for the above installations.

### **B. Should be a Registered Company.**

C. Should be in existence in core Laptops And Printers Laptops sales and services business for the last five (5) years

D. should have minimum average turnover or 4 Core per annum out of Indian Operations from the sale of Laptops And Printers Laptops And Printers during the last three (3) years ending March 2018. In case of Bidder not himself the manufacturer, the turnover should be of its own and not that of the principal.

E.Should be a profit making company for at least 2 years out of last 3 years as evidenced from the CA Certificate / Balance sheets.

F.Should have direct support centers at Solapur. In case of support through service partners details of customers supported by the service partners to be attached.

G.Should have successfully delivered Laptop And Printers at multiple locations in single order or separate order for laptop and Laptops And Printers during last 2 years.

H.Ministry of micro,small and medium enterprises Gov.of.India Udyog Aadhaar Registration Certificate is Compulsory.

## Summary Of Tenders

In order to meet the Laptops And Printers Of requirement at its Setu Centers Setu Society Solapur invites sealed bids from eligible bidders for the supply, installation and commissioning of Laptops And Printers (Laptops And Printers ) along with operating

S.N.	Bid Reference	
1	Tender Reference	2016/RB/DESK-5/SETU/S.No-07 RR-1702 Date- 30/ 10/2018
2	Purpose	Purchase of 643 Laptops & 643 Printers.
3	No. Of Envelopes ( <b>Non window, sealed</b> ) to be submitted	<b>02 (Two)</b> , containing: 1. Forwarding letter as per Annexure VII, Pre-Qualification and technical Bids as per Annexure II, Manufacturers Authorisation Form as per Annexure III, Bid form as per Annexure IV & Service Support Details as per Annexure V 2. Commercial Bid
4	Tender Fee	Rs-15000 /-
5	Earnest Money Deposit EMD	900000 /-
6	Availability Of Tender Form	<a href="http://www.mahatenders.gov.in">www.mahatenders.gov.in</a>
7	Tender Publishing Date	01 Nov 2018 At 11.00 A.M
8	Document Sale Start Date	01 Nov 2018 At 2.00 P.M
9	Last Date For Sale of Tender Documents	16 Nov 2018 At 3.00 P.M
10	Bid Submission End Date	16 Nov 2018 Time 5.45 Pm
11	Bid Opening	20 Nov 2018 Time 11.00 Am
12	Pre-Bid Meeting	12 Nov 2018 Time 11.00 Am Collector Office Solapur
13	Address For	Collector Office Solapur

	Communication			
14	<b>Contact details</b>			
Name	Designation	Phone	Fax	Email
Sanjay Teli	RDC	2721120	2621120	<a href="mailto:rdcsolapur@gmail.com">rdcsolapur@gmail.com</a>

Sd/-  
Collector Solapur

## **Section -2 Instruction for Bidders**

### **1 Introduction**

The bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required by the bidding documents may result in the rejection of its bid and will be at the bidder's own risk.

#### **A. TENDER FORM AND FEE**

A Complete Set Of Tender Documents is Available At [mahatenders.gov.in](http://mahatenders.gov.in) for Viewing And download .The Filled tenders form shall accompany a scanned copy of crossed demand Draft for an amount equal to tender fee Rs.3000 drawn on any scheduled bank having its branch in Solapur District In favor of the Setu Solapur Payable at Solapur at par Without Which tender will be taken as incomplete and non Responsive and Shall Not be considered. The D.D. Shall be submitted at Collector Office Solapur along with the Bid security in person only after bid submission and before bid opening date. The tender fee shall be non refundable. The Bidders must possess compatible digital signature Certificate of class 2 or Class 3 to participate in the e-Tendering Process.

#### **B. EARNEST MONEY DEPOSIT**

The Bidder Shall Furnish As part of its Bid Earnest Money Deposit in The Form of A DD Rs 300000 /- Drawn in favor of Setu Solapur District H.Q.

### **2 Pre-bid meeting / Clarification of Bids**

2.1 The bidder or its official representative (not more than two members from a given bidder) are invited to attend pre-bid meeting to be held on date and time at the venue mentioned in Section I (Schedule of events). It is the responsibility of the Bidders representatives (only one person per vendor) to be present at the venue of opening of Bids.

2.2 Clarification sought by bidder should be in writing (Letter/E-mail/FAX etc) and submitted latest by date and time mentioned in Section I (Schedule of events)

2.3 The text of the questions raised (without identifying the source of enquiry) and the response given by the Setu Society Solapur, together with amendment(s) to

the bidding document, if any, will be intimated to the bidders within the date and time mentioned in Section I (Schedule of events).

2.4 In case of any clarification required by Setu Society Solapur to assist in the examination, evaluation and comparison of bids, Setu Society Solapur may, at its discretion, ask the bidder for clarification. The response / Clarification shall be in writing and no change in the price of substance of the bid shall be sought, offered or permitted.

## 2.5 Technical Bid

1. Bidder to submit point by point compliance to the technical compliance and it should be included in the Bid

2. Any deviations from the specifications should be clearly brought out in the bid

3. Bidder to quote for entire package on a single responsibility basis for the goods and services it proposes to supply under the contract

2.6 Bidder required to submit the specific laptop which is submitted in tender document for demo purpose which is physically/technically tested by the technical authority which is compulsory. After completion of bidding process the bidder laptop will return to him on their postal address.

## 3. Amendment to the bidding document

1.1 At any time prior to the deadline for submission of Bids, the Setu Society Solapur, for any reason, whether, at its own initiative or in response to a clarification requested by a prospective Bidder, may modify the Bidding Document, by amendment.

1.2 All prospective Bidders that have received the Bidding Document from the Setu Society Solapur will be notified of the amendment in writing, Or by or E-mail and the said amendments will be binding on them.

1.3 In order to allow prospective Bidders reasonable time in which to take the amendment into account in preparing their Bids, the Setu Society Solapur, at its discretion, may extend the deadline for the submission of Bids.

## 4. Cost of Bidding

The Bidder shall bear all the costs associated with the preparation and submission of its Bid, and the Setu Society Solapur will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the Bidding process.

## 5. Documents constituting the bid

The Bidding document includes the following:

Invitation to Bid	Section I
Instruction for Bidders	Section II
General Terms and Conditions	Section III
Special Terms and Conditions	Section IV
Technical Specification of Laptops And Printers	Annexure I
Pre-qualification / Technical Bid	Annexure II
Manufacturer Authorisation Form [MAF1	Annexure III
Bid Form	Annexure IV
Service Support Details	Annexure V
Requirement /Delivery/Buyback Details	Annexure VI
Forwarding Letter	Annexure VII
Proforma of Indemnity	Annexure VII
Acceptance Criteria	Annexure IX
Undertaking of Authenticity for Laptops And Printers	Annexure X
Commercial Bid	Annexure XI

## 6 Format and signing of Bid

The Bidder shall prepare and submit the original bid, clearly marking “ORIGINAL BID FOR SUPPLY OF LAPTOPS AND PRINTERS Laptops And Printers ” on the top of the cover. Technical and commercial bids should be placed in two separate envelopes super scribed Technical Bid and Commercial Bid respectively.

**6.1** The Original bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person(s) duly authorized to bind the Bidder to the contract. The person(s) signing the bids shall initial all the pages of the bids, except for unamended printed literature.

**6.2** Any interlineations, erasures or overwriting shall be valid only if they are initialed by the person signing the bids.

## 7 Sealing and Marking of Bids

**7.1** The bidder shall submit a sealed non-window envelope containing

- Pre-qualification/minimum eligibility criteria, Technical bid and draft for' 500/- towards application amount in sealed non-window envelope.
- Commercial bid in sealed non-window envelope.

**7.2** The Bidder shall seal the envelope containing Pre-qualification/Minimum Eligibility Criteria and Technical bid in NON-WINDOW. The envelope should be superscribed with



## “ORIGINAL BID FOR SUPPLY OF LAPTOPS AND PRINTERS

7.3 The Bidder shall seal the envelope containing Commercial Bid in NONWINDOW. The envelope should be super scribed with “ORIGINAL BID FOR SUPPLY OF LAPTOPS AND PRINTERS - COMMERCIAL PROPOSAL”.

7.4 The envelopes shall be addressed to the Setu Society Solapur at the address given below:

President Setu Society Solapur Collector Office Solapur

7.5 If the envelop is not sealed and marked, the Setu Society Solapur will assume no responsibility for the Bid’s misplacement or its premature opening.

### **8. Last date for submission of Bids**

Last date for bid submission is mentioned in Section 1 (Schedule of events).

8.1 In the event of the specified date for the submission of bids, being declared a holiday By government the bids will be received up to the appointed time on the next working day.

8.2 The Setu Society Solapur may, at its discretion, extend the deadline for submission of Bids by amending the Bid Documents, in which case, all rights and obligations of the Setu Society Solapur and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

8.3 Any bid received by the Setu Society Solapur after the deadline for submission of bids prescribed by the Setu Society Solapur will be rejected and returned unopened to the bidder.

#### **8.4 Modification And/or Withdrawal of Bids:**

Bids once submitted will be treated, as final and no further correspondence will be entertained. No bid shall be modified after the deadline for submission of bids. No bidder shall be allowed to withdraw the bid, if bidder happens to be the successful bidder. The Setu Society Solapur has the right to reject any or all tenders received without assigning any reason whatsoever. The Setu Society Solapur shall not be responsible for non-receipt / no delivery of the bid documents due to any reason whatsoever.

## **9. Documents Establishing Bidder's Eligibility and Qualification**

9.1 The Bidder shall furnish, as part of its Bid, documents establishing the Bidder's eligibility to Bid and its qualifications to perform the contract.

9.2 The documentary evidence of the Bidder's qualifications to perform the Contract, if its Bid is accepted shall be established to the Setu Society Solapur's satisfaction:

9.3 That the Bidder has the Financial, Technical and Production/ Distribution/ Service capability necessary to perform the contract;

9.4 That the Bidder meets the qualification criteria as required under Minimum Eligibility Criteria and

9.5 That adequate, specialized Laptops And Printers , related software expertise are already available to ensure that the support services are responsive and the Bidder will assume total responsibility for the fault free operation of Laptops And Printers , software and maintenance during the mandatory 3 year warranty period and provide necessary maintenance services for further period, if desired by the Setu Society Solapur after the end of warranty period.

## **10 The Setu Society Solapur's Right to accept any Bid and to reject any or All Bids**

10.1 The Setu Society Solapur may at its discretion evaluate the vendors for supply of items detailed above based on the qualitative aspects broadly in respect of one or more of the following parameters:

- > Financial strength and market reputation
- > Annual Turnover for last 3 consecutive years
- > Profitability for last 2 years
- > Spread of Network of service centers
- > Supplies made to other Government in the last 2 years.
- > Quality and Promptness of service support
- > Vendors ability to honor the commitments
- > Setu Society Solapur's own past experience

10.2 The Setu Society Solapur reserves the right to accept or reject any Bid, and to annul the Bidding process and reject all Bids at any time prior to placing of purchase order, without thereby incurring any liability to the affected Bidder or

Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the Setu Society Solapur's action.

## **11 Evaluation of Bids**

### 11.1 Clarification of Bids

During evaluation of Bids, the Setu Society Solapur, at its discretion, may ask the Bidder for clarification of its Bid. The request for clarification and the response shall be in writing (e-Mail), and no change in the substance of the Bid shall be sought, offered or permitted.

### 11.2 Preliminary Examinations / Pre-qualification

In the first stage, Pre-qualification/Technical Bids will be opened in presence of a Technical Bids Opening Committee appointed for the purpose. It is the responsibility of the bidder's representative to be present at the time, on the date and at the place specified in the tender document. The bidders' representatives who are present shall sign a document evidencing their attendance.

The Setu Society Solapur will examine the Bids to determine whether they are complete, the documents have been properly signed, supporting papers/documents attached and the bids are generally in order.

The Setu Society Solapur may, at its sole discretion, waive any minor infirmity, nonconformity or irregularity in a Bid which does not constitute a material deviation, provided such a waiver does not prejudice or affect the relative ranking of any Bidder.

Prior to the detailed evaluation, the Setu Society Solapur will determine the substantial responsiveness of each Bid to the Bidding document. For purposes of these Clauses, a substantially responsive Bid is one, which conforms to all the terms and conditions of the Bidding Document without material deviations. The Setu Society Solapur's determination of a Bid's responsiveness is to be based on the contents of the Bid itself, without recourse to extrinsic evidence. The Setu Society Solapur would also evaluate the Bidson technical parameters.

If a Bid is not substantially responsive, it will be rejected by the Setu Society Solapur and may not subsequently be made responsive by the Bidder by correction of the nonconformity.

The Bidder is expected to examine all instructions, forms, terms and specification in

the Bidding Document. Failure to furnish all information required by the Bidding Document or to submit a Bid not substantially responsive to the Bidding Document in every respect will be at the Bidder's risk and may result in the rejection of its Bid.

All the bidders who qualify in pre-qualification and Technical evaluation would be shortlisted. Commercial bids of only shortlisted bidders would be opened.

Arithmetic errors, if any, in the price breakup format will be rectified on the following basis:

- If there is discrepancy between the unit price and the total price, which is obtained by multiplying the unit price with quantity, the unit price shall prevail and the total price shall be corrected unless it is a lower figure. If the supplier does not accept the correction of errors, its bid will be rejected. If there is discrepancy in the unit price quoted in figures and words, the unit price, in figures or in words, as the case may be, which corresponds to the total bid price for the item shall be taken as correct.
- If the vendor has not worked out the total bid price or the total bid price does not correspond to the unit price quoted either in words or figures, the unit price quoted in words shall be taken as correct.
- The Setu Society Solapur may waive off any minor infirmity or nonconformity or irregularity in a bid, which does not constitute a material deviation, provided such a waiving, does not prejudice or effect the relative ranking of any bidder.
- The Setu Society Solapur at its discretion can ask the vendors for the demonstration of all or some components/features of the Laptops And Printers quoted by them. However, the Setu Society Solapur will not pay/reimburse any expenditure incurred by the vendor for arranging the demonstration.

## **12 Contacting the Setu Society Solapur**

12.1 Bidder shall NOT contact the Setu Society Solapur on any matter relating to its Bid, from the time of opening of Bid to the time a communication in writing about its qualification or otherwise received from the Setu Society Solapur.

12.2 Any effort by the Bidder to influence the Setu Society Solapur in its decisions on Bid evaluation, Bid comparison may result in the rejection of the Bidder's Bid.

## **13 Award of Contract**

13.1 The Setu Society Solapur will award the contract to the successful Bidder, out of the Bidders who have responded to Setu Society Solapur's tender as referred above, who has been determined to qualify to perform the contract satisfactorily, and whose Bid has been determined to be substantially responsive, and is the lowest evaluated Bid.

13.2 The Setu Society Solapur reserves the right at the time of award of contract to increase or decrease of the quantity of goods or services or change in location where equipments are to be supplied from what was originally specified while floating the tender without any change in unit price or any other terms and conditions.

Sd/-

(Rajendra Bhosale I.A.S)  
**Collector Solapur**

### **Section -3 General Terms and Conditions**

(These terms and conditions are generic in nature, which have been mentioned for the knowledge of the bidders and may be changed to specific terms and conditions with necessary changes with each Purchase Order as and when applicable)

#### **1. Definitions**

In this Contract, the following terms shall be interpreted as indicated:

1.1 "The Setu Society Solapur" Means District Setu Solapur.

1.2 "The Contract" means the agreement entered into between the Setu Society Solapur, represented by its Officer and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein;

1.3 "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations;

1.4 "The Goods" means all of the equipment, machinery, and/or other materials which the Supplier is required to supply to the Setu Society Solapur under the Contract;

1.5 "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training and other such obligations of the Supplier covered under the Purchase Contract;

1.6 "TCC" means the Terms and Conditions of Contract contained in this section;

1.7 "The Supplier" or "the Vendor" means the individual or firm supplying or intending to supply the Goods and Services under this Contract; and

1.8 "The Project Site" means various Offices of Setu Suvudha Center District Setu Solapur.

## **2 Use of Contract Documents and Information**

2.1 The Supplier shall not, without the Setu Society Solapur's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the Setu Society Solapur in connection

therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

2.2 The Supplier will treat as confidential all data and information about the Setu Society Solapur, obtained in the execution of his responsibilities, in strict confidence and will not reveal such information to any other party without the prior written approval of the Setu Society Solapur.

## **3 Subcontracts**

3.1 The Supplier shall not assign to others, in whole or in part, their obligation to perform under the contract, except with the Setu Society Solapur's prior written consent.

3.2 The Supplier shall notify and obtain concurrence from the Setu Society Solapur in writing of all subcontracts / Franchisees awarded under the Contract, if not already specified in the quotation. Such notification, in the original quotation or later, shall not relieve the Supplier from any liability or obligation under the Contract.

3.3 Subcontracts / Franchisees must comply with the provisions of TCC.

## **4 Delivery**

4.1 The Bidder should deliver the goods/services within stipulated time as mentioned in Special terms and conditions from the date of Purchase Order.

4.2 Delivery of the Goods shall be made by the Supplier in accordance with the terms of the Purchase Contract. The vendor should take responsibility of the Goods till it reaches the delivery destination as informed by the Setu Society Solapur, transport to such place of destination in India, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier. Vendor shall organise the Road Permits wherever required, any letter required for this will be given by the Setu Society Solapur.

4.3 The Setu Society Solapur will consider the inability of the Bidder to deliver specified time limit, as a breach of contract and would entail the payment of Liquidation Damages on the part of the Bidder. The liquidation damages ) represent an estimate of the loss or damage that the Setu Society Solapur may have suffered due to delay in performance of the obligations (relating to delivery, operationalisation, implementation, training, acceptance, warranty, maintenance etc. of the deliverables) by the Bidder.

4.4 The Setu Society Solapur shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum as specified in Special Terms and Conditions

4.5 Products shall be supplied in a ready to use condition Connectors, Software Drivers, Manuals and Media etc.

4.6 The vendor shall integrate the Laptops And Printers

## **5 Delivery and Documents**

The details of shipping and/or other documents to be furnished by the Supplier are specified hereunder.

- 1 Original copy of Supplier's invoices showing contract number, goods description, quantity, unit price and total amount;
- 2 Manufacturer's / Supplier's warranty certificate;
- 3 Inspection certificate issued by the nominated inspection agency, if any, and the Supplier's factory inspection report and Quality Control Test Certificates.
- 3 The vendor to submit insurance certificate along with delivery documents.

## **6 Price**

6.1 Prices quoted by the bidders should include all local taxes, VAT, duties, levies, transportation costs and insurance costs till the equipment is accepted.

6.2 Once a contract price is arrived at, the same must remain firm and must not be subject to escalation during the performance of the contract due to fluctuation in foreign currency, change in the duty/tax structure, changes in costs related to the materials and labour or other components or for any other reason.

6.3 The prices quoted shall be valid for a minimum period of Three Months from the last date for submission of offers.



6.4 Octroi, alone, if applicable, will be made at actuals, on production of suitable evidence of payment by the Supplier.

6.5 Further, subsequent to the orders being placed/agreement executed, the Bidder shall pass on to the Setu Society Solapur all fiscal benefits arising out of reductions in Government Levies viz., Sales Tax, Excise Duty, Custom Duty etc. Otherwise rates are firm during the entire contract period.

6.6 SETU SOCIETY will not provide Form-C or Form-D and vendor will have to arrange for Form 31 or 32 or any other road permit, if required, on behalf of CGTMSE.

## 7 Terms of Payment

7.1 The standard payment terms of the Setu Society Solapur are given below.

- > 90% after delivery, verification of items at respective locations.
- > 10% after complying with acceptance criteria and after submitting performance Bank Guarantee from a **scheduled commercial bank** equivalent to 2% of contract value, valid till THREE months after expiry of warranty from the date of acceptance along with invocation period of THREE months.

### **All the payments will be made by Setu Solapur**

Vendor will be required to furnish the documentary proof of delivery, and acceptance duly signed by Tahsildar while claiming the payment.

7.2 Supplier will be entirely responsible for all applicable present and future, duties, levies, charges, license fees, VAT etc. in connection with delivery of goods at site including incidental services and commissioning.

7.3 The Bidder must accept the payment terms proposed by the Setu Society Solapur. The financial bid submitted by the Bidder must be in conformity with the payment terms proposed by the Setu Society Solapur. Any deviation from the proposed payment terms would not be accepted. The Setu Society Solapur shall have the right to withhold any payment due to the Bidder, in case of delays or defaults on the part of the Bidder. Such withholding of payment shall not amount to a default on the part of the Setu Society Solapur.

7.4 All Payments will be made to the Bidder in Indian Rupee only.

## **8 Technical Information**

8.1 The technical documentati on involving detailed instruction for operation and maintenance, users' manual etc.,is to be delivered with every unit of the equipment supplied. The language of the documentation should be English.

8.2 The Models offered should strictly conform to the specifications given in the product literature and these models should be supported for a minimum period of 8 years including warranty period and post warranty maintenance. The Models proposed/ marked for withdrawal from the market and the models under quality testing should not be offered. Setu Society Solapur shall reserve right to ask for PROOF OF CONCEPT on working of the newly introduced Models in the market, if offered, on the agreed terms & conditions.

8.3 When the configuration/feature required is not available in a particular model, the next available higher configuration model shall be offered.

8.4 In addition to the above, if any additional/ enhanced configuration is suggested in view of technological changes, it may be furnished as optional feature with/without cost duly explaining the additional utility of the offered model in both the technical offer document as well as Commercial Offer document. However, the basic quote should be confined only to the configuration/ model offered for.

8.5 Two or more models can be offered, if they conform to the technical specifications given. However, the vendor shall offer only one main option for bid evaluation out of the models offered and the same shall be mentioned on the MODEL OFFERED. Vendor may offer alternate options for consideration of the Setu Society Solapur, if required.

## **9 Acceptance**

9.1 The acceptance / performance test will be performed after completion Of Testing and commissioning of all the components of the solution at the sites of Complete Laptops And Printers as specified in the tender must have been supplied, and commissioned properly by the Bidder prior to commencement of the tests. The acceptance test will be conducted by the Setu Society Solapur, their consultant or other such person nominated by the Setu Society Solapur at its option as per the

acceptance criteria as defined in Annexure IX. The acceptance will involve troublefree operation for **seven consecutive days** at site. The Bidder will be responsible for setting up and running the acceptance test without any extra cost to the Setu Society Solapur.

9.2 In the event of Laptops And Printers and software failing to pass the acceptance test, a period not exceeding two weeks will be given to rectify the defects and clear the acceptance test, failing which the Setu Society Solapur reserves the right to get the corresponding component replaced by the Bidder at no extra cost to the Setu Society Solapur or to cancel the order and recall all the payments made by the Setu Society Solapur to the bidder.

9.3 Successful conduct and conclusion of the acceptance tests for the installed components shall also be the sole responsibility and at the cost of the Bidder

9.4 The Setu Society Solapur's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival at destination shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by the Setu Society Solapur or its representative prior to the shipment of the goods.

## **10 Acceptance Certificate**

On successful completion of acceptability test, receipt of deliverables etc. for the equipment and after the Tahsildar is satisfied with the working on the system, the acceptance certificate signed by the Bidder and the representative of the Setu Society Solapur will be issued. The date on which such certificate is signed shall be deemed to be the date of acceptance of the system and the WARRANTY of the Laptops And Printers starts from that date.

## **11 Governing language**

11.1 The Contract shall be written in English. All correspondence and other documents pertaining to the Contract, which are exchanged by the parties, shall be written in English.

11.2 The technical documentation involving detailed instruction for operation and maintenance, users' manual etc. is to be delivered with every unit of the equipment supplied. The language of the documentation should be English.

## **12 Applicable laws**

12.1 The Contract shall be interpreted in accordance with the laws prevalent in India.

12.2 Compliance with all applicable laws: The Bidder shall undertake to observe, adhere to, abide by, comply with and notify the Setu Society Solapur about all laws in force or as are or as made applicable in future, pertaining to or applicable to them, their business, their employees or their obligations towards them and all purposes of this Tender and shall indemnify, keep indemnified, hold harmless, defend and protect the Setu Society Solapur and its employees/ officers/ staff/ personnel/ representatives/ from any failure or omission on its part to do so and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from.

12.3 Compliance in obtaining approvals/ permissions/ licenses: The Bidder shall promptly and timely obtain all such consents, permissions, approvals, licenses, etc., as may be necessary or required for any of the purposes of this project or for the conduct of their own business under any applicable Law, Government Regulation/Guidelines and shall keep the same valid and in force during the term of the project, and in the event of any failure or omission to do so, shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate the Setu Society Solapur and its employees/ officers/ staff/ personnel/ representatives from and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from and the Setu Society Solapur will give notice of any such claim or demand of liability within reasonable time to the bidder.

## **13. Performance security**

The vendor/supplier has to provide Performance Security in the form of Performance Guarantee.

### **13.1 Performance Guarantee**

The Vendor will be required to furnish an unconditional Setu Society Solapur Guarantee of an amount equivalent to 2% of contract value and valid for WARRANTY period + THREE months (invocation period) from the date of acceptance. The performance guarantee to be submitted within ONE month after acceptance of goods and before release of full and final payment of the Contract for indemnifying the Setu Society Solapur against any default / failure in execution of contract, as per the format provided by Setu Society Solapur.

## 14.1 Insurance

14.1 The Bidder is responsible for acquiring insurance for all components, equipment and software. The goods supplied under the Contract shall be fully insured.

14.2 The insurance shall be for an amount equal to 110 percent of the CIF value of the Goods delivered to the Setu Society Solapur covering "All Risks" (fire, burglary, act of terrorist, natural calamities such as Earth quake, floods etc.) valid for a period not less than 3 months after date of delivery. **If the vendor fails to obtain insurance cover and any loss or damage occur, the vendor will have to replace the items with new ones without any cost to the Setu Society Solapur.**

14.3 Where the Supplier is required under the Contract to transport the Goods to a specified place of destination within India, transport to such place of destination in India, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier

14.4 Should any loss or damage occur, the Bidder shall

- a. initiate and pursue claim till settlement, and
- b. Promptly make arrangements for repair and/or replacement of any damaged item/s irrespective of settlement of claim by the underwriters.

## 15 Inspections and tests

15.1 Inspection and Quality Control tests before evaluation, prior to shipment of Goods and at the time of final acceptance are as follows:

Inspection/Pre-shipment Acceptance Testing of Goods as per quality control formats including functional testing, burn-in tests and mains fluctuation test at full load, facilities etc., as per the standards / specifications may be done at factory site of the Supplier before dispatch of goods, by the Setu Society Solapur/ Setu Society Solapur's Consultants /Testing Agency. The supplier should intimate the Setu Society Solapur before dispatch of goods to various locations/offices for conduct of pre-shipment testing. Successful conduct and conclusion of pre-dispatch inspection shall be the sole responsibility of the Supplier; Provided that the Setu Society Solapur may, at its sole discretion, waive inspection of goods having regard to the value of the order and/or the nature of the goods and /or any other such basis as may be decided at the sole discretion of the Setu Society Solapur meriting waiver of such inspection of goods.

- > In the event of the Laptops And Printers and software failing to pass the acceptance test, as per the specifications given, a period not exceeding two weeks will be given to rectify the defects and clear the acceptance test, failing which, the Setu Society Solapur reserves the right to cancel the Purchase Order.

15.2 The inspection and quality control tests may be conducted on the premises of the Supplier, at point of delivery and / or at the Goods' final destination. Reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors, at no charge to the Setu Society Solapur. If the testing is conducted at the point of delivery or at the final destination, due to failure by the vendor to provide necessary facility / equipment at his premises, all the cost of such inspection like travel, boarding, lodging & other incidental Expenses of the Setu Society Solapur's representatives to be borne by the vendor.

- 15.3 Nothing stated herein above shall in any way release the Supplier from any warranty or other obligations under this Contract.
- 15.4 The Supplier shall provide complete and legal documentation of Systems, all subsystems, operating systems, compiler, system software and the other software. The Supplier shall also provide licensed software for all software products, whether developed by it or acquired from others. The Supplier shall also indemnify the Setu Society Solapur against any levies/penalties on account of any default in this regard.
- 15.5 On successful completion of acceptability test, receipt of deliverables, etc., and after the Setu Society Solapur is satisfied with the working on the system, the acceptance certificate will be signed by the, Testing Agency and the representative of the Setu Society Solapur.

## **16 Warranty**

16.1 The Bidder warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models and incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Bidder further warrants that all the Goods supplied under this Contract shall have no defect arising from design, materials or workmanship (except when the design and/or material is required by the Setu Society Solapur's Specifications) or from any act or omission of the Bidder, that may develop under normal use of the supplied Goods in the conditions prevailing at the final destination.

16.2 On-site comprehensive warranty: The warranty would be on-site and is comprehensive in nature and back to back support from the OEM. The vendor will warrant

all the Laptops And Printers for a period of One years from the date of acceptance ; of the Laptops And Printers . The vendor will provide support for Operating Systems and other pre- , installed software components during the warranty period of the Laptops And Printers on which these software . Defective Laptops And Printers shall be replaced by the vendor at his own cost, including the cost of transport. Vendor's Laptop & Printers I will report at the Setu Society Solapur offices within two hours of reporting of breakdown through telephone/ email or Fax or courier at the vendor's nearest office and repair the same at the earliest.

**SLA:** The downtime of a machine at any location should not exceed 5% in a month. The monthly downtime percent of a machine should be calculated as under:

$$\text{Downtime \%} = \frac{(\text{Unavailable hours due to breakdown} - \text{PM hours}) \times 100}{\text{Available Hours}}$$

$$\text{Available hours} = \text{No. of working days} \times 8$$

If the downtime percentage exceeds 5% in a month, proportionate amount for all such breakdowns during the warranty period, may be claimed/ adjusted while releasing the Performance Bank Guarantee or the warranty period for the Laptops And Printers will be extended accordingly. If claimed, the vendor has to pay the penalty amount as directed in the claim letter. If the downtime percentage exceeds 5% in a month, penalty will be charged for shortfall and amount of penalty will be calculated quarterly as per the table given below, subject to maximum of 10% of cost of Hardware

Shortfall in SLA target/Compliance by	Penalty (%)
<= 1%	1
> 1% and <= 3 %	3
> 3% and <= 5 %	5
> 5% and <= 6 %	6
> 6% and <= 8 %	8
> 8% and <= 10 %	10

16.3 During the Warranty period, the Bidder will have to undertake system maintenance and replacement or repair of defective parts or systems.

16.4 The Setu Society Solapur shall promptly notify the Bidder in writing / e-mail / fax of any claims arising under this warranty.

16.5 Upon receipt of such notice the Bidder shall, as mentioned below, repair or replace the defective goods or parts thereof, without any cost to the Setu Society Solapur.

Item Description	Resolution Time	Compliance Level	Calculation Window
Desktop	Same Business Day if calls logged by 12 noon otherwise NBD (Next Business Day)	95%	Monthly

16.6 The Bidder must provide the following warranties:

- a. The equipment proposed is complete in every way
- b. The Laptops And Printers / software specification, capabilities and performance characteristics are as stated in the Bidder's proposal and accompanying documentation.

16.7 In case an equipment, peripheral or components are taken away for repairs, the vendor shall provide a similar standby equipment so that the equipments can be put to use in the absence of the originals/ replacements without disrupting the Setu Society Solapur's regular work.

16.8 If during operation, the down time of any piece of equipment or component thereof does not prove to be within reasonable period, the Supplier shall replace the unit of Icomponent with another of at least the same performance and quality, at no cost to the Setu Society Solapur.

16.9 Free **on-site maintenance** services shall be provided by the Supplier during the period of warranty. After the expiry of warranty period, the vendor will enter into AMC agreement with the Setu Society Solapur for providing post warranty maintenance of equipment viz. Laptops And Printers Systems, Peripherals, UPS, Systems Software & other software for a period normally not less than 8 years, at the discretion of the Setu Society Solapur. The AMC charges / rates should be quoted separately, if required by the Setu Society Solapur.

16.10 Further provided that the Setu Society Solapur may, during the currency of the warranty or AMC, shift the goods wholly or in part to other location(s) within the Country and in such case the Supplier undertakes to continue to warrant or



maintain the goods at the new location without any other additional cost to the Setu Society Solapur.

#### **17 Post Warranty Maintenance:**

The selected vendor will enter into AMC (Annual Maintenance Contract) with the Setu Society Solapur, if so desired by the Setu Society Solapur, for post warranty maintenance. However the Setu Society Solapur will be having right to go with any other vendor for AMC if so desired by the Setu Society Solapur. The Laptops And Printers supplied should be maintained by the vendor for at least 6 years from the date of acceptance by the Setu Society Solapur. The Setu Society Solapur may negotiate AMC charges while entering into AMC. AMC should cover the total equipment along with OS etc procured from the vendor with maintenance support by FAX, e-mail, telephone and on site support, if any required & Minimum of 4 Preventive Maintenance calls during the year as per the requirement of the Setu Society Solapur. In the case of authorized/ channel partners, AMC charges shall also include the cost for the arrangement with OEM for maintenance of spares, providing support services, updates (if any required) for providing AMC support for period.

#### **18. Patent Rights**

In the event of any claim asserted by a third party of infringement of copyright, patent, trademark, industrial design rights, etc. arising from the use of the Goods or any part thereof in India, the Supplier shall act expeditiously to extinguish such claim. If the Supplier fails to comply and the Setu Society Solapur is required to pay compensation to a third party resulting from such infringement, the Supplier shall be responsible for the compensation including all expenses, court costs and lawyer fees. The Setu Society Solapur will give notice to the Supplier of such claim, if it is made, without delay.

#### **19. Force majeure**

If the performance as specified in this order is prevented, restricted, delayed or interfered by reason of Fire, explosion, cyclone, floods, War, revolution, acts of public enemies, blockage or embargo, Any law, order, proclamation, ordinance, demand or requirements of any Government or authority or representative of any such Government including restrict trade

practices or regulations, Strikes, shutdowns or labour disputes which are not instigated for the purpose of avoiding obligations herein, or Any other circumstances beyond the control of the party affected, then notwithstanding anything herebefore contained, the party affected shall be excused from its performance to the extent such performance relates to prevention, restriction, delay or interference and provided the party so affected uses its best efforts to remove such cause of non-performance and when removed the party shall continue performance with utmost dispatch. If a Force Majeure situation arises, the Bidder shall promptly notify the Setu Society Solapur in writing of such condition, the cause thereof and the change that is necessitated due to the conditions. Until and unless otherwise directed by the Setu Society Solapur in writing, the Bidder shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event

## **20.Repeat Order**

The Setu Society Solapur reserves the right to place repeat order for additional requirement (Max. 10% of items that were originally ordered) of PCs at the negotiated price within Six months of placing the order.

## **21.Forfeiture of performance security**

The Setu Society Solapur shall be at liberty to set off/adjust the proceeds of the performance security towards the loss, if any, sustained due to the supplier's failure to complete its obligations under the contract. This is without prejudice to the Setu Society Solapur's right to proceed against the Supplier in the event of the security being not enough to fully cover the loss/damage.

## **22.Penalty for Default Delivery**

If the vendor fails to deliver the items within stipulated period, Setu Society Solapur will impose a penalty of **1% of the order value for the late delivered item for each weeks delay or part thereof, subject to maximum of 10% of value of the late delivered items.** In case the delay exceeds five weeks, Setu Society Solapur reserves the right to cancel the order and in such a case, the

vendor will have to repay Setu Society Solapur the advance paid, if any, with 12% p.a. interest, unconditionally. In such an event vendor will not be entitled to or recover from Setu Society Solapur any amount by ways of damages, loss or otherwise. If orders are cancelled due to non delivery, the vendor will be debarred by the Setu Society Solapur for participating in any future tenders floated by the

Setu Society Solapur

## **23 Termination**

The Setu Society Solapur may at any time terminate the contract by giving written notice to the Bidder if the Bidder becomes bankrupt or otherwise insolvent. In this event, termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the Setu Society Solapur. The Setu Society Solapur reserves the right to cancel the contract in the event of happening one or more of the following Conditions:

- > Failure of the successful bidder to accept the contract and furnish the Performance Guarantee within specific days of receipt of purchase contract as stated in the Purchase order;
- > Delay in offering equipments for pre-delivery Inspection;
- > Delay in delivery beyond the specified period;
- > Delay in completing installation / implementation and acceptance tests/ checks beyond the specified periods;
- > Serious discrepancy in Laptops And Printers noticed during the pre-dispatch factory inspection; and

In addition to the cancellation of purchase contract, the Setu Society Solapur reserves the right to appropriate the damages through encashment of Performance Guarantee given by the Bidder.

## **24 Resolution of Disputes**

It will be the Setu Society Solapur's endeavor to resolve amicably any disputes or differences that may arise between the Setu Society Solapur and the Bidder from misconstruing the meaning and operation of the Tender and the breach that may result.

In case of Dispute or difference arising between the Setu Society Solapur and a Supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Arbitration and Conciliation Act, 1996. | The Arbitrators shall be chosen by mutual discussion between the Setu Society Solapur and the Supplier OR in case of disagreement each party may appoint an arbitrator and such arbitrators may appoint an Umpire before entering on

the reference. The decision of the Umpire shall be final.

The Bidder shall continue work under the Contract during the arbitration proceedings unless otherwise directed in writing by the Setu Society Solapur or unless the matter is such that the work cannot possibly be continued until the decision of the Arbitrator or the umpire, as the case may be, is obtained. Arbitration proceedings shall be held at Solapur, India, and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English; Notwithstanding anything contained above, in case of dispute, claim & legal action arising out of the contract, the parties shall be subject to the jurisdiction of courts at Solapur, India only.

Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by fax and confirmed in writing to the other party's specified address. The same has to be acknowledged by the receiver in writing. A notice shall be effective when delivered or on the notice's effective date, whichever is later.

Sd/-

(Rajendra Bhosale I.A.S)  
**Collector Solapur**

## Section -4 Special Terms and Conditions

### 1. Cost Details

The price should includes all levies/taxes like Service tax, VAT, Sales Tax,Transportation,

Customs, Excise, traveling charges, support service during warranty etc. Item wise breakup of all applicable taxes must be mentioned in the Invoice.

### 2. Terms of Delivery

All items should be delivered within One weeks from the date of purchase order at Setu Society Solapur's location/office.

Vendor will have to verify all the items within one week from the date of delivery in the presence of Setu Society Solapur officials at respective location/offices.

### 3. Warranty

The vendor to provide **comprehensive on-site warranty of Three YEARS** from the date of acceptance for all the Laptops And Printers items.

The Warranty should be BACK TO BACK from OEM.

**Sd/-**

(Rajendra Bhosale I.A.S)  
**Collector Solapur**

## Annexure I

### Technical Specification of Laptops And Printers Hardware

1. Laptops
2. Requirement: 643

#### Laptop-

Sr.No	COMPONENT	MINIUM SPECIFICATIONS
1	Processor	Intel Core i5 8 Genration (1.6 GHz Base Frequency Up To 3.4 GHz With Intel@ Turbo Boost Technology 6 Mb Cache 4 Core)
2	Mamory	4 Gb- DDR-4-2400 SDRAM (1x4 GB)
3	Videos Graphics	intel@UHD Graphics 620
4	Hard drive	1TB5400 rpm SATA
5	Optical drive	Dvd writer
6	Display	15.6" Diagonal FHD SVA anti glare WLED backlit (1920x1080)
7	Key board	Full-size island-style keyboard with numeric keypad
8	Pointing device	Touchpad with multi-touch gesture support
9	Wireless connectivity	802.11b/g/n (1x1) Wi-Fi® and Bluetooth® 4.2 combo
10	Network interface	Integrated 10/100/1000 GbE LAN
11	Expansion slots	1 multi-format SD media card reader
12	External ports	2 USB 3.1 Gen 1 (Data transfer only); 1 USB 2.0; 1 HDMI 1.4b; 1 RJ-45; 1 headphone/microphone combo
13	Minimum dimensions (W x D x H)	37.6 x 24.6 x 2.25 cm
14	Weight	2.0 kg
15	Power supply type	65 W EM AC power adapter
16	Battery type	3-cell, 41 Wh Li-ion
17	Webcam	TrueVision HD Camera with integrated digital microphone
18	Audio features	Dual speakers

19	Software Operating system	Windows 10 Home Single Language 64
20	apps	Audio Switch; Documentation; ePrint; JumpStart; Recovery Manager; Support Assistant; Sure Connect
21	Software included	McAfee LiveSafe™
22	Battery life	13 hours Fast charges enable 50% charge approx. 45 min
23	Warranty	1 Year
23	Carry Case/Laptop bag	Included

**Sd/-**

(Rajendra Bhosale I.A.S)  
**Collector Solapur**

## 1. Printers

### 2. Requirement: 643

#### Printers

Sr.No	COMPONENT	MINIUM SPECIFICATIONS
1	Media Segment	A4
2	Duty Cycle in Pages	5,000
3	Print Speed in PPM-Black (A4)	18 ppm
4	Print Speed in PPM-Black (Letter)	19 ppm
5	First Page Out - Secs.	< 08 secs
6	Warm Up time	10 secs
7	Inbuild Duplex	Manual
8	Indian Legal Simplex support	Yes
9	Mem.Std.	32 MB
10	Mem.Max.	32 MB
11	Memory MAP	One Internal Fixed
12	Resolution	600x600 dpi
13	Effective Resolution	2400x600 dpi
14	Languages	UFR II LT
15	Trays Std.	1
16	Trays Max	1
17	Input Capacity Std.	150 sheets
18	Input Capacity Max.	150 sheets
19	Output Capacity Std.	100 sheets
20	Output Capacity Max.	100 sheets
21	Media Weights	60 till 163 gsm (recommended)



22	Media Used	All paper based laser supportive media upto 163 gsm
23	Custom Media Size (Only through Manual Tray)	Width: 76.2-215.9mm; Length: 188.0-355.6mm
24	Connect.Std.	USB
25	Standard Operating System	Windows, MAC, Linux
26	Consumables	Toner Cartridges
27	Accessories (if any)	Cables
28	Power Requirement	220 – 240V (+/-10%), 50/60Hz (+/-2Hz)
29	Maximum Power Consumption	840 watts
30	Power Consumption (Active)	320 watts
31	Power Consumption (Standby)	1.8 watts
32	Power Consumption (Sleep)	0.8 watts
33	Acoustics	Approx. 49.3 dB(A)
34	Operating Temperature	10 to 30 dC
35	Operating Humidity	20% to 80% RH
36	Weight	5.0 Kg without cartridges
37	Dimensions	364x249x199 mm
38	Black Cartridge Number	Cartridge 925
39	Black Cart.Yield	1,600 pages on IS
40	Energy Star	Yes (manual)
41	Warranty	1 year Onsite

**Sd/-**

(Rajendra Bhosale I.A.S)  
**Collector Solapur**

## Annexure II Pre-Qualification / Technical Bid

[all fields to be filled in duly and proof of the same to be attached separately]

### A. Pre-qualification

Name of the Bidder			
Address of the Bidder			
Telephone	Fax	e-mail	Website
Name of the Principal			
Address of the Principal			
Telephone	Fax	e-mail	Website
<b>1</b>	<b>Contact Details of the Person authorised to make commitments to Setu</b>		
	Name		
	Designation		
	Mobile No.		
	FAX No.		
	E-mail id		
<b>2</b>	<b>Classification</b>		
	[Tick the appropriate box and attach MAF form as per format given in Annexure I]		
	OEM		
	AUD		
	Others, pi specify		
	If, AUD or Others, specify the Name and address of OEM		
<b>3</b>	<b>Company Details</b> [Registration certificate to be enclosed]		
	Type of Company [Govt. / PSU/ Pub. Ltd/ Pvt. ltd/ Partnership / Proprietary.]		
	Registration No., and date of registration		
	Year of Incorporation / Establishment		

	Sales Tax Number [copy to be enclosed] Income Tax Number [copy to be enclosed]	
4	<b>Financials</b> [fill in the details and attach proof of the same] Turnover [in lakh]	
	2013-2014	
	2014-2015	
	2015-2016	
	Profit before tax [in	hi
	2013-2014	
	2014-2015	
	2015-2016	
5	<b>Service Support</b> [Refer to Annexure V]	
	Information to be provided strictly as per the format given in Annexure V	
6	<b>References</b> [ to attach proof] Names of two or more buyers (with Names of contact persons, their designations, complete postal address, telephone, tax, telex and e-mail addresses, location of installation etc) to whom similar equipment are supplied installed and commissioned in the past 2 years and to whom reference may be made by the Setu Society Solapur regarding the Bidder's technical and delivery ability. Should include buyers to whom the bidder has supplied 20 laptops and 50 Laptops And Printers in single order or separate order for laptops and Laptops And Printers .	
	<b>Name</b>	<b>Address and Contact Details</b>
		<b>Laptops And Printers Supplied [Qty]</b>
		<b>Laptop &amp; Printers</b>
		<b>Location where supplied</b>
		<b>PO No and Date [attach PO masking price]</b>

**Note:** vendors also need to fill the details.

**Place:**

**Signature with Seal**

**Date:\***

## B. Technical Bid

### 1. Laptops

**Requirement: 643**

**Nos.**

Sr.No	COMPONENT	MINIUM SPECIFICATIONS	VENDOR'S RESPONSE	DEVIATIONS (IF ANY)
1	Processor	Intel Core i5 8 Genration (1.6 GHz Base Frequency Up To 3.4 GHz With Intel@ Turbo Boost Technology 6 Mb Cache 4 Core)		
2	Mamory	4 Gb- DDR-4-2400 SDRAM (1x4 GB)		
3	Videos Graphics	intel@UHD Graphics 620		
4	Hard drive	1TB5400 rpm SATA		
5	Optical drive	Dvd writer		
6	Display	15.6" Diagonal FHD SVA anti glare WLED backlit (1920x1080)		
7	Key board	Full-size island-style keyboard with numeric keypad		
8	Pointing device	Touchpad with multi-touch gesture support		
9	Wireless connectivity	802.11b/g/n (1x1) Wi-Fi® and Bluetooth® 4.2 combo		
10	Network interface	Integrated 10/100/1000 GbE LAN		
11	Expansion slots	1 multi-format SD media card reader		
12	External ports	2 USB 3.1 Gen 1 (Data transfer only); 1 USB 2.0; 1 HDMI 1.4b; 1 RJ-45; 1 headphone/microphone combo		
13	Minimum dimensions (W x D x H)	37.6 x 24.6 x 2.25 cm		
14	Weight	2.0 kg		

15	Power supply type	65 W EM AC power adapter		
16	Battery type	3-cell, 41 Wh Li-ion		
17	Webcam	TrueVision HD Camera with integrated digital microphone		
18	Audio features	Dual speakers		
19	Software Operating system	Windows 10 Home Single Language 64		
20	apps	Audio Switch; Documentation; ePrint; JumpStart; Recovery Manager; Support Assistant; Sure Connect		
21	Software included	McAfee LiveSafe™		
22	Battery life	13 hours Fast charges enable 50% charge approx. 45 min		
23	Warranty	1 Year		
24	Carry Case/Laptop bag	Included		

## B. Technical Bid

### 1. Printers

**Requirement: 643**

**Nos.**

Sr.No	COMPONENT	MINIUM SPECIFICATIONS	VENDOR'S RESPONSE	DEVIATIONS (IF ANY)
1	Media Segment	A4		
2	Duty Cycle in Pages	5,000		
3	Print Speed in PPM-Black (A4)	18 ppm		
4	Print Speed in PPM-Black (Letter)	19 ppm		
5	First Page Out - Secs.	< 08 secs		
6	Warm Up time	10 secs		
7	Inbuild Duplex	Manual		
8	Indian Legal Simplex support	Yes		
9	Mem.Std.	32 MB		
10	Mem.Max.	32 MB		
11	Memory MAP	One Internal Fixed		
12	Resolution	600x600 dpi		
13	Effective Resolution	2400x600 dpi		
14	Languages	UFR II LT		
15	Trays Std.	1		
16	Trays Max	1		
17	Input Capacity Std.	150 sheets		

18	Input Capacity Max.	150 sheets		
19	Output Capacity Std.	100 sheets		
20	Output Capacity Max.	100 sheets		
21	Media Weights	60 till 163 gsm (recommended)		
22	Media Used	All paper based laser supportive media upto 163 gsm		
23	Custom Media Size (Only through Manual Tray)	Width: 76.2- 215.9mm; Length: 188.0-355.6mm		
24	Connect.Std.	USB		
25	Standard Operating System	Windows, MAC, Linux		
26	Consumables	Toner Cartridges		
27	Accessories (if any)	Cables		
28	Power Requirement	220 – 240V (+/- 10%), 50/60Hz (+/- 2Hz)		
29	Maximum Power Consumption	840 watts		
30	Power Consumption (Active)	320 watts		
31	Power Consumption (Standby)	1.8 watts		
32	Power Consumption (Sleep)	0.8 watts		
33	Acoustics	Approx. 49.3 dB(A)		
34	Operating Temperature	10 to 30 dC		
35	Operating Humidity	20% to 80% RH		
36	Weight	5.0 Kg without cartridges		
37	Dimensions	364x249x199 mm		

38	Black Cartridge Number	Cartridge 925		
39	Black Cart.Yield	1,600 pages on IS		
40	Energy Star	Yes (manual)		
41	Warranty	1 year Onsite		



**Annexure III**  
**Manufacturers Authorisation Form**  
 [To be submitted along with Technical Bid]

Ref. No: Date:

To,

The President  
 District Setu Solapur

Dear Sir,

**Sub: Dated for supply of Laptops And Printers**

We \_\_\_\_\_ who are established and reputable manufacturers of \_\_\_\_\_ having factories at \_\_\_\_\_ and \_\_\_\_\_ do hereby authorise M/s \_\_\_\_\_ **[Name and address of vendor]** to submit a bid and sign the contract with you for the goods manufactured by us against the above RfP No \_\_\_\_\_ dated \_\_\_\_\_ We hereby extend our full guarantee and warranty as per the clauses of contract based on the terms and conditions of the RfP for the goods and services offered for supply by the above firm against the RfP.

*Yours faithfully*

[            ]

**Name of the manufacturer**

**Note- This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included by the bidder in its bid.**

## **Annexure IV BID FORM**

[To be submitted on the letter head of the bidder along with Technical Bid]  
Ref. No. Date:

To,  
The President  
District Setu  
Solapur

Dear Sir,

### **Sub: Dated For supply of Laptops And Printers**

We, the undersigned, offer to supply and deliver equipments and commissioning of Laptops And Printers , in conformity with the tender.

We undertake, if our bid is accepted, to deliver the Goods in accordance with the delivery schedule specified in the Tender.

If our bid is accepted, we will provide Bank guarantee in your favour for a sum equivalent to 2% of the contract price for the due performance of the contract in the format prescribed by the purchaser.

We agree to abide by this bid for the period of 90 days from the last date of submission of tender document and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this bid, together with Setu Society Solapur's written acceptance thereof and the Setu Society Solapur's notification of award shall constitute a binding Contract between us.

We hereby undertake to produce the certificate from our OEM supplier in support of above undertaking at the time of delivery. It will be our responsibility to produce such letters from our OEM supplier's at the time of delivery or within a reasonable time.

We also undertake that in respect of licensed operating system if asked for by you in the purchase order, the same shall be supplied along with the authorised license certificate [eg., product keys on certification of authenticity in case of Microsoft Windows operating system) and also that it shall be sourced from the authorised source (eg., authorised Microsoft channel in case of Microsoft operating system).

In case of default and we are unable to comply with above at the time of delivery of Laptops And Printers already billed, we agree to take back the Laptops And Printers without demur, if already supplied and return the money if any paid to us by you in this regard.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

We agree that the Setu Society Solapur will have Single Point of Contact with us, at the address stated below for the entire goods and services to be delivered by us in case our bid is accepted.

Address of Bidder for Single Point of Contact.....

We understand that the Setu Society Solapur is not bound to accept the lowest of any bid the bank may receive.

Dated \_\_\_\_\_ day of \_\_\_\_\_ 2016.

(Signature in the Capacity of)

Duly Authorised to sign bid for and on behalf of (Name & Address of Bidder

### Annexure V Service Support Details

S.N.	Location	Whether local support available at the location [Yes or No]	In respect of Column 3, if response is "NO", specify location from which support extended	Service Support OWN or through Franchise	Address and Telephone No [for response specified in column 5]	Working Days and Hours	No of S/w Engineer`s	No of H/w Engineers
1	2	3	4	5	6	7	8	9
	Setu Society Solapur							

**Annexure - VII  
Forwarding Letter**

(To be submitted on company's letter head)

To:

The President District Setu Solapur

Dear Sir,

**Sub: Tender for supply of Laptops And Printers**

This is in reference to your above mentioned tender for the procurement of Laptops And Printers ,Having examined the tender document,the receipt of which is hereby duly acknowledged, we the undersigned, hereby submit our proposal along with necessary supporting documents.

Further, we agree to abide by all the terms and conditions as mentioned in the tender document. We have also noted that SETU SOCIETY reserves the right to consider/reject any or all applications without assigning any reason thereof.

Date: .... / .... /2010

Authorised Signatory,

Name;

Designation:

**Annexure VIII Proforma of Indemnity**

This is to certify that M/s \_\_\_\_\_ Who have supplied \_\_\_\_\_ Laptops And Printers and related accessories to Setu Solapur, vide order no \_\_\_\_\_ dated \_\_\_\_\_ 2016 have all required rights for the supply of the software. The software supplied by us is legal/ licensed copies.

Further, M/s \_\_\_\_\_ is willing to indemnify SETU SOCIETY against any claims due to violation of any patents and copyrights for the software sold under licensing agreement from us. The above indemnity is limited to the software supplied by M/s \_\_\_\_\_ only.

For M/s \_\_\_\_\_

### Annexure IX Acceptance Criteria

The acceptance will be given after physical delivery of the items at respective location, successful installation, configuration of the Laptops And Printers / Software and Integration at respective SETU SOCIETY In District Setu Solapur locations mentioned

S.N	Nature of activity	Remarks
1	Physical Delivery of the Laptops And Printers items as per the PO and	The vendor has to deliver and the items mentioned in the PO at SETU SOCIETY Solapur premises.
2	Laptops And Printers Configuration and related issues	The vendor will configure the Laptops with the existing drivers on user's Laptops And Printers Vendor shall hand over all the accessories, driver CDs/DVDs, manuals etc. to the SETU SOCIETY officials.
3	Acceptance Report	As a confirmation to the above activities mentioned at Sr. 1 & 2, vendor shall obtain duly signed acceptance report, from the SETU SOCIETY officials Tahsildar of respective locations and submit the same at the time of claiming final payment.

**Annexure X**  
**Undertaking of Authenticity for, Laptops And Printers**

With reference to the Laptops And Printers being quoted to you vide our quotation No.: \_\_\_\_\_ dated \_\_\_\_\_, we hereby undertake that all the components / parts / assembly / software used in the Laptops And Printers, under the above like Hard disk, Memory etc., shall be original new components / parts /assembly / software only, from respective OEMs of the products and that no refurbished / duplicate /second hand components / parts / assembly / software are being used or shall be used.

We also undertake that in respect of licensed operating system if asked for by you in the purchase order, the same shall be supplied along with the authorised license certificate [eg., product keys on certification of authenticity in case of Microsoft Windows operating system] and also that it shall be sourced from the authorised source (eg..authorised Microsoft channel in case of Microsoft operating system).

Should you require, we hereby undertake to produce the certificate from our OEM supplier in support of above undertaking at the time of delivery/installation. It will be our responsibility to produce such letters from our OEM supplier's at the time of delivery or within a reasonable time.

In case of default and we are unable to comply with above at the time of delivery for the IT Laptops And Printers already billed, we agree to take back the Laptops And Printers without demur, if already supplied and return the money if any paid to us by you in this regard.

We (*Vendorname*) also take full responsibility of both parts & service SLA as per the content even if there is any defect by our authorised service centre / reseller / SI etc.

Authorised    Signatory  
Name  
Designation  
Place

Date

**Annexure -XI  
Commercial  
Bid**

**1 Cost of Laptops And Printers**

S.N.	Item Description	Qty	Unit Qty Cost [in Rupees]		Total Cost [in Rupees]
			Figures	Words	
			A	B	
1	Laptops	643			
2	Printers	643			

**Note: Bidders are requested to note the following:**

- > All the details must be provided as per format.
- > Masked commercial bids must be given with technical bid.
- > All the rates must be quoted in INR.
- > L1 will be arrived based on total cost of Laptops And Printers hardware ie., Item No.1 given above.
- > All items are with three years warranty and warranty to be back toback from OEM. Warranty of laptop batteries also should be for period of 1 years.



Date	Signature of Authorised Signatory ...
Place	Name of the Authorised Signatory
	Designation ...
	Name of the Organisation ...
	Seal ...