

E-TENDER NOTICE

Procurement, Installation, Commissioning, Maintenance and Customize Software of Offline 7/12 and various documents of land records integration in ATDM (All time document Machine) Kiosk for district Dhule.

The District Collector, Dhule, invites online E Tenders in two bid system (Technical and Financial) for Procurement, Installation, Commissioning, Maintenance and Customize Software of Offline 7/12 and various documents of land records integration in ATDM (All time document Machine) Kiosk from authorised and reputed dealers/contractors//firms engaged in installation of Offline and Online 7/12 and various documents of land records integration in ATDM using SLR database with a minimum of three years experience in this field.

The system has to be installed at Collector Office Dhule and Taluka Headquarters of Dhule Gramin, Shirpur, Shindkheda and Dondaicha Tahsil office in Dhule District.

All Prospective bidders are invited to submit their bids under two Bid Systems for the subject work as detailed below in accordance with the tender document enclosed.

- Application form: Annexure-A
- Scope of the work & Technical Specifications: Annexure-B
- Prequalification conditions: Annexure-C
- Terms and conditions: Annexure-D
- General instructions: Annexure-E

S.No	Description	Start Date & Time	End Date & Time
1	Tender Publish Date & Time	Date. 24/12/2018 11:00 am	Date 14/01/2019 4:00 pm
2	Online Tender Document Sale &Download	Date. 24/12/2018 11:15 am	Date14/01/2019 3:00 pm
3	Online Tender bid submission date.	Date 24/12/2018 11:15am	Date 14/01/2019 4:00 pm
4	Pre-Bid meeting.	Date.09/01/2019 11:00 am	-----
5	Date and Time for Tender opening	Date. 16/01/2019 11:00 am	-----

ANNEXURE - A

From

To
The Collector
Collector Office, Dhule
Maharashtra

Sub: Procurement, Installation, Commissioning, Maintenance and Customize Software of Offline and Online 7/12 and various documents of land records integration in ATDM (All time document Machine) Kiosk for district Dhule.

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Ref: 1) Your e- tender Notice No.

Dated

I/we have read the contents of the terms and conditions mentioned in your tender schedule and its enclosures and agree to abide by the same.

I/We have also examined the requisite specifications of the equipments and my/our offer is to provide the required service/materials/equipment in accordance with the requisite scope of work.

I/We quote the rate inclusive of all taxes, duties, transportation, Training etc in complete.

Yours faithfully

(Signature and Stamp of the tenderer)

ANNEXURE - B

SCOPE OF THE WORK:

The scope of work covers the following:

Procurement, Installation, Commissioning, Maintenance and Customize Software of Offline and online 7/12 and various documents of land records will be integrated in ATDM (All time document Machine) Kiosk for Collector Office Dhule and Taluka Headquarters of Dhule Gramin, Shirpur, Shindkheda and Dondaicha Tahsil office in Dhule District.

- (a) Diagnose the faults and rectify the defect detected, within 48 hours.
- (c) Repair/replace the faulty parts etc. of the Kiosk systems within 48 hours.
- (d) Carry out the service and support for 03 years from the date of successful installation.
- (e) No spares, consumable or any other items will be supplied by the office of the Collector Dhule.

TECHNICAL SPECIFICATIONS:

Sr. No.	Technical Specification of Kiosk	Quantity
1	<p>1.1 ATDM(All Time Document Machine) Kiosk with following:-</p> <ul style="list-style-type: none">a) 21.5” (DELL)Touch screenb) 7 Gen. Core i3 Processor; 4 GB DDR RAM (expandable to minimum 8 GB)c) 500 GB Hard Diskd) 4 TB external Hard Disk for DATA Storagee) Multimedia KIT with Keyboard Mousef) OS Windows 7 and aboveg) UPS (20 Min backup)h) USB 8 ports with Black and White Laser printer to print the requested Documenti) Wi-Fi facility <p>1.2 Cash Machine Acceptor (Which will accept all old and new notes of denomination Rs.10, 20, 50,100,200 and 500.)</p> <p>1.3 Customize Offline Software of 7/12 and various types land records documents handling with SLR data.</p> <p>1.4 Also develop Government online 7/12 utility in ATDM kiosk.</p> <p>1.5 Software must be bilingual i.e must be in English & Marathi</p>	5 (Five) Machines

ANNEXURE - C

PREQUALIFICATION CONDITION:

1. The Service Provider should have minimum 3 years of experience in Procurement, Installation, Commissioning, Maintenance and Customize Software of Offline 7/12 and various documents of land records will be integrated in ATDM (All time document Machine) Kiosk.
2. Proof of registration with GST is essential and copies of the proof should be submitted.
3. Preference shall be given to the Service Provider who has an established service base within 250 km.
4. The Service Provider should have sound technical support staff and latest Equipments for attending to the complaints within 48 hours.
5. The Service Provider should integrate Offline / Online 7/12 and various land records documents system with ATDM kiosk. The service provider currently running successfully with any Govt. Organization shall be given preference. Proof of such work should be provided along with the documents.
6. The Service Provider should not be black listed by any PSU banks/ Government organizations. Self-declaration in this respect should be submitted by the authorized official of the company.
7. Bidder should himself be the manufacturer of the ATDM and not any kind of authorised agent.

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ANNEXURE - D

TERMS AND CONDITIONS:

1. The work consists of Procurement, Installation, Commissioning, Maintenance and Customize Software of Offline 7/12 and various documents of land records will be integrated in ATDM (All time document Machine) Kioskin accordance with the technical specifications, terms and conditions mentioned in the tender document.
2. The tender(s) received after the due date shall be summarily rejected, and shall not be taken into consideration.
3. Conditional/Unsolicited tenders shall not be considered.
4. Offers vaguely described or incomplete offers are liable to be ignored.
5. The Service Providers will have to submit their GST registration certificate from the authority concerned.
6. The prices quoted in the Financial Bid should be inclusive of all taxes, Excluding GST. However GST should be mentioned separately.
7. The TDS will be deducted as per provisions of the Income Tax Law.
8. The Collector office Administration will not be responsible for any loss or damage to Service Provider's materials, equipments, tools, etc, upto installation and handing over process.
9. The successful bidder should commence the work within 15 days from the receipt of the order.
10. On receiving complaints about equipment/ services, the Service Provider will promptly respond and repair/ replace or provide required service within 48 hours, if fails a penalty @ Rs. 500/- per day shall be levied.
11. If the Collector Office Dhule observes any unsatisfactory service in discipline/ misconduct, delay in repair / maintenance, then Contract will be terminated and company will be black listed after giving due notice to the Service Provider.
12. The Service Provider should submit the bills after successful installation at all desired locations in district and only after satisfactory completion of the work, Payment will be done by the Collector Office Administration. Advance payment is not permissible.
13. The successful Service Provider shall sign an agreement within seven days of the receipt of order as prescribed by the Collector Office in accordance with T&C of the tender on a judicial stamp paper. All legal expenses, incidental thereto shall be born by the Service Provider.

- 14.The Collector Office, Dhule after taking note of overall facts and circumstances can change, add and relax any of the terms and conditions of this tender notice.
- 15.Size of Kiosk body should have dimensions of (5'5' X2.5'X2.5'), it should be completely (16 gauge) GI Metal body.
- 16.Labelling on Kiosk will be done as per collector office directions.
- 17.Installation and training to concerned staff as per collector office schedule shall be given by service provider.
- 18.Multi lingual (Marathi and English) Unique identification.
- 19.Security Deposit- Within 08 days of receipt of the notification of contract award, the Supplier shall furnish security deposit to the Dhule Collector Office equivalent to 5% of the Contract Value. The proceeds of the performance security shall be payable to the Dhule Collector Office as compensation for any loss resulting from the suppliers failure to complete its obligations under the Contract. The security deposit shall be furnished by service provider in the form of Bank Gaurantee from Nationalised Bank valid for 42 months from the date of installation of ATDM Kiosk machine.
- 20.Tender fee Rs. 3,000/- Online Submission & Earnest money deposit Rs.50,000/- online submission during filing of the tender.
- 21.The supply of ATDM kiosk machine will be supplied within four weeks from the date of order.
- 22.It will be the responsibility of the bidder to submit duly certified installation report from concerned to this office.
- 23.1 ATDM kiosk machine each will be installed in Upper Tehsil office Dondaicha and Tahsil offices of Dhule, Shirpur and Shindkheda and also in Collector office Dhule.
- 24.After receipt of the above equipment / materials the payment will be made only after the equipment / materials are in good condition and satisfactory.
- 25.The developer has to develop the necessary software to accept cash and tokens from the citizens.
26. The software for printing various documents such as 7/12, mutation, hakka nondani, birth / death certificate, property card etc. shall be made available in Marathi language.
- 27.Online 7/12 facility will have to be made available through this ATDM kiosk machine.
- 28.It shall be the responsibility of the service provider to integrate the newly available scanned data or any repaired data in to the already installed ATDM kiosk machine.
- 29.Providing black & white laser printer with the ATDM kiosk machine will be the responsibility of the supplier.

30. The ATDM kiosk machine will have to be made available with UPS which will have 20 minutes of backup.
31. In the 3 year warranty period, the supplier will be bound to keep the maintenance repaired as per need. The start of the warranty period will start from the date of Installation of the machines to the concerned Tahsil / Collector office. The 3 year warranty period shall be for Hardware and software
32. If the terms and conditions are not met, the supply order shall be deemed to be cancelled.
33. Three copies of the bill should be submitted to the office of Collector Dhule along with the receipt of the concerned officer.
34. The amount of equipment to be purchased will be paid from the available funds of the Setu Committee of Collector Dhule.
35. All rights in respect to rejecting or accepting the tender shall vest with Collector Dhule.
36. In case of change of currency, necessary updation in the currency acceptor machine must be done by the vendor within 15 days from the date of office intimation.
37. Order & time limit given by Collector Dhule for any necessary customisation and changes will be binding on vendor.
38. All vendors qualified in technical bid will have to give a detailed demo to check necessary security arrangements / measures of their ATDM machine. Financial bids of vendors qualified in security check only be opened.
39. ATDM machine should have all security measures / arrangements from safety point of view.

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ANNEXURE - E

GENERAL INSTRUCTIONS:

- The Service Provider will submit bids online only through www.mahatenders.gov.in under department name “Collector Office, Dhule”. All Relevant documents should be attached with the bid.
- The Service Provider should fulfil prequalification conditions of the tender.
- The Service Provider should submit all the documents attested by authorized person with the quotation.
- The technical bid will be opened first in the presence of the Tender Committee Members and bidders. Financial bids of only technically qualified bidder shall be opened in the presence of the Tender Committee Members and bidders. The bidders, if they wish, may remain present.
- For any clarification/ inspection of the site, etc. the interested parties may contact the Collector Office Dhule Setu branch Phone No. 02562288711/12

Tenderer should submit his offer in the following Manner Only.

A) Envelope No. 1 (Technical Bid): -

The Bidder shall enclose with the tender, the following documents:

1. Receipt of Earnest Money Deposit and tender fees should be paid through net banking.
2. Attested copy of valid Registration Certificate.
3. Certified copy of PAN Card with I.T. return acknowledgment of last 3 years.
4. Copy of PAN card and GST registration certificate.
5. Experience certificate Details of work of similar type and magnitude carried out by the bidder with full details of cost of work executed in last three years.
6. Bidder should attach the detail Technical Specification of the product.
7. Attested copy of Service tax registration certificate.
8. Declaration of tenderer.

The original certificates or photocopies duly attested, of the above certificates will have to be uploaded in Envelope No.1.

B) Envelope No. 2 (Commercial Bid): -

1. The second envelope shall contain only the main tender i.e. (financial Bid) .The envelope no.2 shall be opened only if the tenderer qualifies in Technical Bid.
2. The bidder should quote his offer in appropriate way in Envelope no. 2. The Bidder should not quote his offer anywhere else, directly or indirectly in Envelope No.1, else the bidder will be disqualified.
3. The Bidder shall quote for the work as per details given in the main tender and based on the details of conditions issued/additional stipulations made by the department as informed.
4. The prices quoted in the Financial Bid should be inclusive of all taxes, Excluding GST. However GST should be mentioned separately.

Tender document is also available on website www.dhule.gov.in,

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(To be Printed on 100 Rs stamp paper)

No.

Date.

DECLARATION

To.
The Collector,
Dhule Collector Office.
Dhule.

I, the undersigned for and behalf of M/S _____ hereby accept and agree with all clause including penalty clause for the tender No.

_____ Due on _____ as published in the Manual of the office procedure for purchase of stores by the Government departments of the Government of Maharashtra.

For and on behalf of _____

Seal of the Bidder

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