

GOVERNMENT OF MANIPUR  
OFFICE OF THE DEPUTY COMMISSIONER, IMPHAL EAST DISTRICT



DC(IE)/ COVID-19/ FB/ 2020: In pursuance to the ongoing measures to streamline the essential services during the lockdown due to Covid-19 pandemic, it's imperative that urgent steps to provide immediate and specific aid are collectively initiated under a central guidance at the Deputy Commissioner, Imphal East District Office. In this regard, a wholehearted voluntary support from all able sections of society is invited. The subsequent modalities/guidelines to be adhered to are:

1. It has been decided to create an Adhoc **FOOD BANK** (essentials items) to provide immediate aid to the poor and needy, migrant workers, daily wage labourers, students, aged, persons living with HIV aids, transgender, drugs rehabilitation centers etc located all over the district.
2. All essential items like Dry ration (rice, aata, maida, dal, edible oil, salt, potato, onions etc), Milk, Biscuits, packaged drinking water may be donated. Additionally, non food items like Hygiene and Sanitation related items like soaps, Hand wash, Household cleaning supplies, diapers, sanitary pads, sanitizers and Medical aid items like Masks, Gloves and PPEs etc may also be donated.
3. No Cash or valuables or any nature are acceptable.
4. The contribution can be made at the office of the Deputy Commissioner Imphal East, Porompat which shall also be the central distribution centre under supervision.
5. All donations can be made from morning 9 am to 5 pm.
6. Direct distribution to the needy ones shall be done with the support of CSO/NGO/ Indian Red Cross Society Imphal East NYK/NSS volunteers under the supervision of the Office of Sub Divisional Officers.
7. Social distancing and safety measures must be maintained at all times.

Further, **Shri Mangminlian Vaiphei, Assistant Commissioner** shall be the Nodal Officer and will be the overall in charge of the collection and distribution of all the items. **Miss Pinky Lukram, Branch Officer** and **Shri H. Dhananjoy Singh, Branch Officer** shall assist the Nodal Officer. Contact details are [REDACTED] / [REDACTED] / [REDACTED] respectively.

Superintendent of Police, Imphal East is requested to deploy sufficient man-power under command of an Officer to manage and ensure safety security and adherence of all laid down protocols during the entire exercise.

The District Administration Imphal East therefore request all Institutes /Organizations /CSOs /NGOs/Individuals to help **FOOD BANKS** support communities impacted by the pandemic and to be there for our neighbors in need during this time of uncertainty.

**"Help FOOD BANK, District Administration Imphal East. Help end hunger today"**

(Dr. Rangitabali Waikhom)  
Deputy Commissioner, Imphal East District.  
**Deputy Commissioner**  
Imphal East District, Manipur

Copy to:

1. Secretary to Chief Minister, Manipur.
2. PPS to Shri Biswajit Thongam, Hon'ble Minister in charge of Imphal East District.
3. Staff Officer to Chief Secretary, Govt. of Manipur.
4. Smt. Jacintha Lazarus, IAS, Nodal Officer for Imphal East.
5. Director (IPR), Manipur with a request for wide publicity.
6. Director (RD&PR), with a request to spare Gymkhana for the Food Bank.
7. Officers Concerned.
8. Guard File.