



**Government of West Bengal**  
**Office of the Block Development Officer & Programme Officer, MGNREGA**  
**Hili Development Block**  
**Hili, DakshinDinajpur**

Memo No. **6232/MGNREGS**

Dated:- **8/11/2021**

**NOTICE INVITING PRE-QUALIFICATION CUM-QUOTATION (TWO COVER SYSTEM)**  
**NIQ (E-procurement)**

For and on behalf of the all Gram Panchayat under Hili Development Block, the BDO & Programme Officer, MGNREGS, Hili Development Block invites online item rate Quotations for each of the following works by two cover system. Pre-qualification documents in a separate cover and Bid document with scheduled rate in another cover are to be submitted online by the Bidders who satisfy the terms and conditions set out in qualification document.

**1. List of Schemes: -**

Sl No	Name of the Work	Call No	Participation charge	Time allowed for supplying materials after issuance of work order	Required Credential	Name of Fund
1	2	3.	4	5	7	8
1.	Supply of Materials for Construction works of 1 no Hili GP. All materials as Annexure-A	1 <sup>st</sup> Call	1000.00( Rupees One Thousand only)	<b>To be notified on supply order</b>	RS.300000.00 (Rs. Three Lakhs only)	<b>MGNREGS</b>
2.	Supply of Materials for Construction works of 2 no Panjul GP. All materials as Annexure-A	1 <sup>st</sup> Call	1000.00( Rupees One Thousand only)		RS.300000.00 (Rs. Three Lakhs only)	
3.	Supply of Materials for Construction works of 3 no Dhalpara GP. All materials as Annexure-A	1 <sup>st</sup> Call	1000.00( Rupees One Thousand only)		RS.300000.00 (Rs. Three Lakhs only)	
4.	Supply of Materials for Construction works of 4 no Binshira GP. All materials as Annexure-A	1 <sup>st</sup> Call	1000.00( Rupees One Thousand only)		RS.300000.00 (Rs. Three Lakhs only))	
5.	Supply of Materials for Construction works of 5 no Jamalpur GP. All materials as Annexure-A	1 <sup>st</sup> Call	1000.00( Rupees One Thousand only)		RS.300000.00 (Rs. Three Lakhs only)	
6.	Supply of Materials for Construction works of Hili PS. All materials as Annexure-A	1 <sup>st</sup> Call	1000.00( Rupees One Thousand only)		RS.300000.00 (Rs. Three Lakhs only)	

**Eligibility Criteria for Participation in Quotation & Information to Bidders.**

1. The intending bidders should have successfully completed of "Supply of Cement concrete related Work" only of at least the Credential value mentioned above in Column No. 7 of the proposed contract within last 05 years from the date of publication of the notice. Such work executed should be in the Government Sector, Zilla Parishad, Panchayat Samiti, Gram Panchayat, Municipality or Public Sector undertaking. The completion certificate/payment certificate along with the Supply Order issued by competent authority will be considered as credential in this respect.

2. Copies of Pan Card, Professional Tax and Current IT Return (Sara), GST Registration Certificate and current return must be up loaded in appropriate folder. Registered Engineering Co-Operative Society and Registered Labour Co-Operatives must upload the Bye-Laws and other papers and submit the same with full address of their authorized persons to sign the Tender documents along with technical Bid papers. During scrutiny of Technical Bid/Tender documents if it is found that any information is incorrect the technical bid/Tender documents will be rejected without assigning any reason thereof. The Tender Committee will have sole discretion to decide the eligibility of the Suppliers on the basis of his submitted documents and evaluation and reserves the right to refuse any explanation to the Supplier without assigning any reason thereof. All papers will be verified with original papers if required.

3. Intending bidders have to submit their bid on-line through e-procurement (two cover system) of the Government of West Bengal website [www.wbtenders.gov.in](http://www.wbtenders.gov.in). The non refundable participation charge and the earnest money should be deposited through savings Bank account No. 2322745514, IFSC-CBIN0280124(CBI,



**HiliBranch) in favour of the BDO & E.O.Hili P.S.NREGA, DakshinDinajpur.** The scanned copy of counter foil of Earnest Money & participation charge, must be uploaded in the appropriate folder.

4. Bids from joint venture are not allowed.

5. The indenting bidders should know the fact 'that the rates in the BOQs are inclusive all duties, taxes, royalties, cess, [including 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies payable by the Supplier under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Welfare Cess Act, 1996 will be deducted from the running bills. No separate claim on any circumstances will be allowed.

6. In this Quotation no arbitration will be allowed.

7. All the related documents are to be produced IN ORIGINAL to this office as and when asked for.

8. No Mobilization/Secured advance will be allowed to selected agency.

9. The bidders at their own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work mentioned in the Notice. The cost of visiting the site shall be at the bidder's own expenses.

10. Tender Committee reserves the right to reject any or whole Tender without assigning any reason thereof.

11. **The lowest amount of the summation of the unique rates of all Items will be accepted if other documents submitted are found valid.**

12. **Intending bidders will submit item wise rate in BOQ without adding GST.**

13. Supply Order will be issued, work will be executed and payment will be made by the Programme Implementing Agency (PIA).

14. **Time of Rate valid- Upto 31st March, 2022**

15. Acceptance of lowest quotation is not obligatory and the under signed reserves the right to accept or reject any or all the tenders/Quotations without assigning any reason what so ever. If the quoted rate is very much lower than the given rate then rate analysis should be given.

16. **Date & Time Schedule: -**

Sl. No.	Particulars	Date & Time
1	Date of uploading of NIQ documents(online) (Publishing Date)	08/11/2021 at 6.00 PM
2	Documents download start date (online)	08/11/2021 at 6.00 PM.
4	Bid submission start date(online)	08/11/2021 at 6.00 PM.
3	Documents download end date (online)	22/11/2021 at 9.00AM.
5	Bid submission closing(online)	22/11/2021 at 9.00AM.
6	Bid opening date for Technical Proposal (online)	24/11/2021 at 10.00AM.
7	Bid opening date for Financial proposal (online)	To be Notified later on

Documents to be enclosed along with the Quotation :

- Pan Card.
- Professional Tax deposit Challan for the year 2021-22.
- IT Return for the last three assessment year.
- GST Registration Certificate and GST return Up to Date.**
- Credential :- The completion Certificate(s) or Payment certificate(s) with copy of Supply Order of Construction of Cement concrete related Work **only** amounting to not less than Rs.3,00,000/- (Rupees **Three** Lakhs Only) in the last 05 (Five) Financial years from the date of publication of the notice. Execution of such work must be under Gov. Sector, Block, Zilla Parishad, Panchayat Samity, Gram panchayat or Public sector undertaking.
- In case of Partnership Firm / Registered Company, the intending Quotations are requested to submit the copy of the DEED of Partnership / relevant document in support of proof of so.
- Scanned copy of counter foil of participation charge in favour of BDO Hili NREGA, DakshinDinajpur.**
- Trade license for the Financial year 2021-22
- Declaration.

**Terms and Conditions:**

- All the Intending Quotationers are requested to visit the sites of works prior to submission of the Quotation at their own effort and interest.
- Supply order will be issued to the eligible bidder by the PIA.**
- Earnest Money 2% to be collected before issuing the Supply order by PIA.**
- This Notice Inviting Quotation will be treated as a part of the Quotation Document.
- In case of any day meant for this Tender, appears to be an unscheduled holiday the next working day will be treated as scheduled / prescribed day for the same purpose.
- No preconditioned Quotation will be accepted.
- All the rates of Items are inclusive of all taxes, cess, levy, octroi, royalty, transportation, loading, unloading, stacking, etc. including all other incidental charges therein.
- The Successful Quotationer, herein after called the Supplier, will have to execute an agreement on a Non Judicial Stamp worth Rs. 10/- only.



9. Time & Cost over-run will not be permitted. In case of work not being completed by the Supplier within the stipulated time-frame, necessary Penal measure, in the tune of deduction of an amount, as decided by the Authority  
10. Necessary deduction towards GST, Income Tax and Welfare Cess etc. will be made as per Govt. norms.  
11. Subletting or selling of works to other agency is not allowed in any circumstances..

12. Any bill (running account/final) of executed work may be made to the Agency as per availability of fund.

13. Escalation of rate claimed by the Agency will not be entertained by the Authority.

14. Work will be executed as per availability of land and Payment will be made on the basis of Actual work done and availability of fund. In this respect the decision of the Tender Committee in consultation with the technical persons will be final.

15. Updated financial Rules and guidelines are always applicable.

16. If any Quotationer withdraws the rate offered by him/her in this Quotation after opening of Technical/Financial bid or fails to accept the supply order issued from the office of the under signed to him/her the earnest money deposited by him/her will be forfeited and necessary action will be taken against him/her as per Govt. rules.

  
Block Development Officer

&  
Programme Officer, MGNREGS  
Hili Development Block

Hili, DakshinDinajpur

Dated: 8/11/2024

Memo No. G232/MGNREGS/1(20)

Copy Forwarded for favour of kind information & wide publication to: -

1. The District Magistrate & District Programme Coordinator (Mahatma Gandhi NREGS), Dakshin Dinajpur
2. The Additional District Magistrate General & ADPC (Mahatma Gandhi NREGS), Dakshin Dinajpur.
3. The Sub-Divisional Officer & SDPC (Mahatma Gandhi NREGS), BalurghatSadar.
4. The District Nodal Officer (Mahatma Gandhi NREGS), Dakshin Dinajpur.
5. The District Informatics Officer, NIC, Dakshin Dinajpur with a request upload in Official web site of the District for Wide publicity.
6. The Savapati, HiliPanchayatSamity, DakshinDinajpur
- 7-12. The Prodhana, Hili/Panjul/Dhalpara/Binshira/Jamalpur GP
13. The Joint BDO, Hili Dev. Block, Dakshin Dinajpur
14. The Sub-Assistant Engineer BPC, Hili Block.
15. The Junior Engineer RWP, Hili Block.
16. The Technical Assistant, Smt Sanchita Nandi Of this office.
17. The Assistant Programme Officer, Hili Development Block
18. The Junior Programme Officer, Hili Development Block
19. The Accountant cum Head Clark of this Establishment.
20. Notice Board of this Office

} With a request to attend at the time of opening  
Of tender on scheduled Date & Time.

  
Block Development Officer

&  
Programme Officer, MGNREGS  
Hili Development Block  
Hili, DakshinDinajpur